

BILL NO.: 17-0252

ORDINANCE NO.: 17-

0176

INTRODUCED BY: COUNCIL MEMBER(S)

Reuter

1           **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**  
2           **PRODUCTS AND SERVICES FOR ELECTION NOTICE MAILERS 2016,**  
3           **DEPARTMENT OF THE COUNTY CLERK.**

4           **WHEREAS,** Jefferson County, Missouri, (hereafter, the "County") recommends  
5           the renewal of the following bid awards at the same terms and conditions as previously bid,  
6           as authorized by the original Invitation for Bid awarded by the County, for an additional  
7           one-year term:

8   BID NAME

9   Election Notice Mailers 2016

10    AWARDED BIDDER

11    KD Direct Marketing, LLC

12    ORDINANCE NUMBER

13    16-0157

14           **WHEREAS,** the Department of the County Clerk of Jefferson County, Missouri,  
15           finds it is in the best interest of the County to renew the bid award for Election Notice  
16           Mailers 2016 for the term of 3-9-17 to 3-8-18 with KD Direct Marketing, LLC with  
17           approval of the County Council and County Executive up to the amount of **\$24,000.00**  
18           subject to budgetary limitations.

**FILED**

MAR 07 2017

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**

2 **AS FOLLOWS:**

3 Section 1. The County authorizes the renewal of the bid awards for an  
4 additional one-year term as follows:

5 BID NAME

6 Election Notice Mailers 2016

7 TERM

8 3-9-17 to 3-8-18

9 Upon approval of the County Council and County Executive

10 AMOUNT

11 Up to **\$24,000.00**

12 subject to budgetary limitations

13 AWARDED BIDDER

14 KD Direct Marketing, LLC

15 Section 2. The Jefferson County, Missouri, Council hereby authorizes the  
16 County Executive to execute a renewal agreement, incorporated herein by reference and  
17 attached as Exhibit A. The County Executive is further authorized to take any and all  
18 actions necessary to carry out the intent of this Ordinance.

19 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
20 thereto, and any contracts or agreements shall be maintained by the Department of the  
21 County Clerk consistent with the rules and procedures for the maintenance and retention  
22 of records as promulgated by the Secretary of State.

1            Section 4.      This Ordinance shall be in full force and effect from and after its  
2      date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
3      shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Don Bickowski	<u>Yes</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Robert Boyer	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Absent</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 27<sup>th</sup> DAY OF February, 2017:

PASSED                       FAILED

  
\_\_\_\_\_  
Renee Reuter, County Council Chair

  
\_\_\_\_\_  
Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 1ST DAY OF MARCH, 2017.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

*Kenneth B. Waller*

\_\_\_\_\_  
Kenneth B. Waller, Jefferson County, Missouri, Executive

**ATTEST:**

*Randy B. Holman*  
\_\_\_\_\_  
Randy B. Holman, County Clerk

BY: *Katherine E. Missey*  
\_\_\_\_\_

Reading Date: 02-27-2017



# County of Jefferson

## State of Missouri

Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

EXHIBIT

A

Ken Waller

County Executive

### DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: [www.jeffco.mo.org](http://www.jeffco.mo.org)

Nicole Crawford  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

KD DIRECT MARKETING LLC  
ATTN: DANA WILSON  
44 WELDON PARKWAY  
MARYLAND HEIGHTS MO 630343

February 14, 2017

Attn: DANA WILSON

Your company was awarded a bid for "ELECTION NOTICE MAILERS 2016" for the County of Jefferson, Missouri in February 2016. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from March 9, 2017 through March 8, 2018.

#### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County  
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address, and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Dana Wilson  
Printed Name of Authorizing Agent

Dana Wilson  
Signature

2-14-17  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,  
Vickie S. Pratt  
Vickie S. Pratt  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this  
\_\_\_\_\_ day of \_\_\_\_\_ 2017:

KD Direct Marketing LLC  
Company Name

County of Jefferson, State of Missouri

Dana Wilson

Signature

Dana Wilson

Print

Kenneth B. Waller

Kenneth B. Waller County Executive

Company Address: \_\_\_\_\_

44 Weldon Pkwy

Maryland Heights MO 63043

Phone: 636-326-4350

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]  
County Auditor

APPROVED AS TO FORM

[Signature]  
County Counselor