



County of Jefferson

State of Missouri

Administration Center
729 Maple Street · PO Box 100
Hillsboro, Missouri 63050

Ken Waller

County Executive

DEPARTMENT OF ADMINISTRATIVE SERVICES

Stephen M. Stoll—Director

Web Address: www.jeffcomo.org

Linda Kresko
Human Resources Manager
(636)797-5071 / Fax (636)797-5596

Vickie Pratt
General Services/Contracts & Grants Manager
(636)797-5380 / Fax (636)797-5067

STAPLES INC DBA QUILL
100 SCHELTER RD
LINCOLNSHIRE IL 60069

12/2/2013

The County of Jefferson Missouri has awarded STAPLES INC DBA QUILL AND OFFICE SOURCE the bid for:

OFFICE SUPPLIES 2014

Purchases will be made as requested.

Ordinance Number: 13-0447

Contract Term: 1-1-14 to 12-31-14

The CONTRACT PURCHASE ORDER IS #: C14OFFICESUPPLIES
(This PO # must appear on ALL invoices)

PURCHASES CAN BE MADE BY ALL COUNTY DEPARTMENTS.
ALL INVOICES MUST BE SUBMITTED TO THE REQUESTING DEPARTMENT.
ALL INVOICES MUST INDICATE THE CONTRACT PURCHASE ORDER NUMBER.

JEFFERSON COUNTY IS TAX EXEMPT: TAX ID NUMBER 12545597.

Vickie S. Pratt
Office of Contracts and Grants
(636) 797-5382



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OFFICE SOURCE
719 RUDDER RD
FENTON MO 63026

12/2/2013

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OFFICE SUPPLIES 2014

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