



# County of Jefferson

State of Missouri

Maple Street Annex  
725 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller  
County Executive

## DEPARTMENT OF PUBLIC WORKS

**Jason Jonas, P.E. - Director**

**Kristy Moss, P.E. - Deputy Director**

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Deborah Lehnhoff, P.E.  
Tech Division Senior Engineer  
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David C. Mikusch  
Fleet Services Manager  
797-6017

Kerry W. Rogers  
Facilities Services Manager  
797-5011

June 30, 2015

RE: Vogel Road Improvements Phase 1 & 2  
Project Nos. STP-5403(644), STP-5403(643)  
And Old Lemay Ferry at Vogel Intersection, STP-5403(641)

### PRE-BID MEETING MINUTES

A Pre-Bid meeting for the above referenced projects was held on Tuesday at 10:00 A.M., June 30, 2015 at the Jefferson County Public Works Department in the Annex Building. An attendance sheet was distributed and signed by all in attendance and shall become a part of these minutes.

An Agenda for the meeting was presented by Brian Dugan, Project Engineer, and discussed and shall become a part of these minutes.

The following is a summary of items that were discussed while going through the pre-bid agenda:

Item No. I Overview: Brian Dugan stated that the construction work on the improvements projects will consist of reconstruction of Vogel Road with new full depth bituminous pavement, earthwork, drainage, bridge replacement and a box culvert extension. Installation of culvert pipes, guardrail, modular block retaining walls, striping and side road pavement connections will also be included. The intersection project will consist of 0.2 miles of roadway with milling, resurfacing, full depth pavement, grading, lighting, traffic signals, stormwater and pavement marking. Brian also said if you are a contractor be sure to be on the bidders list - it is now a requirement. All addenda will be sent to those on the bidders list. Chris Ehlen from United Ironworkers asked what was the anticipated start date. Brian replied that the bid date was July 14th and his anticipated start date for construction would be this October. Plans

and Specs are or will be available on line. Brian also stated that there would be at least one addendum as wage rates have changed.

Item No. II Time of Completion: Brian Dugan stated that there were 120 working days in the Vogel Road Improvements Phases 1 & 2 contract, and that there are 45 working days in the Old Lemay Ferry at Vogel intersection contract. Kyle Godar of Pace Construction asked if it was 120 working days for both improvement projects and Brian replied no, 120 days total. Kyle also said that the contractor for the intersection project would probably have to wait until next year to start working since it needs to be done after the improvement projects. Brian Dugan replied that there would need to be coordination with the other contractor. If needed a change order would be issued if the intersection contractor was non-responsive or if some areas had to be redone.

Item No. III Traffic Control/Construction Staging: Brian Dugan stated that this project was to be constructed in various phases as outlined in the traffic control plan. Emergency vehicles and school bus delays are to be kept to a minimum. Plans call for full road closure for each stage of construction on phase 1 and 2. There will be daily road closures on the intersection project.

Item No. IV Status of Right of Way: Brian Dugan stated that all necessary Right of Way has been acquired.

Item No. V Status of Utility: Brian Dugan said that there are lots of utilities and the County has been coordinating with the utility companies. Tim Spencer of Spencer Contracting asked if the utilities were out of the way. Brian Dugan responded that he believes that gas has been moved out of the way, Level 3 and AT&T have submitted plans to relocate and AmerenMO is getting ready to start working.

Item No. VI DBE Provisions: Brian stated that the DBE goal for the Vogel Road Improvements Phase 1 project is 12%. DBE goal for the Vogel Road Improvements Phase 2 project is 12% and for the Old Lemay Ferry at Vogel intersection the DBE requirement is 10%.

Item No. VIII Miscellaneous; Open Discussion:

Chris Ehlen asked if there has been any geotech exploration on the site. Brian Dugan stated that yes, four boring logs were taken; two at the bridge and two in the cut section. Brian Dugan said that the boring logs are in the plans and specs.

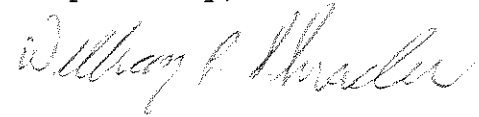
Brian Dugan stated that the minutes from this meeting would be available on line in a few days.

Kyle Godar stated that in his opinion the County should bid all three of these projects together. The County could expect better bids if

there was only one contractor and only one occurrence of mobilization.

The meeting adjourned at 10:30 a.m.

Prepared by,

A handwritten signature in cursive script, appearing to read "William P. Schrader".

William P. Schrader  
Department of Public Works



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#### PRE-BID MEETING FOR

Vogel Road Improvements -Phase 1&2

STP-5403 (644,43)

Old Lemay Ferry at Vogel Intersection

STP-5403 (641)

#### SIGN IN SHEET:

<u>NAME</u>	<u>ORGANIZATION</u>	<u>TELEPHONE</u>
<u>BILL SCHWABER</u>	<u>JEFF CO</u>	<u>(636) 797-6123</u>
<u>Kyle Godar</u>	<u>Pace Const</u>	<u>314-486-2590</u>
<u>Brian Cowdell</u>	<u>CBB</u>	<u>618-604-6755</u>
<u>Kevin Christman</u>	<u>Bloomfield ex</u>	<u>314-799-3256</u>
<u>TIM SPENCER</u>	<u>SPENCER CONTRACTING</u>	<u>314-843-5166</u>
<u>CHRISTIAN CLERC</u>	<u>KOZENT-WALNER</u>	<u>636-296-2812</u>
<u>Chris Ehlert</u>	<u>United Ironworks</u>	<u>618-317-8883</u>
<u>Debbie Lehnhoff</u>	<u>Jeff. Co</u>	<u>636-797-5570</u>
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#### AGENDA

#### PRE-BID MEETING FOR

#### Vogel Road Improvements -Phase 1&2

#### STP-5403 (644, 643)

#### Old Lemay Ferry at Vogel Intersection

#### STP-5403 (641)

10:00 AM June 30, 2015

2nd Floor Training Conference Room #206

Jefferson County Annex Building

725 Maple Street- Hillsboro, MO

- I. **PROJECT OVERVIEW:** The County is proposing to reconstruct Vogel Road from the Bluff Park Drive to Old Lemay Ferry. At the intersection of Old Lemay Ferry and Vogel the county is proposing to realign the intersection and add a signal. The Vogel Road reconstruction work, in general, will consist of the reconstruction of Vogel Road including new full depth bituminous pavement, earthwork, drainage, bridge replacement and a box culvert extension. Installation of culvert pipes, guardrail, modular block retaining walls, striping, and side road pavement connections will also be included. The intersection improvement project will consist of approximately 0.2 miles of roadway with milling, resurfacing, and full depth bituminous pavement. Improvements also include but not limited to grading, lighting, traffic signals, stormwater, pavement marking, and staged construction with traffic control. Contractor shall coordinate efforts with adjacent reconstruction project.
- II. **TIME OF COMPLETION:** Vogel Road Phase 1 & 2 will have One hundred and twenty (120) working days, Old Lemay Ferry at Vogel Intersection will have Forty Five (45) working days as specified in the contract. Working days will be charged as specified in Section 108 of the Missouri Standard Specifications.
- III. **TRAFFIC CONTROL/CONSTRUCTION STAGING:** Vogel Road Improvements Phase 1&2 and Old Lemay Ferry Road at Vogel Intersections will be constructed in 4 stages as outlined in the traffic control plan. The roadway will be closed to thru traffic. It is the contractor's responsibility to maintain access.
- IV. **STATUS of ROW:** All necessary Right of Way has been acquired. The ROW has been staked for the utility companies. It is still the contractor's responsibility to do their own surveying.
- V. **STATUS OF UTILITY:** All utility companies have been contacted regarding this project. Some relocation work has been completed to date. The ROW has been staked so the utility companies can start with their proposed relocations. Most utility relocation work is planned to be completed before construction starts. Any utility relocation that does not get done before the Notice to Proceed will have to be done in coordination with the road reconstruction project. If a utility conflict adversely interferes with the construction schedule, the Contractor is responsible for notification to the utilities and /or scheduling a utility meeting or work required to keep the project

moving. Should such conflict become an emergency to the project completion, the Contractor shall notify the County Engineer or his representative.

- VI. DBE PROVISIONS: The DBE goal for Vogel Road Phase 1 is 12%, for Vogel Road Phase 2 is 12% and for Old Lemay Ferry at Vogel Intersection is 12%. The "On the Job Training Requirements for all three projects is 0 hours.
- VII. VOGEL ROAD PHASE 1 & 2: **To be eligible to be awarded the project you must submit bids for both Vogel Road Improvement Phase 1 STP-5403 (644) and Vogel Road Improvements Phase 2 STP-5403 (643).** The project will be awarded to the **lowest combined sum of the two projects.**
- VIII. OLD LEMAY FERRY AT VOGEL INTERSECTION: This is a separate project from Vogel Road Phase 1 & 2. You do not have to Bid on the Vogel project to Bid on this project.
- IX. PROJECT TRACKING: The booking keeping for all three projects will be kept separate. There will be one contractor for Vogel Road Phase 1 & 2. The contractor for the Old Lemay Ferry at Vogel Intersection will be the low bidder on that project even if they were not the winning bidder of the roadway project. If the contractors for the two bids are different it will be the contractor's responsibility to coordinate construction activities that could affect the other project.
- X. MISCELLANEOUS: Open Discussion.

**Vogel Road Improvements –Phase 1&2**  
**STP-5403 (644, 643)**  
**Old Lemay Ferry at Vogel Intersection**  
**STP-5403 (641)**

**OWNER:**

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**PROJECT ENGINEER:**

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