



Jefferson County Code Enforcement
Building Division
P.O. Box 100
Hillsboro, MO 63050
(636) 797-5310
Email: BuildingPermits@jeffcomo.org

The following is required to apply for an On-site Soil Evaluator License in Jefferson County:

An *"on-site soil evaluator"* is an individual licensed by Jefferson County who has a minimum of fifteen (15) semester credit hours of soils course work, including a minimum of three (3) hours in the area of soil morphology and interpretations, and has a minimum of two (2) years of field experience. The Code Official shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in performing soils evaluations of any type for the purposes of providing data relative to the design, installation or repair of on-site wastewater treatment systems. The license shall be issued in the name of the on-site soil evaluator.

1. An applicant for a license must be registered with the State of Missouri under 19 CSR 20-3.080 and must maintain said registration in good standing in accordance with the applicable State regulations as they have been established and may from time to time be amended.
2. License & Permit Bond in the amount of \$25,000 with Jefferson County Building Division as the obligee.
3. Certificate of liability insurance with a ten (10) day cancellation clause and a One million dollar (\$1,000,000.00) aggregate limit and two hundred fifty thousand dollars (\$250,000.00) per occurrence limit. The certificate must show Jefferson County as certificate holder. Non-refundable processing fee of \$30.00 payable to Jefferson County
4. Brief summary of your work experience
5. There will be a \$100.00 fee payable upon approval of your Contractor's license by the Code Official.
6. The initial license shall expire on a date that is at least thirty (30) days after the expiration date of the applicant's registration with the State of Missouri (unless the license has been suspended, revoked or surrendered). The initial license fee shall be prorated to the number of months for which it is issued. A partial month shall count as a whole month. The license may be renewed at the expiration of the initial license period. The licensee must apply for renewal in accordance with Section 500.200. Renewed licenses shall be valid for thirty-six (36) months.

**** Jefferson County Resident ****

Submit proof of paid Personal Property Tax, Real Estate Tax, Business Property Tax, and Business Real Estate Tax (if applicable).



COUNTY OF JEFFERSON
ON-SITE SOIL EVALUATOR REGISTRATION

Date of Application _____
Applicant Name _____
Home Address _____
Home City, State, Zip _____
Company Name _____
Company Address _____
Company City, State, Zip _____
Business Phone _____
State Registration No. _____
Email Address _____

Misstatement of any kind of this application may invalidate this application or result in revocation of applicant's license/certificate.

I, _____ hereby swear all facts stated above are true.

Signature _____

Office use only. Do Not write below this line

Application Date _____
Copy of State Professional Engineers Certificate _____ Yes _____ No
\$25,000 Bond _____ Yes _____ No
Bond made out to Jefferson County _____ Yes _____ No
Bond states licensed as On-Site Soil Evaluator _____ Yes _____ No
Bond signed _____ Yes _____ No
Certificate of Liability Insurance _____ Yes _____ No
Registration approved date _____

