

BILL NO.: 19-1033

ORDINANCE NO.: 19- 0494

INTRODUCED BY: COUNCIL MEMBER(S) Reuter

1 AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
2 PRODUCTS AND SERVICES FOR BURIAL SERVICES 2019, DEPARTMENT OF
3 ADMINISTRATIVE SERVICES.

4 WHEREAS, Pursuant to Ordinance 18-0455 Jefferson County, Missouri and the
5 Department of Administrative Services entered into a Contract, known as the Burial
6 Services 2019 Contract, with Robert D. Brown Funeral Home, Inc.; and

7 WHEREAS, Jefferson County, Missouri, (hereafter, the "County") recommends
8 the renewal of the following bid awards at the same terms and conditions as previously bid,
9 as authorized by the original Invitation for Bid awarded by the County, for an additional
10 one-year term:

11 BID NAME

12 Burial Services 2019

13 AWARDED BIDDER

14 Robert D. Brown Funeral Home, Inc.

15 ORDINANCE NUMBER

16 18-0455

17 WHEREAS, the Department of Administrative Services of Jefferson County,
18 Missouri, requested renewal from the awarded bidder, Robert D. Brown Funeral Home,
19 Inc to renew the contract for the Burial Services 2019 with the County; and

FILED
NOV 01 2019
KEN WALLER
COUNTY CLERK, JEFFERSON COUNTY, MO

1 **WHEREAS**, the Department of Administrative Services of Jefferson County,
2 Missouri, finds it is in the best interest of the County to renew the bid award for Burial
3 Services 2019 for the term of 1-1-20 to 12-31-20 with Robert D. Brown Funeral Home,
4 Inc. with approval of the County Council and County Executive up to **\$8,000.00 per term,**
5 **for total amount not to exceed \$8,000.00 for the term,** subject to budgetary limitations.

6 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
7 **AS FOLLOWS:**

8 Section 1. The County authorizes the renewal of the bid awards for an
9 additional one-year term as follows:

10 BID NAME
11 Burial Services 2019

12 TERM
13 1-1-20 to 12-31-20

14 Upon approval of the County Council and County Executive

15 AMOUNT
16 **Up to \$8,000.00 per term,**
17 **for total amount not to exceed \$8,000.00 for the term,**
18 subject to budgetary limitations

19 AWARDED BIDDER
20 Robert D. Brown Funeral Home, Inc.

21 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
22 County Executive to execute a renewal agreement, attached hereto and incorporated herein

1 by reference and attached as Exhibit A. The County Executive is further authorized to take
2 any and all actions necessary to carry out the intent of this Ordinance.

3 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
4 thereto, and any contracts or agreements shall be maintained by the Department of the
5 County Clerk consistent with the rules and procedures for the maintenance and retention
6 of records as promulgated by the Secretary of State.

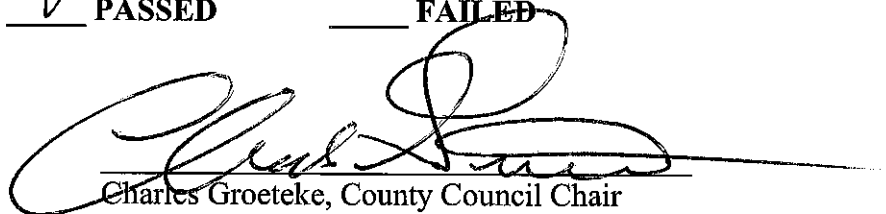
7 Section 4. This Ordinance shall be in full force and effect from and after its
8 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
9 shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Brian Haskins	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Phil Hendrickson	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Tracey Perry	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 28th DAY OF October, 2019:

PASSED FAILED


Charles Groeteke, County Council Chair


Pat Schlette, Council Executive Assistant

THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 21st DAY OF October, 2019.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2019.


Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:


Ken Waller, County Clerk

BY: 

Reading Date: 10-28-2019



County of Jefferson

State of Missouri
Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Dennis Gannon
County Executive

RECEIVED

OCT 15 2019

DEPARTMENT OF ADMINISTRATIVE SERVICES

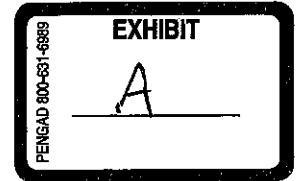
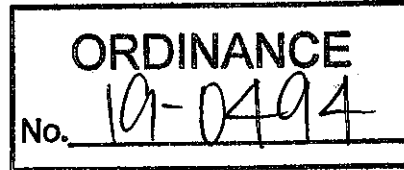
David Courtway - Director

Web Address: www.jeffcomo.org

Kristy Pedroli
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

ROBERT D BROWN FUNERAL HOME INC
PO BOX 854
HILLSBORO MO 63050



September 9, 2019

Attn: Robert D. Brown

Your company was awarded a bid for **"BURIAL SERVICES 2019"** for the County of Jefferson, Missouri in **November 2018**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

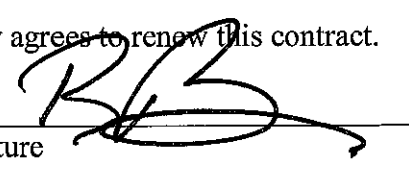
The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2020 through December 31, 2020**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter.
- 2) Updated insurance certificates.
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Robert D. Brown
Printed Name of Authorizing Agent

Signature 

OCT 11, 2019
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,


Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
_____ day of _____ 2019:

County of Jefferson, State of Missouri

Company Name

Signature




Dennis Gannon, County Executive

Print

Company Address: _____

Phone: _____

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.



County Auditor

APPROVED AS TO FORM



County Counselor