



Jefferson County Code Enforcement
Building Division
P.O. Box 100
Hillsboro, MO 63050
(636) 797-5310
Email: BuildingPermits@jeffcomo.org

The following is required to apply for a **Lawn Irrigation Installer License** in Jefferson County:

The Code Official shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any lawn irrigation system adjacent to any structure. Lawn irrigation systems, when connected to potable water supply and protected by a reduced principle backflow preventer, shall be considered to be irrigation equipment and not subject to specific Plumbing Code requirements. The lawn irrigation system is considered to be all piping, components, sprinklers, valving, etc., not including the backflow device beyond the discharge side of the backflow prevention devices. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.

Current Submittal Requirements:

1. One digital front facial view photograph.
2. A contractor applying for a lawn irrigation installation license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age, has passed the approved exam for a lawn irrigation installer with a score of seventy percent (70%) or greater within the past six (6) years and satisfies the following experience requirement:
3. At least six (6) years of experience in the design and installation of lawn irrigation systems in which at least three (3) of which was in a supervisory capacity.
4. The security bond shall be in the amount of twenty-five thousand dollars (\$25,000.00) payable to Jefferson County and issued by an institution authorized to issue such bonds in this State.
5. Certificate of liability insurance with a ten (10) day cancellation clause and a One million dollar (\$1,000,000.00) aggregate limit and two hundred fifty thousand dollars (\$250,000.00) per occurrence limit. The certificate must show Jefferson County as certificate holder.
6. Submit a completed application for examination form to the Code Enforcement Division.
7. Non-refundable processing fee of \$30.00 payable to Jefferson County.
8. Upon approval, a licensing fee of \$150 will be due.

**** Jefferson County Resident ****Submit proof of paid Personal Property Tax, Real Estate Tax, Business Property Tax, and Business Real Estate Tax (if applicable).



JEFFERSON COUNTY, MISSOURI
LAWN IRRIGATION INSTALLER REGISTRATION

Applicant _____ Date of Application _____
Address _____ Home Phone _____
Name of Company _____
Business Address _____
Business Phone _____ Business Fax _____
Number of years in business _____ Email Address _____

RECORD OF EXPERIENCE
List at least six (6) years of experience beginning with present:

Table with 5 columns: FROM, TO, COMPANY, SUPERVISOR, PHONE#. Contains 6 rows of blank lines for data entry.

Are you currently licensed as a Lawn Irrigation Installer in any other jurisdiction? Yes () No ()
If licensed, where? _____ License # _____
Number of years licensed _____ Are you bonded? Yes () No ()

Misstatement of any kind on this application may invalidate this application or result in revocation of applicant's license.

I, _____, hereby swear all facts stated above are true.
(please print clearly)

(Signature) _____ Date: _____

OFFICE USE ONLY

- Application received _____ Paid Fee of \$ _____ Receipt# _____
\$25,000.00 indemnifying Bond Received _____
Bonded Under _____
Test Number _____ Test Score _____
Approved Certification Number _____
