



JEFFERSON COUNTY
DEPARTMENT OF ADMINISTRATIVE SERVICES
 729 MAPLE ST / PO BOX 100
 HILLSBORO MO 63050
 WWW.JEFFCOMO.ORG

ADDENDUM #1:

BID #: 19-0067

Invitation for Bid: DELIVERED BULK FUEL 2019

Addendum 7-12-2019
Date Issued:

ORIGINAL INVITATION FOR BID NOTICE ISSUED: 6-26-2019

BIDS SHALL BE ACCEPTED UNTIL: TUESDAY, JULY 30, 2019 AT 2:00 P.M. LOCAL TIME.

**Specification
 Contact:**

KURT WENGERT
 Department of Public Works
 636-797-5427
 kwengert@jeffcomo.org

**Contract
 Contact:**

VICKIE PRATT
 Department of Administrative Services
 636-797-5380

**Mail (3) Three
 Complete Copies
 With Vendor And
 Bid Information As
 Shown In Sample:**

SAMPLE ENVELOPE

<i>VENDOR NAME</i>	
<i>VENDOR ADDRESS</i>	
<i>CONTACT NUMBER</i>	DEPARTMENT OF THE COUNTY CLERK
	JEFFERSON COUNTY MISSOURI
	729 MAPLE ST / PO BOX 100
	HILLSBORO MO 63050-0100
<i>SEALED BID: (BID NAME)</i>	

**Contract Term:
 ONE YEAR CONTRACT
 WITH A ONE YEAR
 RENEWAL OPTION
 UPON APPROVAL OF THE
 COUNTY COUNCIL AND
 COUNTY EXECUTIVE**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor
 Information:**

Company Name	Authorized Agent (Print)
Address	Signature
City/State/Zip Code	Title
Telephone #	Date Tax ID #
E-mail	Fax #

ADDENDUM #1:

THE INVITATION FOR BID FOR DEIVERED BULK FUEL 2019 BID SPECIFICATIONS HAS BEEN REVISED.

Addendum 1

Bidder shall initial all pages and return where the Bid Document denotes "BIDDER'S INITIALS: _____"

This document should be submitted with the original bid/proposal.

Bulk Fuel- Delivered Specification

This specification is for bulk fuel delivery at the following locations in Jefferson County:

Highway Department Maintenance Shed at 5275 Highway B in Hillsboro, MO

Highway Department Maintenance Shed at 2960 Lee Pyle Road in Desoto, MO

Highway Department Maintenance Shed at 6460 Highway MM in House Springs, MO

Standby Generators at Jefferson County Jail and Jefferson County Courthouse

Vendor will be required to:

1. Provide a one card system with pin numbers for controlled access. Primarily County Highway will utilize up to 150 employees and up to 200 vehicle/equipment cards. System shall have communications to a central office and to provide 24-hour access to allow authorized changes.
2. Provide fuel and utilize the County's existing retail fuel tanks at each Highway Maintenance Shed location. Each site has tanks for 2000 gal diesel and 1000 gal unleaded. Current fuel usage is approximately 20,000 gal unleaded gasoline and 115,000 gal diesel per year. Fuel will be branded or unbranded. An 80/20-winter blend for diesel is required from November thru March or a diesel antigel such as Artic Express is required. Diesel shall be ultra low sulphur. The County owns and maintains the tanks and pumps and the bidder must supply and maintain the card reader system and be responsible for any costs associated with resetting the card reader system.
3. System must provide near flawless reliability to the extreme conditions of heat, cold, rain, snow, ice, dust, and rough use. Maintenance service shall be available to restore system operations within less than 8 working hours. During snow removal and other emergency conditions, the County Highway Fleet will operate on a continuous 24 hour basis, 7 days a week, until emergency is over.
4. Fuel provider must keep the tanks at each Highway Maintenance shed and the standby generator tanks always at least half full. Deliveries of bulk fuel must be at intervals to ensure that fuel is always available to the users.
5. Fuel provider shall use the St. Louis rack location of OPIS as the basis for the bid. Bid amount should be the margin above the OPIS for consideration.

Fuel Pricing for bulk delivered fuel

Diesel:

Margin above OPIS St. Louis \$ _____/gal

Regular Unleaded

Margin above OPIS St. Louis \$ _____/gal

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this _____ day of _____ 2019:

Company Name

County of Jefferson, State of Missouri

Signature

Dennis J. Gannon County Executive

Print

Company Address: _____

Phone: _____

I hereby certify under section 50.660 RSMo., there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

County Counselor