BILL NO.: 15-1139

INTRODUCED BY: COUNCIL MEMBER(s) _______ 

ORDINANCE NO.: 15- 

AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN PRODUCTS AND SERVICES FOR ELECTION SUPPORT 2015, DEPARTMENT OF THE COUNTY CLERK.

WHEREAS, Jefferson County, Missouri, (hereafter, the “County”) recommends the renewal of the following bid awards at the same terms and conditions as previously bid, as authorized by the original Invitation for Bid awarded by the County, for an additional one-year term:

BID NAME

Election Support 2015

AWARDED BIDDER

Henry M. Adkins and Son Inc.

ORDINANCE NUMBER

15-0126

WHEREAS, the Department of the County Clerk of Jefferson County, Missouri, Council finds it is in the best interest of the County to renew the bid award for Election Support 2015 with Henry M. Adkins and Son Inc. for the term of 01-01-16 to 12-31-16 with approval of the County Council and County Executive up to the amount of $266,220.00 subject to budgetary limitations.
BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,
COUNCIL, AS FOLLOWS:

Section 1. The County authorizes the renewal of the bid awards for an additional one-year term as follows:

BID NAME

Election Support 2015

TERM

01-01-16 to 12-31-16

Upon approval of the County Council and County Executive

AMOUNT

Up to $266,220.00

subject to budgetary limitations

AWARDED BIDDER

Henry M. Adkins and Son Inc.

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute a renewal agreement, incorporated herein by reference and attached as Exhibit A. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses thereto, and any contracts or agreements shall be maintained by the Department of the County Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.
Section 4. This Ordinance shall be in full force and effect from and after its date of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.

THIS BILL BEING DULLY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS Follows:

Council Member District 1, Don Bickowski  
Council Member District 2, Renee Reuter  
Council Member District 3, Robert Boyer  
Council Member District 4, George Engelbach  
Council Member District 5, Oscar J. “Jim” Kasten  
Council Member District 6, Cliff Lane  
Council Member District 7, James Terry

THE ABOVE BILL ON THIS 23rd DAY OF November, 2015:

[ ] PASSED  [ ] FAILED

Renee Reuter, County Council Chair

Pat Schlette, Council Administrative Assistant

Page 3 of 4
THIS BILL WAS ___ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 24th DAY OF NOVEMBER, 2015.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF __________, 2015.

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner, County Clerk

BY: Katherine C. Missey

Reading Date: 11-23-2015
Henry M. Adkins & Son, Inc.
331 Independence Ave.
Clinton, MO 64735

October 29, 2015

Attn: Bill Vanderburg

Your company was awarded a bid for "Election Support 2015" for the County of Jefferson, Missouri in January 2015. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from January 1, 2016 through December 31, 2016.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter

2) Updated insurance certificates

3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Bill Vanderburg
Printed Name of Authorizing Agent

Signature

11-12-15
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 2nd day of November 2015:

HENRY M. ADKINS and SON, INC
Company Name

Signature
Bill VANDERBURG
Print

County of Jefferson, State of Missouri

Kenneth B. Waller County Executive

Company Address:

331 Independence Ave
CLINTON, MO 64735

Phone: 800-633-5503

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

County Counselor
Department of Administrative Services  
Attn: Vickie S. Pratt  
729 Maple Street  
Hillsboro, MO 63050  

RE: Real and Personal Property

I, Bill Vanderburg, representing Henry M. Adkins and Son, Inc.  

upon oath depose and state that neither I nor anyone in my employment owns any real or personal property in Jefferson County, MO.  

Our principal place of business is located in Clinton, MO (approximately 70 miles southeast of Kansas City, MO).  

Subscribed and sworn to before me this 74th of November, 2015. I am  

commissioned as a notary public within the County of Henry, State of Missouri and my commission expires on June 29, 2017.  

Sabrina L. Harris  
Notary Public-Notary Seal  
STATE OF MISSOURI  
Henry County  
My Commission Expires: June 29, 2017  
Commission # 13829656
# Certificate of Liability Insurance

**Date:** 11/12/2015

**Producer:**
Mike Keith Insurance, Inc.
PO Box 388-103 W. Franklin
Clinton, MO 64736
Paul Barbee

**Insured:**
Adkins Printing Inc
PO BOX 104
Clinton, MO 64735

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<th>REVISION NUMBER:</th>
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<td>PRODUCTS - COMPUTER ASSISTED</td>
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| AUTOMOBILE LIABILITY | | |
| ANY AUTO | | |
| ALL OWNED AUTOS | | |
| SCHEDULED AUTOS | | |
| HIRED AUTOS | | |
| NON-OWNED AUTOS | | |
| UMBRELLA LIABILITY | | |
| OCCUR CLAIMS-MADE | | |
| EACH OCCURRENCE | | |
| AGGREGATE | | |

| WORKERS COMPENSATION AND EMPLOYER'S LIABILITY | | |
| ANY PROPRIETOR/OWNER/EXECUTIVE OFFICER/MEMBER EXCLUDED (Mandatory in KY) | | |
| DESCRIPTION OF OPERATIONS below | | |

| PRINTERS ERRORS & OMISSION | A CP7226104854 | 06/01/2015 06/01/2018 |
| EACH LOSS | $500,000 |
| AGGREGATE | $1,500,000 |

**Certificate Holder:**
Jefferson County MO
PO Box 100 729 Maple St
Hillsboro, MO 63050

**CANCELLATION:**
Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

**Authorized Representative:**

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CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFER NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Mills & Sons Insurance
P.O. Box 505
Clinton, MO 64735
Mitchell C. Mills

CONTACT
NAME
Mitchell C. Mills
PHONE
660-865-3368
FAX
877-398-6010

INSURER(S) AFFORDING COVERAGE
INSURER A: Nationwide Mutual Insurance Co
NAIC #: 23787

INSURED
Henry M Adkins & Son Inc
PO Box 104
Clinton, MO 64735

COVERAGES

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER
Jefferson County
6367975067
PO BOX 100
729 Maple St
Hillsboro, MO 63050

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Mitchell C. Mills

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