



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

REJECTION OF INVITATION FOR BID/REQUEST FOR PROPOSAL

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 6-26-17

Subject Matter of Proposed Bill: COURTHOUSE AND JAIL FACILITIES NEEDS ASSESSMENT STUDY,

REJECT INVITATION FOR BID

Council District(s) Affected: All

County Department(s) Affected: Department of Administrative Services

SUMMARY

The Department of Administrative Services requested a rejecting of all the bids for the Courthouse and Jail Facilities Needs Assessment Study that was opened on June 13, 2017. Seven bids were received on June 13, 2017 for the Courthouse and Jail Facilities Needs Assessment Study and the Department of Administrative Services requests the rejecting of the bids. The Department of Administrative Services requests to reject the bids received due to revision of the bid specifications to review the scope of the project

The Department of Administrative Services requests the rejecting of the bid that was submitted on June 13, 2017 for the Courthouse and Jail Facilities Needs Assessment Study.

The Manager of Contracts and Grants now deems the Courthouse and Jail Facilities Needs Assessment Study proposal rejected based on the recommendation of the Department of Administrative Services.

Reject Form Attached:

PLEASE COMPLETE FORM AND RETURN TO CONTRACTS AND GRANTS. FAX 636-797-5067 OR EMAIL:
vpratt@jeffcomo.org, msauer@jeffcomo.org, and Purchasing@jeffcomo.org

Call with any questions: 636-797-5380

CHECK ONE OPTION

AWARD **REJECT** **CHANGE ORDER**

If no Bid or Bids have been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.

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| DATE | 06/20/2017 | DEPARTMENT | ADMINISTRATIVE SERVICES |
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|--------------|----------------|--------------|----------|
| CONTACT NAME | DAVID COURTWAY | PHONE NUMBER | 797-6487 |
|--------------|----------------|--------------|----------|

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| BID NAME | COURTHOUSE AND JAIL FACILITIES | BID OPENING DATE | 06/13/2017 |
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| TIME SENSITIVE | If yes, explain: | |
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|---|---|
| AWARD BID REJECT BID CHANGE ORDER ____ (give detailed information) | REJECT BID |
| | NEED TO REVISE BID SPECIFICATIONS TO REVIEW |
| | THE SCOPE OF THE PROJECT |
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| ANNUAL EXPENDITURE | |
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| ACCOUNT STRING(S) TO CHARGE | |
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| TERM OF CONTRACT | |
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| CONTRACT NAME | |
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| COMMENTS (give detailed information and attach any documentation if needed) | |
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Department Head Signature  6/23/17