

<b>JEFFERSON COUNTY RECORDER'S OFFICE REMODEL CUSTOMER SERVICE AREA 1-24-17</b>	<b>JACKSON BUILDING GROUP INC</b>	<b>EA BOYER BUILDING &amp; DESIGN INC</b>
	1015 GRUPP RD STE 31716 ST. LOUIS MO 63131	1701 TOWNE VIEW DR DESOTO MO 63020
<b>TOTAL COST OF REMODEL</b>	\$33,483.00	\$18,300.00
<b>REQUIRED DOCUMENTS</b>		
NOTARIZED WORK AFFIDAVIT COMPLETED	Y	Y
E-VERIFICATION DOCUMENTATION (Y/N):	Y	N
COPY OF INSURANCE PROVIDED	Y	N
TAX RECEIPTS OR NOTARIZED LETTER STATING NO REAL OR PERSONAL PROPERTY OWNED IN JEFFERSON COUNTY	Y	Y
COOPERATIVE BID FORM (Y/N)	Y	N
COOPERATIVE CONTACT INFO:	Y	Y
COMPANY INFORMATION AND SIGNATURE	Y	Y
BID DEPOSIT REQUIRED	Y	Y
<b>COMMENTS:</b>	SEE ATTACHED	NO INTIALS ON ANY PAGES  SEE ATTACHED



**JEFFERSON COUNTY**  
**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
 729 MAPLE ST / PO BOX 100  
 HILLSBORO MO 63050  
 WWW.JEFFCOMO.ORG

**BID #: 17-0004**

**Request for Proposal: JEFFERSON COUNTY RECORDER'S OFFICE**  
**REMODEL OF CUSTOMER SERVICE AREA**

**Date Issued: 12-21-2016**

PROPOSALS SHALL BE ACCEPTED UNTIL: TUESDAY, JANUARY 24, 2017, AT 2:00 P.M. LOCAL TIME.

**Specification**  
**Contact:**

**KERRY ROGERS**  
 Department of Facilities  
 636-797-5011  
 krogers@jeffcomo.org

**Contract**  
**Contact:**

**VICKIE PRATT**  
 Department of Administrative Services  
 636-797-5380

**Mail (3) Three**  
**Complete Copies**  
**With Vendor And**  
**Proposal**  
**Information As**  
**Shown In Sample:**

**SAMPLE ENVELOPE**

<i>VENDOR NAME</i>	
<i>VENDOR ADDRESS</i>	
<i>CONTACT NUMBER</i>	<b>DEPARTMENT OF THE COUNTY CLERK</b>
	<b>JEFFERSON COUNTY MISSOURI</b>
	<b>729 MAPLE ST / PO BOX 100</b>
	<b>HILLSBORO MO 63050-0100</b>
<i>SEALED PROPOSAL: (PROPOSAL NAME)</i>	

**Contract Term:**  
**upon approval by**  
**the County Council**  
**and County**  
**Executive**

The undersigned certifies that he/she has the authority to bind this company in an agreement/contract to supply the commodity or service in accordance with all terms, conditions, and pricing specified. This Proposal, if accepted, will constitute an Agreement and Contract with Jefferson County, Missouri, upon approval of the County Council and County Executive. Prices are firm during this agreement term, unless agreed upon in writing by the County. The County has the option to renew this agreement at the same terms and conditions as the original agreement for one additional one-year term with the written consent of the successful bidder. Price increases for renewals are not authorized unless approved in writing by the County.

**Vendor**  
**Information:**

Jackson Building Group Inc	Cynthia Jackson
<i>Company Name</i>	<i>Authorized Agent (Print)</i>
1015 Grupp Rd., Ste. #31716	<i>Cynthia Jackson</i>
<i>Address</i>	<i>Signature</i>
St. Louis, MO 63131	President
<i>City/State/Zip Code</i>	<i>Title</i>
314-578-6633	23 January 2017
<i>Telephone #</i>	<i>Date</i>
cmjackson@jacksonbuildinggroup.com	314-822-5419
<i>E-mail</i>	<i>Fax #</i>



**JACKSON  
BUILDING GROUP**

1015 GRUPP ROAD, SUITE #31716, SAINT LOUIS, MISSOURI 63131

TEL 314.578.6633 FAX 314.822.5419

EMAIL [CMJACKSON@JACKSONBUILDINGGROUP.COM](mailto:CMJACKSON@JACKSONBUILDINGGROUP.COM)

January 23, 2017

Jefferson County Missouri

Department of Administrative Services

Re: #17-0004 Recorder's Office

Attn: Vickie Pratt

We are pleased to supply our proposal to perform the Office Modifications for the Recorder's Office for the cost of:

Thirty-three thousand four hundred eighty-three dollars .....\$33,483.00

Please note the following clarifications associated with our proposal:

- We plan to perform the work at both offices during a one week time span.
- It may take four to five weeks to obtain the C. R. Laurence material after approved shop drawings.
- We have not included permit costs in our proposal.
- We have included the performance and payment bond cost in our proposal.

Thank you for the opportunity to bid this project.

Regards,

Cynthia Jackson



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**DEPARTMENT OF ADMINISTRATIVE SERVICES**  
 729 MAPLE ST / PO BOX 100  
 HILLSBORO MO 63050  
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**Mail (3) Three  
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**SAMPLE ENVELOPE**

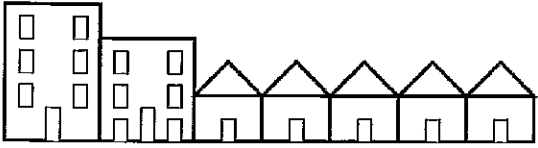
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<i>VENDOR ADDRESS</i>	
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**Vendor  
 Information:**

<u>EA Boyer Bldg &amp; Design, Inc</u>	<u>Edward Boyer</u>	
<b>Company Name</b>	<b>Authorized Agent (Print)</b>	
<u>1701 Towne View Dr</u>		
<b>Address</b>	<b>Signature</b>	
<u>DeSoto, MO 63020</u>	<u>President</u>	
<b>City/State/Zip Code</b>	<b>Title</b>	
<u>636-337-9119</u>	<u>1/24/2017</u>	<u>43-1437666</u>
<b>Telephone #</b>	<b>Date</b>	<b>Tax ID #</b>
<u>eaboyer9119@sbcglobal.net</u>	<u>636-586-9810</u>	
<b>E-mail</b>	<b>Fax #</b>	



**E. A. BOYER BUILDING & DESIGN, INC.**

1701 Towne View Dr, De Soto, MO 63020

Bus: 636-337-9119 Fax 636-586-9810

January 24, 2017

County of Jefferson  
Hillsboro, MO

Re: Recorder's Office Remodel

We propose to complete work per plan by Bacon Commercial Design, LLC; dated 11/25/2016:

Install new glass divider  
Install all associated supports  
Touch -up all paint  
Clean & haul off all debris

For the sum of Eighteen Thousand Three Hundred Dollars and Zero Cents (\$18,300.00)

EA Bouer