



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon

County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

#### David Courtway - Director

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Kristy Pedroli  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

### REJECTION OF INVITATION FOR BID/REQUEST FOR PROPOSAL

To: County Executive, Director of Administration, County Counselor

From: Vickie S. Pratt

Date: 5-3-19

Subject Matter of Proposed Bill: CAT & DOG KENNELS FOR THE ANIMAL RESOURCE CENTER,

REJECT INVITATION FOR BID

Council District(s) Affected: All

County Department(s) Affected: Department of County Services and Code Enforcement, Division of Animal Control

#### SUMMARY

The Department of County Services and Code Enforcement, Division of Animal Control requested a rejecting of all the bids for the Cat & Dog Kennels for the Animal Resource Center that was opened on April 9, 2019. One bid was received on April 9, 2019 for the Cat & Dog Kennels for the Animal Resource Center and the Department of County Services and Code Enforcement, Division of Animal Control request the rejecting of the bid. The Department of County Services and Code Enforcement, Division of Animal Control requests to reject the bid received due to it being the only vendor that submitted a bid and there are no comparable for the equipment.

The Department of County Services and Code Enforcement, Division of Animal Control request the rejecting of the bid that was submitted on April 9, 2019 for the Cat & Dog Kennels for the Animal Resource Center.

The Manager of Contracts and Grants now deems the Cat & Dog Kennels for the Animal Resource Center proposal be rejected based on the recommendation of the Department of County Services and Code Enforcement, Division of Animal Control.

Reject Form Attached:

PLEASE COMPLETE FORM AND RETURN TO CONTRACTS AND GRANTS. FAX 636-797-5067 OR EMAIL:

[vprratt@jeffcomo.org](mailto:vprratt@jeffcomo.org), [msauer@jeffcomo.org](mailto:msauer@jeffcomo.org), and [Purchasing@jeffcomo.org](mailto:Purchasing@jeffcomo.org)

Call with any questions: 636-797-5380

**CHECK ONE OPTION**

**AWARD**
 **REJECT**
 **CHANGE ORDER**
 **RENEW**

If no Bid or Bids have not been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

DATE	04/29/2019	DEPARTMENT	Animal Control
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CONTACT NAME	Beth Steinnerd	PHONE NUMBER	(636) 797-6414
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BID NAME	Kennels for the Animal Resource Center	BID OPENING DATE	03/06/2019
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<b>TIME SENSITIVE</b>	If yes, explain:	
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AWARD BID <b>REJECT BID</b> CHANGE ORDER ____ (give detailed information )	We are rejecting this bid due to it being the only vendor
	that submitted a bid, so we do not have comparables at
	this time.

ANNUAL EXPENDITURE	
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ACCOUNT STRING(S) TO CHARGE	
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TERM OF CONTRACT	
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CONTRACT NAME	
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COMMENTS (give detailed information and attach any documentation if needed)	

Director/Elected Official Signature: *Eric Larson* Date: 5-3-19