

INTRODUCED BY: COUNCIL MEMBER(S) Reuter

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**
2 **PRODUCTS AND SERVICES FOR LANDSCAPE & TREE SERVICES,**
3 **DEPARTMENT OF PUBLIC WORKS.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends
5 the renewal of the following bid awards at the same terms and conditions as previously bid,
6 as authorized by the original Invitation for Bid awarded by the County, for an additional
7 one-year term:

8	<u>BID NAME</u>
9	Landscape & Tree Services
10	<u>AWARDED BIDDERS</u>
11	Worley Services, Inc. (A1)
12	Omni Tree Services, Inc. (A2)
13	Timberline Professional Tree Care (A3)

14	<u>ORDINANCE NUMBER</u>
15	16-0104

16 **WHEREAS**, the Department of Public Works of Jefferson County, Missouri,
17 Council finds it is in the best interest of the County to renew the bid award Landscape &
18 Tree Services for the term of 1-1-17 to 12-31-17 with Worley Services, Inc., Omni Tree

FILED

DEC 16 2016

WES WAGNER
COUNTY CLERK OF JEFFERSON COUNTY, MO

1 Services, Inc. and Timberline Professional Tree Care with approval of the County Council
2 and County Executive up to the amount of **\$60,000.00** subject to budgetary limitations.

3 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**
4 **AS FOLLOWS:**

5 Section 1. The County authorizes the renewal of the bid awards for an
6 additional one-year term as follows:

7 BID NAME
8 Landscape & Tree Services

9 TERM
10 1-1-17 to 12-31-17

11 Upon approval of the County Council and County Executive

12 AMOUNT
13 Up to **\$60,000.00**
14 subject to budgetary limitations

15 AWARDED BIDDER
16 Worley Services, Inc. (A1)
17 Omni Tree Services, Inc. (A2)
18 Timberline Professional Tree Care (A3)

19 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
20 County Executive to execute a renewal agreement, incorporated herein by reference and
21 attached as Exhibit A1 through A3. The County Executive is further authorized to take
22 any and all actions necessary to carry out the intent of this Ordinance.

1 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
2 thereto, and any contracts or agreements shall be maintained by the Department of the
3 County Clerk consistent with the rules and procedures for the maintenance and retention
4 of records as promulgated by the Secretary of State.

5 Section 4. This Ordinance shall be in full force and effect from and after its
6 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
7 shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski	<u>yes</u>
Council Member District 2, Renee Reuter	<u>yes</u>
Council Member District 3, Robert Boyer	<u>yes</u>
Council Member District 4, George Engelbach	<u>yes</u>
Council Member District 5, Oscar J. "Jim" Kasten	<u>yes</u>
Council Member District 6, Cliff Lane	<u>yes</u>
Council Member District 7, James Terry	<u>yes</u>

THE ABOVE BILL ON THIS 12th DAY OF December, 2016:

PASSED **FAILED**


Renee Reuter, County Council Chair


Pat Schlette, Council Administrative Assistant

THIS BILL WAS ✓ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 13TH DAY OF DECEMBER, 2016.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2016.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: *Katherine E. Missey*

First Reading: 12-12-2016

CHECKLIST FOR BILLS

BILL NAME:	<i>Renew Landscape: Tree Service's</i>	BILL #:	
	TIME SENSITIVE _____	YES	NO N/A
	IN MEMORANDUM	DEPT.:	<i>Public Works</i>
1.	Contract term - The term should read that the contract will be awarded after approval and signature of both Jefferson County Executive and the awarded vendor for a time period specified on the bid.	<input checked="" type="radio"/> YES	NO N/A
2.	Amount of the award to reflect the actual amount previously spent, or an explanation for increases or decreases	<input checked="" type="radio"/> YES	NO N/A
3.	Account string(s) for the purchase	<input checked="" type="radio"/> YES	NO N/A
4.	Funds that were spent in the last year, if applicable \$: <u>10,000.00</u> Start date: <u>Jan 2016</u> End date: <u>Nov 2016</u>	<input checked="" type="radio"/> YES	NO N/A
	IN ADDITIONAL DOCUMENTATION		
5.	Any detailed information regarding the contract submitted by the Department Director or Elected Official overseeing the bid	<input checked="" type="radio"/> YES	NO N/A
6.	Bid tabulations - Award or <u>Renewal</u>	YES	NO N/A
7.	Exhibit(s), if applicable	<input checked="" type="radio"/> YES	NO N/A
8.	Renewal letter(s), if applicable	<input checked="" type="radio"/> YES	NO N/A
9.	Previous ordinance(s), if applicable	<input checked="" type="radio"/> YES	NO N/A
10.	Certificate of Insurance for potential awarded vendor(s)	<input checked="" type="radio"/> YES	NO N/A
11.	E-Verification for potential awarded vendor(s)	YES	NO <input checked="" type="radio"/> N/A
12.	Delinquent Taxes	YES	<input checked="" type="radio"/> NO N/A
13.	Letter stating vendor(s) does not own any real or personal property in Jefferson County	<input checked="" type="radio"/> YES	NO N/A



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

PROPOSED BILL MEMORANDUM

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 11-16-16

Subject Matter of Proposed Bill: LANDSCAPE & TREE SERVICES, WORLEY SERVICES, INC.,
OMNI TREE SERVICES, INC. AND TIMBERLINE PROFESSIONAL TREE CARE, \$60,000.00

Council Districts(s) Affected: All

County Department(s) Affected: All

SUMMARY

The Department of Public Works requested a renewal option for Landscape & Tree Services on September 20, 2016. A renewal request was mailed to Worley Services, Inc., Omni Tree Services, Inc. and Timberline Professional Tree Care for the Landscape & Tree Services contract for an additional one year term on September 27, 2016.

Worley Services, Inc. signed the renewal letter and it was received on October 4, 2016, Timberline Professional Tree Care and Metal Culverts Inc signed the renewal letter and it was received on October 19, 2016 and Omni Tree Services, Inc. signed the renewal letter and it was received on November 16, 2016.

The Department of Public Works recommends renewing the contract for Landscape & Tree Services for the term from January 1, 2017 through December 31, 2017 for an estimated expenditure of less than \$60,000.00, subject to budgetary limitations.

Account string charged: 101-0068-5219-9999-999999 and 200-0061-5201-9999-999999

Funds spent in 2016: \$10,000.00

This Bill proposes to renew the bid based on the recommendation of the Department of Public Works.

From: Jason Jonas/JEFFCO
To: Vickie Pratt/JEFFCO@JEFFCO
Cc: Jackie Talarski/JEFFCO@JEFFCO

Date: Tuesday, September 20, 2016 11:41AM
Subject: Re: CONTRACTS EXPIRING ON OR BEFORE 12-31-2016

Vickie,

Please proceed in the following manner with Public Works contracts:

REBID:

Highway Striping - K.Wengert to provide updated specs shortly
 Pest Control Services - I will provide updated specs shortly - opens Oct 25
 Sprinkler and Fire Alarm Testing - see attached spec - opens Oct 25
 Traction Sand Supply - K.Wengert to provide updated specs shortly

RENEW:

- Automotive Parts-Dealer Items (\$60,000.00) renewed exp 8-31-17
- Bituminous Mixtures (\$1,100,000.00) on agenda Oct 11 to renew
- Liquid Bituminous Material (\$700,000.00) - sent renew letter 9-8 waiting on NB West
- Equipment Rental Services (\$40,000.00) renewed exp 9-13-17
- Janitorial Supplies (\$75,000.00) - sent renew letter 9-27-16
- Maintenance Materials and Supplies (\$100,000.00) - sent renew letter 9-27-16
- Professional Services for Certified On-Call Landscape and Tree Services (\$20,000.00 EACH) sent renew letter 9-27-16
- Propane Gas (\$25,000.00) - sent renew letter 9-27-16

EXPIRE:

Anti-Scale System
 Butcher Branch Road Bridge Replacement
 Dishwashers
 Forklift —
 Highway Shed Cellular
 Hot Water Heaters
 HVAC Units
 Misc. Highway Equipment, Parts, Supplies and Labor
 Professional Services for Certified Carpenters or Building Contractors (\$25,000.00 EACH)
 Professional Services for Certified Electrical Contractors (\$25,000.00 EACH)
 Radar Speed Display Signs
 High Canopy Truck
 Passenger Van

CONTINUE:

Asphalt Overlay Program
 ESC-Eime Road Bridge
 Konert Road Bridge

UNDECIDED:

Channel Posts - K.Wengert will get back to you with a decision

Let me know if you have any questions or if I have missed anything.

Thanks,

Jason Jonas, P.E.



County of Jefferson

State of Missouri
Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

RECEIVED

Ken Wallis
County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director
Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

WORLEY SERVICES INC.
1040 SOUTH BROADWAY
POPLAR BLUFF MO 63901

RECEIVED

OCT 04 2016

EXHIBIT

A1

9/27/2016

Attn: JASON WADDELL

Your company was awarded a bid for "LANDSCAPE & TREE SERVICES" for the County of Jefferson, Missouri in **January 2016**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2017 through December 31, 2017**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return, as soon as possible if your company agrees to renew this contract.

Charles Allen Worley
Printed Name of Authorizing Agent/

C. A. Worley
Signature

9/29/16
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,


Vickie S. Pratt

Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
29 day of September 2016:

Worley Services, Inc.
Company Name

County of Jefferson, State of Missouri

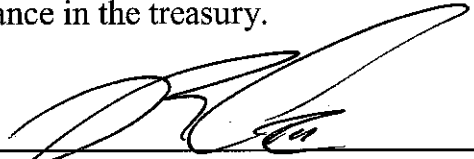

Signature
Charles Allen Worley
Print


Kenneth B. Waller County Executive

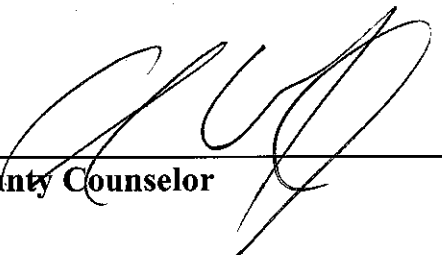
Company Address: 1040 South Broadway
Poplar Bluff, Mo. 63901

Phone: 573-686-6661

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

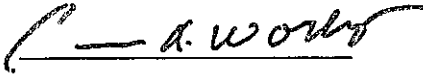
APPROVED AS TO FORM


County Counselor

Worley Services, Inc.
1040 South Broadway
Poplar Bluff, Mo. 63901
Office: 573-686-6661
Fax: 573-686-2777

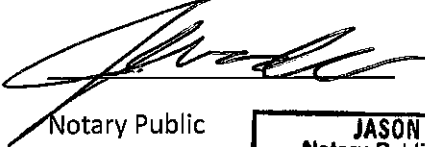
County of Jefferson,

Worley Services, Inc. does not own any real or personal property in Jefferson County, Missouri.
Therefore, our company cannot supply a real or personal property tax receipt.

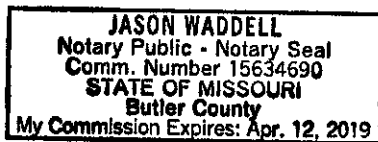


Charles Allen Worley-President

Subscribed and sworn to before me this 29th day of September, 2016.



Notary Public





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/24/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sterling Insurance Agency 2911 N. Westwood Poplar Bluff MO 63901	CONTACT NAME: Paul McBride
	PHONE (A/C, No. Ext): (573) 785-1772 FAX (A/C, No): (573) 776-7122
	E-MAIL ADDRESS: paul.mcbride@sterinsurance.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Nautilus Insurance Company NAIC # 17370
	INSURER B: Progressive 16322
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: CL1512802537 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		NN554890	5/1/2016	5/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ Included
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		04685118-5	5/1/2016	5/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 500,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 KCDC is named additional insured in regards to the General Liability and Business Auto on a Primary and Non-Contributory Basis. A waiver of Subrogation in favor of KCDC is included on the General Liability and Business Auto Policy.

CERTIFICATE HOLDER 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Richard McBride/PAUL

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy (ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FrankCrum Insurance Agency, Inc. 100 South Missouri Avenue Clearwater, FL 33756	CONTACT NAME:	
	PHONE (A/C, No. Ext): 1-800-277-1620 x4800	FAX (A/C, No): (727) 787-0784
INSURED FrankCrum L/C/F Worley Services, Inc. 100 South Missouri Avenue Clearwater, FL 33756	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A:	NAICS
	INSURER B:	11600
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES: CERTIFICATE NUMBER: 354454 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADBL INBRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
							MED EXP (Any one person)	\$	
							PERSONAL & ADV INJURY	\$	
							GENERAL AGGREGATE	\$	
							PRODUCTS-COMP/OP AGG	\$	
								\$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$	
							BODILY INJURY (Per person)	\$	
							BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE	\$	
							AGGREGATE	\$	
								\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC201600000	01/01/2016	01/01/2017	X	WC STATUTORY LIMITS	OTHER
							E.L. EACH ACCIDENT	\$1,000,000	
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000	
							E.L. DISEASE-POLICY LIMIT	\$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks, Schedule, if more space is required)
Effective 10/31/2004, coverage is for 100% of the employees of FrankCrum leased to Worley Services, Inc. (Client) for whom the client is reporting hours to FrankCrum. Coverage is not extended to statutory employees.

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



County of Jefferson

State of Missouri
Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

RECEIVED

NOV 10 2016

Ken Waller
County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffcomo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

OMNI TREE SERVICES INC.
55 OLD STATE ROAD
ELLISVILLE MO 63021



9/27/2016

Attn: THOMAS M REID

Your company was awarded a bid for "LANDSCAPE & TREE SERVICES" for the County of Jefferson, Missouri in **January 2016**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2017 through December 31, 2017**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Thomas M. Reid
Printed Name of Authorizing Agent

[Signature]
Signature

11/1/16
Date

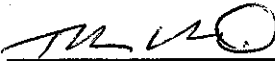
If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,
[Signature]
Vickie S. Pratt
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this _____ day of _____ 2016:

Omni Tree Service, Inc.
Company Name

County of Jefferson, State of Missouri


Signature
Tom M. Reid
Print


Kenneth B. Waller County Executive

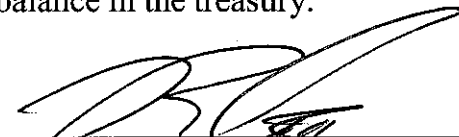
Company Address: _____

55 OLD STATE RD

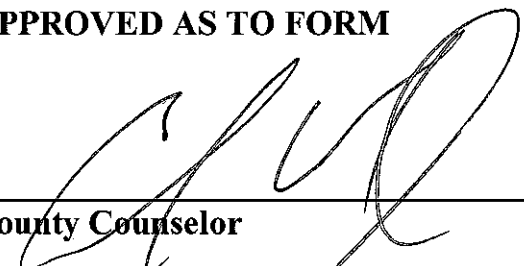
ELLISVILLE, MO 63021

Phone: 636-391-9944

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

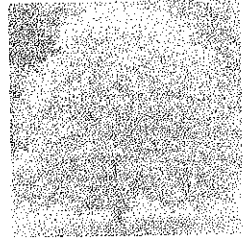
APPROVED AS TO FORM


County Counselor

Omni Tree Service, Inc.

55 Old State Road
Ellisville, MO 63021

636-391-9944
636-391-9948
omnitree@omnitreeservice.com
www.omnitreeservice.com



November 1, 2016

Jefferson County Department of Public Works
PO Box 100
Hillsboro, MO 63050

To Whom It May Concern:

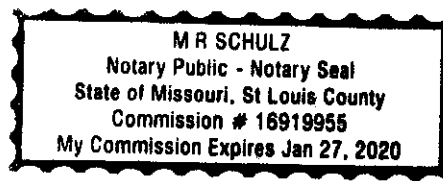
Omni Tree Service, Inc. does not own any real or personal property in Jefferson County Missouri.

Please contact our office with any questions.

Thank you,

Thomas M. Reid
President

Notary:





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/1/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Dawn Young	
The Warren Group		PHONE (A/C No. Ext): (636) 530-0440	FAX (A/C No.): (636) 530-1947
14567 North Outer Forty		E-MAIL ADDRESS: dyoung@twgins.com	
Suite 125			
Chesterfield MO 63017			
INSURED		INSURER(S) AFFORDING COVERAGE	
Omni Tree Service, Inc.		INSURER A West Bend Mutual Insurance Co	
55 Old State Rd.		INSURER B Missouri Employers Mutual Ins Co	
Ballwin MO 63021		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
		NAIC #	
		15350	
		10191*	

COVERAGES CERTIFICATE NUMBER: 16-17 with WC REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		A104767	1/1/2016	1/1/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		A104767	1/1/2016	1/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Underinsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		A104767	1/1/2016	1/1/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	2019659	2/26/2016	2/26/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

County of Jefferson Administration Center PO Box 100 729 Maple Street Hillsboro, MO 63050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE D Boehme CPCU/DAWNY
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County of Jefferson

State of Missouri
Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

RECEIVED

OCT 19 2016

Ken Waller
County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

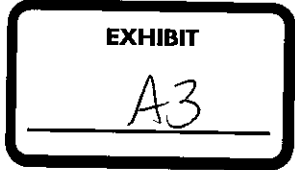
David Courtway - Director

Web Address: www.jeffoemo.org

Nicole Crawford
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

TIMBERLINE PROFESSIONAL TREE CARE
3670 RICE ROAD
PEVELY MO 63070



9/27/2016

Attn: BEN BARNETT

Your company was awarded a bid for "LANDSCAPE & TREE SERVICES" for the County of Jefferson, Missouri in January 2016. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from January 1, 2017 through December 31, 2017.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
2) Updated insurance certificates
3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

BEN BARNETT M.P.
TIMBERLINE LLC
Printed Name of Authorizing Agent

Signature

10/15/16
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.


Respectfully,

Vickie S Pratt

Vickie S. Pratt
Department of Administrative Services

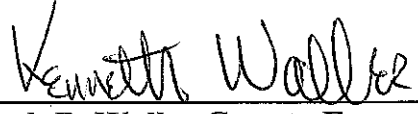
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this
_____ day of _____ 2016:

TIMBERLINE PROFIT TREE CARE LLC County of Jefferson, State of Missouri
Company Name



Signature

BEN BARNETT M.P.
Print



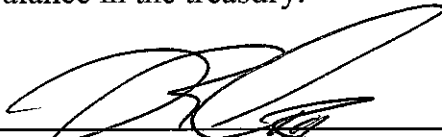
Kenneth B. Waller County Executive

Company Address: 3670 RICE RD.

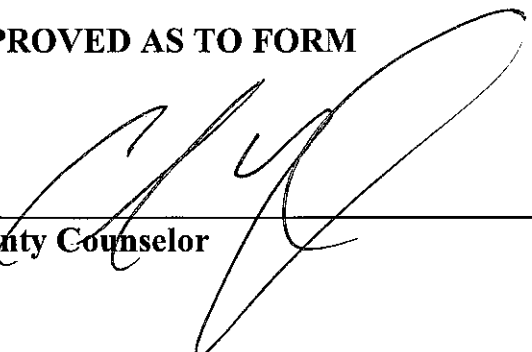
PEVELY, MO 63070

Phone: 636-209-8139

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.


County Auditor

APPROVED AS TO FORM


County Counselor

JEFFERSON COUNTY TAX RECEIPT
2015 PERSONAL PROPERTY

10/19/2016 3:21 PM

ACCOUNT #: 566413

RECEIPT#: 2015023637

BETH MAHN, COLLECTOR

729 MAPLE ST., STE 36

HILLSBORO, MO 63050

PHONE: (636) 797-5406

Email: bmahn@jeffcomo.org

TOTAL VALUATION: 1,570

TIMBERLINE PROFESSIONAL TREE CARE LLC
3670 RICE RD
PEVELY, MO 63070

TAX DISTRICT	TAX
COUNTY TAX	0.01
GOLDMAN FIRE	16.29
HEALTH UNIT TAX	1.18
HILLSBORO SCHOOL	73.83
JC DEV DISABILITIES	1.47
JEFFERSON COLLEGE	5.34
JOACHIM-PLATTIN AMB	2.33
MENTAL HEALTH TAX	1.47
PARK TAX	0.44
ROAD & BRIDGE TAX	3.32
STATE TAX	0.47

PROPERTY DESCRIPTION

000000	1992 FORD FB 24LBS 2AX	1	120
116684	1998 INT C&C 30LBS 2AX	1	1,350
998024	Z - Business Value	1	100
Total Value:			1,570

TOTAL TAXES 106.15

TOTAL PAID 106.15

PAID

Validated By
Beth Mahn, Jefferson County Collector
Richard Carter III, Jefferson County Auditor

DATE: 12/07/2015 STATEMENT TOTAL: 106.15 TOTAL PAID: 106.15 RECEIPT#: 2015023637

PERSONAL PROPERTY

This card is for your convenience in licensing your vehicles. Please cut or tear it out, place it in your wallet, and take it with you to the License Bureau.

2015 Jefferson County Personal Property Tax Receipt
I, BETH MAHN, Collector of Jefferson County, MO
do hereby certify that 566413

TIMBERLINE PROFESSIONAL TREE CARE LLC
3670 RICE RD
PEVELY, MO 63070

Has Paid Personal Taxes For The Year 2015 On The
Following Vehicles Described Below:

1992 FORD FB 24LBS 2AX

1998 INT C&C 30LBS 2AX



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/17/2016

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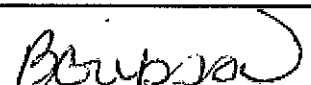
PRODUCER Midwest Agency 8917 Veterans Memorial Parkway O'Fallon, MO 63366	CONTACT NAME: Alex King	
	PHONE (A/C, No, Ext): 636-978-6620	FAX (A/C, No): 636-978-7715
INSURED Timberline Professional Tree Care 13023 Tesson Ferry Rd Ste 105 St. Louis, MO 63128	E-MAIL ADDRESS: Alex@MidwestAgency.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Missouri Employers Mutual	NAIC # MEM
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			2012396-01	05/14/2016	05/14/2017	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Jefferson County Missouri 729 Maple St Hillsboro, MO 63050	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/18/2016

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PRODUCER Missouri Farm Bureau Ins. Brokerage Inc. PO Box 658 Jefferson City, MO 65102	CONTACT NAME: Michael Voiles PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Timberline Professional Tree Care LLC 3670 Rice Road Pevely, MO 63070	INSURER A: International Insurance Company of Hannover SE		
	INSURER B: Nautilus Insurance Company		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

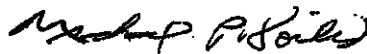
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			IG06A003106-02	03/24/2016	03/24/2017	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE			AN031401	09/02/2016	09/02/2017	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				AGGREGATE \$ 2,000,000 \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

MOEB

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Jefferson County Missouri 729 Maple Street Hillsboro, MO 63050	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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