INTRODUCED BY: COUNCIL MEMBER(s) Reuter

AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN
PRODUCTS AND SERVICES FOR AUTOMOTIVE PARTS AND SUPPLIES
2014, DEPARTMENT OF PUBLIC WORKS.

WHEREAS, Jefferson County, Missouri, (hereafter, the “County”) recommends
the renewal of the following bid awards at the same terms and conditions as previously
bid, as authorized by the original Invitation for Bid awarded by the County, for an
additional one-year term:

BID NAME
Automotive Parts and Supplies 2014

AWARDED BIDDERS
Auto Tire & Parts Company (A1)
B & A Auto Parts (A2)
Factory Motor Parts (A3)
Reuther Ford Inc. (A4)
Weir Chevrolet & Buick GMC Inc. (A5)
Weir Wholesale Parts LLC (A6)

ORDINANCE NUMBER
14-0228

WHEREAS, the Department of Public Works of Jefferson County, Missouri,
AWARDED BIDDERS

Auto Tire & Parts Company (A1)
Factory Motor Parts (A2)
Reuther Ford Inc. (A3)
Weir Chevrolet & Buick GMC Inc. (A4)
Weir Wholesale Parts LLC (A5)

Section 2. The Jefferson County, Missouri, Council hereby authorizes the County Executive to execute a renewal agreement, incorporated herein by reference and attached as Exhibit A1 to A5. The County Executive is further authorized to take any and all actions necessary to carry out the intent of this Ordinance.

Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses thereto, and any contracts or agreements shall be maintained by the Department of the County Clerk consistent with the rules and procedures for the maintenance and retention of records as promulgated by the Secretary of State.

Section 4. This Ordinance shall be in full force and effect from and after its date of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not affect the remainder of this Ordinance.
THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski  
Absent

Council Member District 2, Renee Reuter  
Yes

Council Member District 3, Robert Boyer  
Yes

Council Member District 4, George Engelbach  
Yes

Council Member District 5, Oscar J. "Jim" Kasten  
Yes

Council Member District 6, Cliff Lane  
Yes

Council Member District 7, James Terry  
Yes

THE ABOVE BILL ON THIS 27TH DAY OF April, 2015:

[Signature]
Renee Reuter, County Council Chair

[Signature]
Pat Schlette, Council Administrative Assistant
THIS BILL WAS √ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 23rd DAY OF APRIL, 2015.

THIS BILL WAS ___ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS ___ DAY OF __________, 2015.

Kenneth B. Waller
Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner, County Clerk

BY: Katherine E. Misseny

Reading Date: 04-27-2015
# Checklist for Bills

<table>
<thead>
<tr>
<th>Bill Name: Renew - Automotive Parts and Supplies 2014</th>
<th>Bill #:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time Sensitive</strong></td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>In Memorandum</strong></td>
<td>DEPT.: Public Works</td>
</tr>
<tr>
<td><strong>1.</strong> Contract term – The term should read that the contract will be awarded after approval and signature of both Jefferson County Executive and the awarded vendor for a time period specified on the bid.</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>2.</strong> Amount of the award to reflect the actual amount previously spent, or an explanation for increases or decreases</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>3.</strong> Account string(s) for the purchase</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>4.</strong> Funds that were spent in the last year, if applicable</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td>$65,200.00</td>
<td>May 2014</td>
</tr>
<tr>
<td><strong>In Additional Documentation</strong></td>
<td></td>
</tr>
<tr>
<td><strong>5.</strong> Any detailed information regarding the contract submitted by the Department Director or Elected Official overseeing the bid</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>6.</strong> Bid tabulations – Award or Renewal</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>7.</strong> Exhibit(s), if applicable</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>8.</strong> Renewal letter(s), if applicable</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>9.</strong> Previous ordinance(s), if applicable</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>10.</strong> Certificate of Insurance for potential awarded vendor(s)</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>11.</strong> E-Verification for potential awarded vendor(s)</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>12.</strong> Delinquent Taxes</td>
<td>YES NO N/A</td>
</tr>
<tr>
<td><strong>13.</strong> Letter stating vendor(s) does not own any real or personal property in Jefferson County</td>
<td>YES NO N/A</td>
</tr>
</tbody>
</table>
PROPOSED BILL MEMORANDUM

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 4-9-15

Subject Matter of Proposed Bill: AUTOMOTIVE PARTS AND SUPPLIES 2014, AUTO TIRE & PARTS COMPANY (A1), FACTORY MOTOR PARTS (A2), REUTHER FORD INC. (A3), WEIR CHEVROLET & BUICK GMC INC. (A4) AND WEIR WHOLESALE PARTS LLC (A5), $100,000.00

Council District(s) Affected: All

County Department(s) Affected: All

SUMMARY

The Department of Public Works requested a renewal option for Automotive Parts and Supplies 2014 on February 5, 2015. A renewal request was mailed to Auto Tire & Parts Company (A1), B & A Auto Parts (A2) Factory Motor Parts (A3), Reuther Ford Inc. (A4), Weir Chevrolet & Buick GMC Inc. (A5) and Weir Wholesale Parts LLC (A6) for the Automotive Parts and Supplies 2014 contract for an additional one year term on February 10, 2015 and again on March 12, 2015.

All vendors returned the renewal letters between February 23 and April 6, 2015 except B & A Auto Parts. After contacting David Mikusch about not receiving a renewal with B & A Auto Parts, he informed me to proceed with the renewal of the Automotive Parts and Supplies 2014 with all vendors except B & A Auto Parts because the company thought that they would be the only vendor to supply the Automotive Parts and Supplies and were not satisfied with the amount of business that they were receiving.

The Department of Public Works recommends renewing the contract for Automotive Parts and Supplies 2014 for the term from May 3, 2015 through May 2, 2016 for an estimated expenditure of less than $100,000.00, subject to budgetary limitations.

Account string charged: 200-0061-5457-9999-999999

Funds spent in 201: $65,200.00

This Bill proposes to renew the bid based on the recommendation of the Department of Public Works.
From: Jason Jonas/JEFFCO
To: Vickie Pratt/JEFFCO@JEFFCO
Cc: Erin Lawson/JEFFCO@JEFFCO

Date: Thursday, February 05, 2015 10:48AM
Subject: Re: CONTRACTS EXPIRING ON OR BEFORE 6-30-15

Vickie,

Please proceed with FY2015 Q2 PW contracts as follows:

**LET EXPIRE:**
- C12BUTCHERBRANCH - LET EXPIRE
- C13FOUNTCTYRDBRD - LET EXPIRE
- C14GRAVOISRDMIMP - LET EXPIRE
- C14GRAVOISRDPAVE - LET EXPIRE
- C14HIGHRIDGEBLVDPAV - LET EXPIRE
- C14OLDRT141PAVE - LET EXPIRE
- C14SECKMANRDPAVE - LET EXPIRE
- C142950LEEPYLERD - LET EXPIRE
- C14SAFETYSHIRT - LET EXPIRE
- C14STRUCTURALCONC - LET EXPIRE
- C14TOMAHAWKVOGEL - LET EXPIRE
- C14DIAMONDBMMOWER - LET EXPIRE
- C13SHERIFFVEHICLE - LET EXPIRE
- C14WILSONHOLLOW - LET EXPIRE

**RENEW:**
- 1/10 C14AUTOPARTS - RENEW - $100,000.00 LIMIT
- 1/10 C14EQUIPMENTSUPPLY - RENEW - $400,000.00 LIMIT
- 1/10 C14ELEVATORMAINT - RENEW - $25,000.00 LIMIT
- 2/10 C14EQUIPMENTOPERATOR - RENEW - $15,000.00 LIMIT
- 2/10 C14MOTOROIL - RENEW - $50,000.00 LIMIT
- 2/10 C14SAFETYSUPPLIES - RENEW - $15,000.00 LIMIT
- 2/10 C14TRAFFIC - RENEW - $25,000.00 LIMIT
- 2/10 C14TRUCKPARTS - RENEW - $150,000.00 LIMIT
- 3/10 C14WELDING - RENEW - $25,000.00 LIMIT

**AWARD:**
- 2-9 C14BITUMINOUS - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE
- 2-9 C14CUMULATIVE - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE
- 2-9 C14CRUSHEDSTONE - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE
- 2-9 C14READYMIX - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE
- 2-9 C14ROADWAYSIGNS - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE
- 2-9 C14SAFETYVESTSGNS - AWARD OF REBID CONTRACT PENDING - C14 SHOULD EXPIRE

**REBID:**
- 2-9 C14PERFORMANCEFUEL - REBID WITH SAME SPECS - $12,000.00 LIMIT
- 2-9 C14CONCENTRATEDOIL - REBID WITH SAME SPECS - $12,000.00 LIMIT
- 2-9 C14CALCIUMCHLORIDE - REBID WITH NEW SPECS - $15,000.00
- 2-9 C14GUARDRAIL - REBID WITH NEW SPECS - $50,000.00
- 2-9 C14INSTALLEQUIP - REBID WITH NEW SPECS - $25,000.00

https://webmail.jeffcomo.org/mail/vpratt.nsf/(%24Inbox)/EA2C36CFE7AFF62586257DE2... 2/5/2015
Good Morning Jason,

I sent renewal letters for Automotive Parts & Supplies to B & A Auto Parts on February 10 and again on March 12 to renew the current contract and have not had any response. Do you want me to contact them by phone and ask if they are still interested in renewing the Automotive Parts and Supplies 2014 contract? I have received renewal letters from all the other suppliers.

The Equipment Operator Services contract is with Gateway Sewer and Drain Inc. and I sent renewal letters on February 10 and again on March 12 to renew the current contract and have not had any response. Do you want me to contact them by phone and ask if they are still interested in renewing the Equipment and Operator Services 2014 contract? I did not see any invoices showing paid to Gateway since November 2014.

Also I didn't know how you wanted me to proceed with the renewal information regarding the State of MO contract for the Tires and Tubes or just hold off for awhile?

Just let me know.

Thanks!
Have a great day!

Vickie Pratt
General Services/Contracts & Grants Manager
County of Jefferson
729 Maple Street
PO Box 100
Hillsboro, MO 63050
Phone: (636)797-5380
Fax: (636)797-5067
E-mail: vpratt@jeffcomo.org
February 10, 2015

Attn: MICHAEL HIMMELBERG

Your company was awarded a bid for “AUTOMOTIVE PARTS AND SUPPLIES 2014” for the County of Jefferson, Missouri in MAY 2014. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from May 3, 2015 through May 2, 2016.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter

2) Updated insurance certificates

3) Current paid tax receipts for any real or personal property owned in Jefferson County
   OR a notarized letter on company letterhead stating that your company does not own any real
   or personal property in Jefferson County.

4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Mike Himmelberg
Printed Name of Authorizing Agent

Signature

3/17/15

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any
questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of ____________ 2015:

Company Name

[Signature]

Mike Hommelberg

Print

Company Address: 

210 S. Kingshighway

Cape Girardeau MO

Phone: 573-334-9131

County of Jefferson, State of Missouri

[Signature]

Kenneth B. Waller County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

[Signature]

County Auditor

APPROVED AS TO FORM

[Signature]

County Counselor
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arnold Insurance Group, LLC
Missouri General Ins. Agency
1227 Fern Ridge Parkway
St. Louis, MO 63141
Arnold Insurance Group, LLC

INSURED
Auto Tire & Parts Company Inc
Cape Warehouse Inc.
PO BOX 560
Cape Girardeau, MO 63702

INSURERS AFFORDING COVERAGE

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<tr>
<th>NAIC #</th>
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<tbody>
<tr>
<td>10804</td>
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COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

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<td>EACH OCCURRENCE $1,000,000</td>
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<td>MED EXP (Any one person) $5,000</td>
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<td>PERSONAL &amp; ADV INJURY $1,000,000</td>
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<td>PRODUCTS - COMPROF AGG $2,000,000</td>
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<td>NON-OWNED AUTOS</td>
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<td>BODILY INJURY (Per person) $</td>
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<td>PROPERTY DAMAGE (Per accident) $</td>
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<td>07/01/2014 07/01/2015</td>
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<td>DED $10,000</td>
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</table>

WORKERS COMPENSATION AND EMPLOYER'S LIABILITY

ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] Y [ ] N [ ] A

DESCRIPTION OF OPERATIONS BELOW

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER
County of Jefferson MO
PO Box 100
729 Maple St
Hillsboro, MO 63050

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD
JEFFERSON COUNTY, MISSOURI

PAID

2014 REAL ESTATE

TW ARA SECT Q BLK PARCEL EXT
03-6.0-13.0-2-004-002.

HIGH RIDGE SHOPPING CENTER
LOT 1

ACRES TWN 43 RNG 4
DOCUMENT #

ATP REAL ESTATE LLC
212 S KINGSHIGHWAY PO BOX 560
CAPE GIRARDEAU, MO 63702

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<tr>
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TOTAL TAXES 6,435.07
TOTAL PAID 6,435.07

** DATE PAID 12/31/2014 **
JEFFERSON COUNTY, MISSOURI

PAID

2014 PERSONAL PROPERTY

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JEFFERSON COUNTY, MISSOURI

PAID

ACCT #  423402
VALUE   1,680
TAX RT   6.910600

AUTO TIRE & PARTS CO
PO BOX 560
CAPE GIRARDEAU, MO 63702

** DATE PAID 12/31/2014 **

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** TOTAL TAXES ** = 116.10

** TOTAL PAID ** = 116.10

001142 2006 FORD RANGER PU
Business Value           1  250
Total Value:             1,430

BETH MAHN
707-5406 (LOCAL)
County of Jefferson  
State of Missouri  
Administration Center  
729 Maple Street - PO Box 100  
Hillsboro, Missouri 63050

DEPARTMENT OF ADMINISTRATIVE SERVICES
David Courtway - Director  
Web Address: www.jeffcomo.org

Nicole Crawford  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services/Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

FACTORY MOTOR PARTS  
11109 LINDBERGH BUSINESS CENTER  
ST. LOUIS, MO, 63123

February 10, 2015

Attn: DANA CARNEY

Your company was awarded a bid for "AUTOMOTIVE PARTS AND SUPPLIES 2014" for the County of Jefferson, Missouri in MAY 2014. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from May 3, 2015 through May 2, 2016.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter
2) Updated insurance certificates
3) Current paid tax receipts for any real or personal property owned in Jefferson County  
   OR a notarized letter on company letterhead stating that your company does not own any real  
   or personal property in Jefferson County.
4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Dana Carney  
Printed Name of Authorizing Agent

Dana Carney  
Signature

2/17/15  
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt  
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of __________________________ 2015:

Factory Motor Parts
Company Name

Signature
Dana Carney

Print
Dana Carney

County of Jefferson, State of Missouri

Kenneth B. Walker
Kenneth B. Walker County Executive

Company Address: ____________

1109 Lindbergh Bus. Ctr.
St. Louis, MO 63123

Phone: 719-599-0237

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

County Counselor
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
1415 28th Street, Suite 300
West Des Moines IA 50266

INSURED
Elliott Auto Supply Co., Inc. Factory Motor Parts
1380 Corporate Center Curve, Ste 200
Eagan MN 55121

CERTIFICATE NUMBER: 1198605439

COVERAGES

<table>
<thead>
<tr>
<th>INSURER</th>
<th>TYPE OF INSURANCE</th>
<th>ADDED/SEIZED</th>
<th>LIMITS</th>
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<td>X CLAIMS-MADE</td>
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<td>WORKERS COMPENSATION</td>
<td>X PERS STATUTE</td>
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<td>ANY PROPOSITIONS/PARTNERS EXECUTIVE (OR IN RM) (Mandatory In RM)</td>
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<td>IF YES, DESCRIBE UNDER DESCRIPTION OF OPERATIONS below</td>
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<td>N/A</td>
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<td>A GARAGE LIABILITY</td>
<td>2E38543-16</td>
<td>11/15/2014 11/15/2015</td>
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</table>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Category: Customer-FMP

CERTIFICATE HOLDER

County of Jefferson State of Missouri
729 Maple Street
Hillsboro MO 63050 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD
**CERTIFICATE OF LIABILITY INSURANCE**

**DATE (MM/DD/YYYY)**
11/11/2014

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRMS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

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**PRODUCER**
Arthur J. Gallagher Risk Management Services, Inc.
1415 28th Street, Suite 300
West Des Moines IA 50266

**CONTACT NAME:** Carrie Bierl
**PHONE:** 515-440-8422
**FAX (INS. No.):** 515-457-8964
**EMAIL ADDRESSES:** Carrie_Bierl@AJG.com

**INSURED**
Elliott Auto Supply Co., Inc. Factory Motor Parts
1380 Corporate Center Curve, Ste 200
Eagan MN 55121

**INSURER OR AFFORDING COVERAGE**
EMCASCO Insurance Company
**NAIC #** 21407

**CERTIFICATE NUMBER:** 531235200

**REVISION NUMBER:**

**COVERSAGES**

- **INDIVIDUAL LIMITS**:
  - EACH OCCURRENCE DUTY TO RENTED PREMISES (EA OCCURRENCE) $1,000,000
  - MED EXP (Any one person) $5,000
  - PERSONAL & ADV INJURY $1,000,000
  - GENERAL AGGREGATE $2,000,000
  - PRODUCTS- COMPOUNDS- AGG $2,000,000
  - $5,000,000

- **LIMITS**:
  - EACH OCCURRENCE $5,000,000
  - AGGREGATE $5,000,000

**CERTIFICATE HOLDER**
Jefferson County, Missouri
729 Maple Street
Hillsboro MO 63050 USA

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE**

© 1988-2014 ACORD CORPORATION. All rights reserved.

ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD

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**COVERAGE INDEX**

<table>
<thead>
<tr>
<th>INDEX</th>
<th>TYPE OF INSURANCE</th>
<th>INSURER</th>
<th>INSURED W/</th>
<th>POLICY NUMBER</th>
<th>POLICY EFT (MM/DD/YYYY)</th>
<th>POLICY EFT (MM/DD/YYYY)</th>
<th>LIMITS</th>
</tr>
</thead>
</table>
| A X   | COMMERCIAL GENERAL LIABILITY | CLAIMS-MADE | X OCCUR | 2D39543-16 | 11/15/2014 | 11/15/2015 | EACH OCCURRENCE: $1,000,000 | **RENTED PREMISES (EA OCCURRENCE) $1,000,000**
|       |                   |         |          |              |                         |                         | **MED EXP (Any one person) $5,000**
|       |                   |         |          |              |                         |                         | **PERSONAL & ADV INJURY $1,000,000**
|       |                   |         |          |              |                         |                         | **GENERAL AGGREGATE $2,000,000**
|       |                   |         |          |              |                         |                         | **PRODUCTS- COMPOUNDS- AGG $2,000,000**
| A     | AUTOMOBILE LIABILITY | ALL AUTO | SCHEDULED | 2E39543-16 | 11/15/2014 | 11/15/2015 | **COMBINED SINGLE LIMIT (EA accident)** $1,000,000 |
|       |                   | NON-OWNED | AUTOS |          |             |             | **BODILY INJURY (Per person) $5,000** |
|       |                   |         |          |              |             |             | **BODILY INJURY (Per accident) $5,000** |
|       |                   |         |          |              |             |             | **PROPERTY DAMAGE (Per accident) $5,000** |
| A X   | UMBRELLA LIABILITY | OCCUR | CLAIMS-MADE | 2J39543-16 | 11/15/2014 | 11/15/2015 | EACH OCCURRENCE $5,000,000 |
|       | EXCESS LIABILITY | RETENTION | $10,000 |               |             |             | AGGREGATE $5,000,000 |
| A     | WORKERS COMPENSATION | ANY PROPRIETOR/EXECUTIVE OFFICER/EMPLOYEE | EXCLUDED (Mandatory in NH) | 2N39543-16 | 11/15/2014 | 11/15/2015 | E.L. EACH ACCIDENT $500,000 |
|       | EMPLOYERS' LIABILITY | N/A | | 2P39543-16 | 11/15/2014 | 11/15/2015 | E.L. DISABILITY- EA EMPLOYEE $500,000 |
|       |                   | N/A | |              |             |             | E.L. DISEASE- POLICY LIMIT $500,000 |
| A     | GARAGE LIABILITY |          |          | 2E39543-16 | 11/15/2014 | 11/15/2015 | Auto Only- Ea Acc $500,000 |
|       |                   |          |          |              |             |             | Other Than- Ea Acc $1,000,000 |
|       |                   |          |          |              |             |             | Auto Only- Agg $1,000,000 |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES**

**Category:** Customer-FMP

---

**NOTES**

- **If yes, describe under DESCRIPTION OF OPERATIONS below.**

---

**ACORD 25 (2014/01) The ACORD name and logo are registered marks of ACORD**
February 16, 2015

Re: Automotive Parts and Supplies 2015

Factory Motor Parts does not own any real or personal property in Jefferson County.

Thank You,

Jeff Hansen
Director, Fleet Channel
FACTORYMOTORPARTS
1380 Corporate Center Curve
Eagan, MN 55121
Email: j.hansen@fmpco.com
Phone: (651) 405-7816
Mobile: (609) 577-5014

State of Colorado
County of El Paso

Notary Signature
2/16/2015
February 10, 2015

Attn: WARREN ROBINSON

Your company was awarded a bid for "AUTOMOTIVE PARTS AND SUPPLIES 2014" for the County of Jefferson, Missouri in MAY 2014. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from May 3, 2015 through May 2, 2016.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter

2) Updated insurance certificates

3) Current paid tax receipts for any real or personal property owned in Jefferson County
   OR a notarized letter on company letterhead stating that your company does not own any real
   or personal property in Jefferson County.

4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Warren E. Robinson
Printed Name of Authorizing Agent

Signature

02-17-2015
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt
Department of Administrative Services
Reuther Ford Inc.
Company Name

Warren E. Robinson Jr.
Signature

County of Jefferson, State of Missouri

Kenneth B. Waller
Kenneth B. Waller County Executive

Company Address: 1325 McNutt St.
Herculaneum Mo 63048

Phone: 636-464-9000

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

County Auditor

APPROVED AS TO FORM

County Counselor
### 2014 REAL ESTATE

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<tr>
<th>TAX DISTRICT</th>
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<td>COUNTY TAX</td>
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<td>MERCHANT SUR TAX</td>
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**DATE PAID 12/29/2014**

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### 2014 PERSONAL PROPERTY

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**DATE PAID 12/29/2014**
CERTIFICATE OF COVERAGE

PRODUCER
Missouri Automobile Dealers' Workers' Compensation Fund
PO Box 1279
Jefferson City, MO 65102

INSCRIBED
Reuther Ford Inc
1325 McNutt
Herculaneum, MO 63048
FEIN: 43-1621944

COMPANIES AFFORDING COVERAGE

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<th>LETTER</th>
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<td>B</td>
<td>Safety National Casualty Corporation</td>
<td>AUTOMOBILE LIABILITY</td>
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<td>C</td>
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<td>EXCESS LIABILITY</td>
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<td>D</td>
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<td>OTHER THAN UMBRELLA FORM</td>
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<td>E</td>
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<td>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</td>
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</table>

COVERAGES

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

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<td>DISEASE EACH EMPLOYEE</td>
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</tbody>
</table>

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Limits of Liability: Coverage A - Workers’ Compensation - Statutory (unlimited). Coverage B - Employers Liability - $1,600,000 Policy Limit. Self-Insured Retention - $600,000 each occurrence, Coverage A and B respectively. Aggregate Workers’ Compensation - $2,000,000. Mesothelioma Election made by MADA Workers’ Compensation Trustees for all Fund Members.

CERTIFICATE HOLDER

Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the certificate holder named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

AUTHORIZED REPRESENTATIVE

[Signature]

M:FOMS\Certificate of Insurance.doc
WEIR CHEVROLET & BUICK GMC INC
1107 S MAIN
REDBUD, IL, 62278

February 10, 2015
Attn: JANIS LEE

Your company was awarded a bid for "AUTOMOTIVE PARTS AND SUPPLIES 2014" for the County of Jefferson, Missouri in MAY 2014. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from May 3, 2015 through May 2, 2016.

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2) Updated insurance certificates
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   or personal property in Jefferson County.
4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Janis M. Lee
Printed Name of Authorizing Agent

Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of __________________________ 2015:

___________________________________
Company Name

___________________________________
Signature

___________________________________
Print

Company Address: __________________

___________________________________
Phone: __________________

County of Jefferson, State of Missouri

_______________________________
Kenneth B. Waller County Executive

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

___________________________________
County Auditor

APPROVED AS TO FORM

___________________________________
County Counselor
3-17-2015

County of Jefferson

Department of Administrative Services

Vickie S. Pratt

Weir Chevrolet Buick GMC Inc. does not own any real estate or personal property in Jefferson County, Missouri.

Sincerely,

Janis M Lee
Weir Chevrolet Buick GMC Inc.
1107 S Main
Red Bud, IL 62278
“AUTOMOTIVE PARTS DELAER 2014”

NOTARY SEAL AND SIGNATURE BELOW PLEASE:

[Signature]

AMANDA FORD
OFFICIAL SEAL
Notary Public, State of Illinois
My Commission Expires
October 23, 2018
WEIR WHOLESALE PARTS LLC
PO BOX 69
REDBUD, IL, 62278

February 10, 2015

Attn: JANIS LEE

Your company was awarded a bid for “AUTOMOTIVE PARTS AND SUPPLIES 2014” for the County of Jefferson, Missouri in MAY 2014. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from May 3, 2015 through May 2, 2016.

PLEASE INCLUDE THE FOLLOWING ITEMS:

1) This executed renewal letter

2) Updated insurance certificates

3) Current paid tax receipts for any real or personal property owned in Jefferson County
   OR a notarized letter on company letterhead stating that your company does not own any real
   or personal property in Jefferson County.

4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Janis M. Lee
Printed Name of Authorizing Agent

Signature

3-17-15
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,

Vickie S. Pratt
Department of Administrative Services
In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this day of _________________ 2015:

_________________________________________ County of Jefferson, State of Missouri

Kenneth B. Waller
Kenneth B. Waller County Executive

_________________________________________
Company Name

_________________________________________
Signature

_________________________________________
Print

_________________________________________
Company Address: ___________

_________________________________________
Phone: ________________

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_________________________________________
County Auditor

APPROVED AS TO FORM

_________________________________________
County Counselor
3-17-2015

County of Jefferson

Department of Administrative Services

Vickie S. Pratt

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Sincerely,

Janis M Lee
Weir Wholesale Parts LLC
PO Box 69
Red Bud, IL 62278
“AUTOMOTIVE PARTS DELAER 2014”

NOTARY SEAL AND SIGNATURE BELOW PLEASE: