AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN PRODUCTS AND SERVICES FOR APPRAISAL SERVICES 2019, DEPARTMENT OF PUBLIC WORKS.

WHEREAS, Pursuant to Ordinance 19-0383 Jefferson County, Missouri entered into a Contract, known as the Appraisal Services 2019, with Lochmueller Group Inc., Bruns Real Estate Services, Shaner Appraisals, Inc., DBA Valbridge Property Advisors, Volkert, Inc.; and

WHEREAS, Jefferson County, Missouri, (hereafter, the “County”) recommends the renewal of the following bid awards at the same terms and conditions as previously bid, as authorized by the original Invitation for Bid awarded by the County, for an additional one-year term:

BID NAME

Appraisal Services 2019

AWARDED BIDDER

Lochmueller Group Inc. (A1)
Bruns Real Estate Services (A2)
Shaner Appraisals, Inc DBA Valbridge Property Advisors (A3)
Volkert Inc. (A4)

ORDINANCE NUMBER
WHEREAS, the Department of Public Works of Jefferson County, Missouri, requested renewal from the awarded bidders, with Lochmueller Group Inc., Bruns Real Estate Services, Shaner Appraisals, Inc., DBA Valbridge Property Advisors, Volkert, Inc to renew the contract for the Financial Advisor Services with the County; and

WHEREAS, the Jefferson County, Missouri, Council finds it is in the best interest of the County to renew the bid award for Appraisal Services 2019 for the term of 8-10-20 to 8-9-21 with Lochmueller Group Inc., Bruns Real Estate Services, Shaner Appraisals, Inc., DBA Valbridge Property Advisors, Volkert, Inc with approval of the County Council and County Executive up to $50,000.00 per term, for total amount not to exceed $50,000.00 for the term, subject to budgetary limitations.

BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,

AS FOLLOWS:

Section 1. The County authorizes the renewal of the bid awards for an additional one-year term as follows:

<table>
<thead>
<tr>
<th>BID NAME</th>
<th>TERM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appraisal Services 2019</td>
<td>8-10-20 to 8-9-21</td>
<td>Up to $50,000.00 per term,</td>
</tr>
</tbody>
</table>

Upon approval of the County Council and County Executive.
for total amount not to exceed $50,000.00 for the term,

subject to budgetary limitations

AWARDED BIDDER

Lochmueller Group Inc. (A1)

Bruns Real Estate Services (A2)

Shaner Appraisals, Inc DBA Valbridge Property Advisors (A3)

Volkert Inc. (A4)

Section 2. The Jefferson County, Missouri, Council hereby authorizes the
County Executive to execute a renewal agreement, attached hereto and incorporated herein
by reference and attached as Exhibit A1 through A4. The County Executive is further
authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
thereto, and any contracts or agreements shall be maintained by the Department of the
County Clerk consistent with the rules and procedures for the maintenance and retention
of records as promulgated by the Secretary of State.

Section 4. This Ordinance shall be in full force and effect from and after its
date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
shall not affect the remainder of this Ordinance.
THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Brian Haskins
Council Member District 2, Renee Reuter
Council Member District 3, Phil Hendrickson
Council Member District 4, Charles Groeteke
Council Member District 5, Tracey Perry
Council Member District 6, Daniel Stallman
Council Member District 7, James Terry

THE ABOVE BILL ON THIS 8th DAY OF June, 2020:

☑ PASSED  ☐ FAILED

Phil Hendrickson, County Council Chair

Pat Schlette, Council Executive Assistant
THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 10TH DAY OF JUNE, 2020.

THIS BILL WAS ____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ____ DAY OF __________, 2020.

Dennis J. Gannon
Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

Ken Waller
Ken Waller, County Clerk

BY:

Reading Date: 06-08-2020
LOCHMUELLER GROUP INC.
411 N 10TH ST STE 200
ST. LOUIS MO 63101

April 21, 2020

Attn: SCOTT J. SMITH

Your company was awarded a bid for "APPRaisal SERVICES 2019" for the County of Jefferson, Missouri in August 2019. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, in the amount of $50,000.00, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from August 10, 2020 through August 9, 2021.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter

2) Updated insurance certificates

3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

SCOTT J. SMITH, P.E.
Printed Name of Authorizing Agent

MAY 8, 2020
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Jackie Talaraski
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of _________________ 2020:

LOCHMUeller GROUP
Company Name

[Signature]

SCOTT J. SMITH, P.E.
Print

County of Jefferson, State of Missouri

[Signature]

Dennis J. Gannon County Executive

Company Address: _________________

411 NORTH 10TH STREET, SUITE 200

ST, LOUIS, MISSOURI 6301

Phone: 314-941-6657

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]

County Auditor

APPROVED AS TO FORM

[Signature]

County Counselor
STATE OF MISSOURI  
)  
COUNTY OF ST. CHARLES  
)

On the 8th day of May 2020, before me appeared Scott J. Smith, PE, personally known to me or proved to me on the basis of satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, stated as follows:

- I, the Affiant, am of sound mind, capable of making this affidavit, and personally certify the facts herein stated.
- I, the Affiant, am the Missouri Regional Manager of Lochmueller Group, Inc., and I am duly authorized, directed, and/or empowered to act officially and properly on behalf of this business entity.
- I, the Affiant, also hereby affirm and warrant that the aforementioned business entity does not own any real estate or personal property in Jefferson County.
- I, the Affiant, acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

Scott J. Smith  
Affiant Signature

Subscribed and sworn to before me in 8 May 2020 the day and year first above-written.

Amie McPeek  
Notary Public

My commission expires: Dec 20, 2025

411 North 10th Street, Suite 200  
St. Louis, MO 63101  
PHONE: 314-621-3395
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
German American Insurance
4424 Vogel Rd
Evansville IN 47715

CERTIFICATE NUMBER: 276037791

INURED
Loehmiller Group, Inc.
6200 Vogel Rd
Evansville IN 47715

COVERAGES

<table>
<thead>
<tr>
<th>TYPE OF INSURANCE</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
<th>LIMITS</th>
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<tbody>
<tr>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>EPP 0370632</td>
<td>1/24/2020</td>
<td>1/24/2021</td>
<td>EACH OCCURRENCE $1,000,000</td>
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<tr>
<td>AUTOMOBILE LIABILITY</td>
<td>EPP 0370632</td>
<td>1/24/2020</td>
<td>1/24/2021</td>
<td>EACH OCCURRENCE $1,000,000</td>
</tr>
<tr>
<td>UMBRELLA LIABILITY</td>
<td>EPP 0370632</td>
<td>1/24/2020</td>
<td>1/24/2021</td>
<td>EACH OCCURRENCE $1,000,000</td>
</tr>
<tr>
<td>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</td>
<td>RMC 0370632</td>
<td>1/24/2020</td>
<td>1/24/2021</td>
<td>E.L. EACH ACCIDENT $1,000,000</td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS LOCATIONS/VEHICLES (ACORD 101, Additional Reference Schedule may be attached if more space is required)

CERTIFICATE HOLDER
Jefferson County Missouri
725 Maple Street
Hillsboro MO 63050

CANCELLATION
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Diana M. Wildermeier

ACORD 25 (2014/01)
The ACORD name and logo are registered marks of ACORD

© 1988-2014 ACORD CORPORATION. All rights reserved.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Walker Hughes Insurance
6510 N Shadeland Ave
Indianapolis, IN 46220

INSURED

Lochmueller Group, Inc.
6200 Vogel Road
Evansville, IN 47715

CONTACT NAME: Jessica Crews
PHONE: (317) 353-8000
FAX: (317) 351-7149
EMAIL ADDRESS: jcrews@walkerhughes.com

INSURER(S) AFFORDING COVERAGE

<table>
<thead>
<tr>
<th>NAIC #</th>
<th>INSURER A: Travelers Casualty and Surety Company of America</th>
<th>31194</th>
</tr>
</thead>
</table>
| INSURER B: Berkeley Insurance Company | 32603 |}

COVERAGES

CERTIFICATE NUMBER: CL2013022821
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>LTR</th>
<th>TYPE OF INSURANCE</th>
<th>ACCIDENT YEAR</th>
<th>INSURED LIMITS</th>
<th>POLICY NUMBER</th>
<th>POLICY START (MM/DD/YYYY)</th>
<th>POLICY END (MM/DD/YYYY)</th>
<th>LIMITS</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>COMMERCIAL GENERAL LIABILITY</td>
<td>2021</td>
<td>Occur</td>
<td>106652847</td>
<td>01/01/2020</td>
<td>02/01/2021</td>
<td>EACH OCCURRENCE</td>
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<tr>
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<td>CLAIMS-MADE</td>
<td>SCHEDULED TO RENTAL PREMISES (EA OCCURRENCE)</td>
<td>$</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Cyber Liability</td>
<td>MED EXP (Any one person)</td>
<td>$</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>GENERAL AGGREGATE</td>
<td>PERSONAL &amp; ADJ INJURY</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>OTHER</td>
<td>PRODUCTS - CONSUMER</td>
<td>$</td>
<td></td>
<td></td>
<td></td>
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</table>

| B   | PROFESSIONAL LIABILITY | 2021 | Occur | AEC-9034596-02 | 02/01/2021 | 02/01/2021 | $5,000,000 |

Ded Retention $5

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY

| Y/N | N/A |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

30 days notice of cancellation, except for non-payment, shall be provided to the certificate holder for Professional Liability. Waiver of subrogation is provided on the Professional Liability policy in favor of the insured's claim only if required by written contract.

CERTIFICATE HOLDER

County of Jefferson, Missouri
729 Maple Street
PO Box 100
Hillsboro, MO 63050

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE: Jessica Crews

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May 8, 2020

County of Jefferson
Department of Administrative Services
Ms. Jackie Talarски
729 Maple Street
PO Box 100
Hillsboro, Missouri 63050

RE: Renewal of Appraisal Services until August 9, 2021

Ms. Talarски:

Lochmueller Group (Lochmueller) is pleased to submit our renewal information for the preparation of Appraisal Services in Jefferson County, Missouri. We have included all the required information including, 1) Executed Renewal Letter; 2) Current and valid Certificate of Insurance; 3) Notarized affidavit regarding non-ownership of real estate or personal property in Jefferson County and 4) Company Name, Signature, Print, Company Address and Phone information completed on the subsequent pages.

The Appraisal Services will be performed by Mr. Steve Thompson of our office in accordance with the guidelines of the Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970. Mr. Thompson is licensed in the State of Missouri and he is an approved fee appraiser for the Missouri Department of Transportation (MoDOT). Lochmueller will use a subconsultant to provide Review Appraisal services. This individual will be on MoDOT’s roster of Approved Contract Appraisers and will have state appraisal certification in good standing with the Missouri Real Estate Appraisers Commission.

Lochmueller is VERY interested in continuing these services to the County of Jefferson. We feel that this work is consistent with our strengths and our diverse suite of services, allowing us to complete Appraisals in accordance with your requirements.

Please feel free to contact Mr. Todd Halfman at 618.667.1409 or thalfman@lochgroup.com if you have any questions.

Sincerely,

Lochmueller Group, Inc.

Scott J. Smith, PE
Missouri Regional Manager

Enclosures
DEPARTMENT OF ADMINISTRATIVE SERVICES
David Courtway - Director
Web Address: www.jeffco.mo.org

BRUNS REAL ESTATE SERVICES
PO BOX 757
FESTUS MO 63028

April 21, 2020

Attn: ROBERT BRUNS

Your company was awarded a bid for “APPRaisal SERVICES 2019” for the County of Jefferson, Missouri in August 2019. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, in the amount of $50,000.00, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from August 10, 2020 through August 9, 2021.

PLEASE INCLUDE THE FOLLOWING ITEMS:

5) This executed renewal letter
6) Updated insurance certificates
7) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
8) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Printed Name of Authorizing Agent

Robert L. Bruns
Signature

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Jackie Talaraki
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 14th day of May 2020:

Brungs Real Estate Services

County of Jefferson, State of Missouri

Signature

Robert C. Brungs

Dennis J. Gannon, County Executive

Print

Company Address:

P.O. Box 757

Festus, MO 63028

Phone: 636-931-5420

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kristy Apple

County Auditor

APPROVED AS TO FORM

County Counselor
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGEAFFORDEDBY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Custom Insurance Services, Inc
200 Mississippi Ave
Crystal City MO 63019

INSURED
Bruns Real Estate Services
P O Box 757
Festus MO 63028-0757

CONTACT NAME: Audrey Richards
PHONE (Ext.): 636-931-1200
FAX (Acc. No): 636-931-1201
E-MAIL: arichards@custom-ins.com
ADDRESS: arichards@custom-ins.com

INSURER(S) AFFORDING COVERAGE
NAIC #
INCSR A: Acuity
14184

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES
CERTIFICATE NUMBER: 1950582267
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

<table>
<thead>
<tr>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>ADOL/EXPL</th>
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<th>POLICY EFFECT DATE</th>
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<td>Z18408</td>
<td>6/6/2020</td>
<td>6/6/2021</td>
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<tr>
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<tbody>
<tr>
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<tr>
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<td>SCHEDULED AUTOS</td>
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<tr>
<td>AUTOS ONLY</td>
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<tr>
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<thead>
<tr>
<th>UMBRELLA LIABILITY</th>
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<tbody>
<tr>
<td>OCCUR</td>
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<tr>
<td>CLAIMS-MADE</td>
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<tbody>
<tr>
<td>CLAIMS-MADE</td>
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<tr>
<th>WORKERS COMPENSATION</th>
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</thead>
<tbody>
<tr>
<td>ANY PROP/OWNER/PARTNER/EXECUTIVE OFFICER/EMPIRE EXCLUDED</td>
</tr>
<tr>
<td>N/A</td>
</tr>
<tr>
<td>PER STATUTE</td>
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<tr>
<td>OTHER</td>
</tr>
<tr>
<td>E.L. EACH ACCIDENT</td>
</tr>
<tr>
<td>E.L. DISEASE - EA EMPLOYEE</td>
</tr>
<tr>
<td>E.L. DISEASE - POLICY LIMIT</td>
</tr>
</tbody>
</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jefferson County
ATTN: Contracts
P O Box 100
Hillsboro Mo 63050-0100

© 1988-2015 ACORD CORPORATION. All rights reserved.
JEFFERSON COUNTY, MISSOURI

PAID

2019 PERSONAL PROPERTY

<table>
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<tr>
<th>TAX DISTRICT</th>
<th>TAX</th>
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<td>** STATE TAX**</td>
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** TOTAL TAXES **
23.74

** TOTAL PAID **
23.74

Br: BRUNS REAL ESTATE SERVICES

ACCT # 221667
VALUE 390
TAX RT 6.088000
PO BOX 757
FESTUS, MO 63028-0757

** DATE PAID 12/19/2019 **

BETH MAHN
COUNTY COLLECTOR
HILLSBORO, MO 63050
Phone: 636-797-5406
SHANER APPRAISALS, INC DBA VALBRIDGE PROPERTY ADVISORS
10990 QUIVIRA RD STE 100
OVERLAND PARK KS 66210

April 21, 2020

Attn: LAIRD GOLDSBOROUGH

Your company was awarded a bid for “APPRaisal SERVICES 2019” for the County of Jefferson, Missouri in August 2019. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarding bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, in the amount of $50,000.00, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from August 10, 2020 through August 9, 2021.

PLEASE INCLUDE THE FOLLOWING ITEMS:

9) This executed renewal letter

10) Updated insurance certificates

11) Current paid tax receipts for any real or personal property owned in Jefferson County
   OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

12) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

[Signature]

Printed Name of Authorizing Agent

Date

5/18/2020

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Jackie Talarski
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in tripli cate, as of this
day of ________________ 2020:

Villbrooke Property Advisors
Company Name

[Signature]
Signature
Laird Godshall
Print

County of Jefferson, State of Missouri

[Signature]
Dennis J. Gannon County Executive

Company Address: _____________
10990 Quivira Road
Overland Park, KS 66210

Phone: 913-451-1451

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]
County Auditor

APPROVED AS TO FORM

[Signature]
County Counselor
CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/03/2020

PRODUCER
LIA ADMINISTRATORS & INSURANCE SERVICES
1600 ANACAPA ST
SANTA BARBARA, CA 93101

INSURED
SHANER APPRAISALS, INC.
DBA: VALBRIDGE PROPERTY ADVISORS
10990 QUIVIRA, SUITE 100
OVERLAND PARK, KS 66210

CONTACT
NAME: PATRICK CORAY
PHONE: (805) 962-0624
FAX: (805) 962-0652
EMAIL: PATRICK@LIABILITY.COM

INSURER A: ASPEN SPECIALTY INSURANCE

COVERAGES

<table>
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<tr>
<th>EINS</th>
<th>1 YR.</th>
<th>TYPE OF INSURANCE</th>
<th>SUB. RISK</th>
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<td>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</td>
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</table>

A PROFESSIONAL LIABILITY
AMC000086-0520 4/22/2020 4/22/2021 $5,000,000 EACH CLAIM $5,000,000 AGGREGATE

REAL ESTATE APPRAISAL SERVICES PROFESSIONAL LIABILITY INSURANCE

CERTIFICATE HOLDER

TO PROVIDE PROOF OF COVERAGE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.
Affidavit

State of Kansas ) County of Johnson )

Before me, the undersigned notary public, this day, personally, appeared Laird Goldsborough to me known, who being duly sworn according to law, deposes the following:

Shaner Appraisals, Inc. does not owe any delinquent real or personal property taxes in Jefferson County, Missouri.

(Signature of Affiant)

Subscribed and sworn to before me this 18th day of May, 2020.

Notary Public


JOANNE MONTGOMERY
Notary Public-State of Kansas
VOLKERT INC
401 S 18TH ST STE 250
ST LOUIS MO 63103

April 21, 2020
Attn: DAVID YOUNG PE

Your company was awarded a bid for “APPRaisal SERVICES 2019” for the County of Jefferson, Missouri in August 2019. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions, in the amount of $50,000.00, subject to budgetary limitations, subject to approval by the County Council and County Executive. The new award dates shall be from August 10, 2020 through August 9, 2021.

PLEASE INCLUDE THE FOLLOWING ITEMS:

13) This executed renewal letter
14) Updated insurance certificates
15) Current paid tax receipts for any real or personal property owned in Jefferson County
   OR a notarized letter on company letterhead stating that your company does not own any real
   or personal property in Jefferson County.
16) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Jason Watters, PE
Printed Name of Authorizing Agent

05/07/2020
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any
questions please contact me at (636) 797-5380.

Respectfully,

Jackie Talarski
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of _____________ 2020:

Volkert, Inc.
Company Name

Signature
Jason Watters, PE

County of Jefferson, State of Missouri

Dennis J. Gannon County Executive

Print

Company Address:

401 S. 18th Street

St. Louis, Mo 63103

Phone: 314-925-7326

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

Kerry Cappell
County Auditor

APPROVED AS TO FORM

County Counselor
**ACORD™ CERTIFICATE OF LIABILITY INSURANCE**

**Client #: 25392**

**VOLKINCO**

**DATE (MM/DD/YYYY):** 10/30/2019

---

**COVERAGES**

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<td>07/28/2020</td>
<td>Per Claim $2,000,000 Aggregate $2,000,000</td>
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**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Jefferson County is named as an

Additional insured on the above referenced liability policies with the exception of workers compensation & professional liability where required by written contract.

Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, we will endeavor to provide 30 days’ written notice (except 10 days for nonpayment of premium) to (See Attached Descriptions)

**CERTIFICATE HOLDER:**

Jefferson County Missouri
729 Maple St PO Box 100
Hillsboro, MO 63050-0100

**CANCELLATION:**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE:**

**© 1988-2015 ACORD CORPORATION. All rights reserved.**

ACORD 25 (2016/03) 1 of 2 The ACORD name and logo are registered marks of ACORD #S1853416/M1852983
the Certificate Holder.
Jefferson County, Missouri
Administration Center
729 Maple Street
PO Box 100
Hillsboro, Missouri 63050

May 19, 2020

Attn: Jackie Talarski

I affirm that Volkert does not own any real or personal property in Jefferson County. If you have any questions or need additional information, please contact our office at (314) 925-7326.

Respectfully,

[Signature]

Jason Watters, PE
Vice President

STATE OF ILLINOIS

COUNTY OF Madison

I, Debra Pensoneau, a notary public in and for said County and State, do hereby certify that Jason Watters, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal this 19 day of May, A. D. 2020.

[Notary Public Seal]

Delivering the future of infrastructure
Jefferson County, Missouri
Administration Center
729 Maple Street
PO Box 100
Hillsboro, Missouri 63050

May 19, 2020

Attn: Jackie Talarski

I affirm that Volkert does not own any real or personal property in Jefferson County. If you have any questions or need additional information, please contact our office at (314) 925-7326.

Respectfully,

Jason Watters, PE
Vice President

STATE OF ILLINOIS

COUNTY OF Madison

I, Debra Pensoneau, a notary public in and for said County and State, do hereby certify that Jason Watters, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal this 19 day of May, A. D. 2020.

[Notary Public Seal]

Delivering the future of infrastructure
Jackie Talarski

From: Branigan, KaKeesha <kakeesha.branigan@volkert.com>
Sent: Tuesday, May 19, 2020 12:50 PM
To: Jackie Talarski
Cc: Bossart, Bryan
Subject: Jefferson County Appraisal Renewal information

Jackie,

Per our conversation, I’ve attached the bid renewal documents for the Jefferson County Appraisal project. Please let me know if you have any questions or need any additional information.

Thank you,

KaKeesha Branigan
Marketing/Public Relations Coordinator
Volkert, Inc.
1500 Eastport Plaza Drive Ste. 200
Collinsville, Illinois 62234
Office (618) 345-8918 ext. 3675
Fax (618) 345-9018
Check out our website: www.volkert.com

For 95 years, Volkert has provided vital services within the Transportation, Energy and Utility sectors. Due to the current COVID-19 pandemic, our skills are needed now more than ever as we work to support and grow this critical infrastructure. For this reason, Volkert will continue serving its clients throughout this difficult time. Please note that in order to curb the spread of the corona virus, Volkert employees are following current CDC guidelines. Also, a large number of our colleagues who are able to work remotely from home have been asked to do so. As a result, we encourage you to communicate with us through email as much as possible, especially on time-critical matters. We appreciate your understanding. Be safe and stay healthy.

The information contained in this e-mail, including any accompanying documents or attachments, is from Volkert, is intended only for the use of the individual or entity named above, and is privileged and confidential. If you are not the intended recipient, be aware that any disclosure, dissemination, distribution, copying or use of the contents of this message is strictly prohibited. If you have received this message in error, please notify Volkert immediately at our corporate office (251) 342-1070. Thank you for your cooperation.