



**UTILITY/EXCAVATION PERMIT APPLICATION
JEFFERSON COUNTY HIGHWAY DEPARTMENT**

DATE: _____

_____ Herein called "Applicant" propose to start construction on
(First / Last Name of Applicant or Entity Name)

on County right of way along the _____ side _____ Road, as shown on the
(North, South, East, West) (Road Name)

attached map. This is for _____ utility work that will install a _____.
Overhead or Underground) (Type of line or cable)

Described as follows:

Accompanying this application is \$ _____ dollars cash or check # _____ payable to the Jefferson County Department of Public Works. It is agreed that no construction is to start on any roadway easement or right-of-way without 24- hour prior notice and the approval of the Jefferson County Public Works Department – Highway Division. If any emergency road crossing is needed, verbal permission may be obtained by contacting the Jefferson County Department of Public Works – Highway Division at 636-797-5340 in advance of construction, written agreement to follow at earliest possible time. The Applicant is required to contact the Jefferson County Department of Public Works and schedule a preconstruction conference before starting any work. The Applicant will restore the County easement or roadway as required by the County Engineer and the adopted standard details. All work on County easements or property will require a surety bond to guarantee restoration of the County property. The Jefferson County Department of Public Works – Highway Division reserves the rights to prevent or stop any further construction at any time if the terms of the permit are not met.

Signed (Applicant)

Signed (Applicant's Contractor)

(Address)

(Address)

(City, State, Zip Code)

(City, State, Zip Code)

(Phone Number)

(Phone Number)

County Engineer Approval: _____ Date: _____

Expiration Date: _____

Preconstruction Inspection: _____

Final Inspection Acceptance: _____

For small excavations not extending into the pavement by more than three feet, the backfill shall be with 1" granular fill, compacted at six (6) inch lifts with a six (6) inch hot asphaltic concrete mix on the surface.

All other excavation in the road pavement (including chip and seal) shall be in accordance with the standard detail for open cutting of roads. No open cutting of a road for crossings will be permitted unless the County determines that it cannot be avoided.

All utilities installed along the pavement edge or ditch shall be below the ditch or culvert flowline (12-inch minimum below pavement) in addition to the depth required by the County's utility ordinance.