

INTRODUCED BY: COUNCIL MEMBER(S) Reuter

1 **AN ORDINANCE RENEWING THE BID AWARDS FOR CERTAIN**
2 **PRODUCTS AND SERVICES FOR PAPER SUPPLIES 2014, DEPARTMENT OF**
3 **ADMINISTRATIVE SERVICES.**

4 **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) recommends
5 the renewal of the following bid awards at the same terms and conditions as previously
6 bid, as authorized by the original Invitation for Bid awarded by the County, for an
7 additional one-year term:

8 BID NAME

9 Paper Supplies 2014

10 AWARDED BIDDERS

11 Staples, Inc. and the attached Names Insured’s, Quill Corporation (A1)

12 XPEDX, LLC, a Veritiv Company (A2)

13 ORDINANCE NUMBER

14 13-0453

15 **WHEREAS**, the Department of Administrative Services of Jefferson County,
16 Missouri, Council finds it is in the best interest of the County to renew the bid award with
17 Staples, Inc. and the attached Names Insured’s, Quill Corporation and XPEDX, LLC, a
18 Verity Company for the term of 1-1-15 to 12-31-15 with approval of the County Council
19 and County Executive up to the amount of **\$60,000.00** subject to budgetary limitations.

1 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**
2 **COUNCIL, AS FOLLOWS:**

3 Section 1. The County authorizes the renewal of the bid awards for an
4 additional one-year term as follows:

5 BID NAME
6 Paper Supplies 2014

7 TERM
8 1-1-15 to 12-31-15

9 Upon approval of the County Council and County Executive

10 AMOUNT
11 Up to **\$60,000.00**

12 subject to budgetary limitations

13 AWARDED BIDDERS
14 Staples, Inc. and the attached Names Insured's, Quill Corporation (A1)
15 XPEDX, LLC, a Veritiv Company (A2)

16 Section 2. The Jefferson County, Missouri, Council hereby authorizes the
17 County Executive to execute a renewal agreement, incorporated herein by reference and
18 attached as Exhibit A1 through A2. The County Executive is further authorized to take
19 any and all actions necessary to carry out the intent of this Ordinance.

20 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses
21 thereto, and any contracts or agreements shall be maintained by the Department of the

1 County Clerk consistent with the rules and procedures for the maintenance and retention
2 of records as promulgated by the Secretary of State.

3 Section 4. This Ordinance shall be in full force and effect from and after its
4 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity
5 shall not affect the remainder of this Ordinance.

THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:

Council Member District 1, Don Bickowski	<u>yes</u>
Council Member District 2, Renee Reuter	<u>yes</u>
Council Member District 3, Robert Boyer	<u>yes</u>
Council Member District 4, George Engelbach	<u>yes</u>
Council Member District 5, Terri Kreitler	<u>yes</u>
Council Member District 6, Cliff Lane	<u>yes</u>
Council Member District 7, Kelly Waymon	<u>Absent</u>

THE ABOVE BILL ON THIS 14th DAY OF October, 2014:

PASSED **FAILED**



Renee Reuter, County Council Chair



Pat Schlette, Council Administrative Assistant

THIS BILL WAS APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 18TH DAY OF OCTOBER, 2014.

THIS BILL WAS _____ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS _____ DAY OF _____, 2014.

Kenneth B. Waller

Kenneth B. Waller, Jefferson County, Missouri, Executive

ATTEST:

Wes Wagner

Wes Wagner, County Clerk

BY: *Amy Osvaldo*

First Reading: 10-14-2014

MS/14/1442



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

EXHIBIT

A1

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

QUILL CORPORATION
ATTN: BID DEPARTMENT
100 SCHELTER RD
LINCOLNSHIRE IL 60069-3621

August 12, 2014

Attn: Bid Department, Bid 13-7498

Your company was awarded a bid for **"PAPER SUPPLIES 2014"** for the County of Jefferson, Missouri in **November 2013**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2015 through December 31, 2015**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) **This executed renewal letter**
- 2) **Updated insurance certificates**
- 3) **Current paid tax receipts for any real or personal property owned in Jefferson County**
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

Please sign and return as soon as possible if your company agrees to renew this contract.

Barbara Slotten
Printed Name of Authorizing Agent

[Signature]
Signature

8-20-2014
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

[Signature]

Vickie S. Pratt
Department of Administrative Services



County of Jefferson

State of Missouri
Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller
County Executive

EXHIBIT

A2

DEPARTMENT OF ADMINISTRATIVE SERVICES

David B. Courtway - Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

XPEDX
ATTN: LEN DEGONIA
2099 CORPORATE 44 DR
FENTON MO 63026

September 16, 2014

SECOND REQUEST

Attn: Len DeGonia

Your company was awarded a bid for "PAPER SUPPLIES 2014" for the County of Jefferson, Missouri in **November 2013**. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to renew this bid award for an additional one year with the same terms and conditions subject to approval by the County Council and County Executive. The new award dates shall be from **January 1, 2015 through December 31, 2015**.

PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County
OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.

Please sign and return as soon as possible if your company agrees to renew this contract.

LEN J. DEGONIA
Printed Name of Authorizing Agent

[Signature]
Signature

9/23/14
Date

If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5382.

Respectfully,

[Signature]

Vickie S. Pratt
Department of Administrative Services