

BILL NO.: 20-1226

ORDINANCE NO.: 20-

0539

INTRODUCED BY: COUNCIL MEMBER (S)

Hendrickson

1           **AN ORDINANCE ACCEPTING AND APPROVING AN EXTENSION OF**  
2           **THE IN-HOME COUNSELING SERVICES 2019 CONTRACT; AND**  
3           **AUTHORIZING THE JEFFERSON COUNTY, MISSOURI, EXECUTIVE TO**  
4           **EXECUTE THE EXTENSION AGREEMENTS AND ANY OTHER NECESSARY**  
5           **DOCUMENTS ON BEHALF OF THE COUNTY.**

6           **WHEREAS**, Jefferson County, Missouri, (hereafter, the "County") entered into a  
7 contract for In-Home Counseling Services 2019; and

8           **WHEREAS**, Ordinances 18-0461 and 19-0493 were approved for the In-Home  
9 Counseling Services 2019 contracts with Counseling Solutions, LLC.; and

10           **WHEREAS**, the Juvenile Department requested an Invitation for Bid for the In-  
11 Home Counseling Services 2021 and no bids were received; and

12           **WHEREAS**, the Juvenile Department requested a rebid of the In-Home  
13 Counseling Services 2021 bid, and there were also no bids received; and

14           **WHEREAS**, the Juvenile Department has requested an immediate one (1) year  
15 contract extension with Counseling Solutions, LLC to support planned In-Home  
16 Counseling Services in 2021; and

17           **WHEREAS**, the Juvenile Department plans to bid out the In-Home Counseling  
18 Services contract later in the year 2021; and

FILED

18 11 2020

CLERK OF THE COURT

1           **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
2 of the County to approve an immediate one (1) year contract extension with Counseling  
3 Solutions, LLC from 1-1-21 to 12-31-21 upon approval by the County Council and County  
4 Executive for **up to \$33,311.00 per the one (1) year extension, for total amount not to**  
5 **exceed \$33,311.00 from 1-1-21 to 12-31-21**, subject to budgetary limitations.

6           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
7 **AS FOLLOWS:**

8           Section 1.     The Jefferson County, Missouri, Council thereby accepts and  
9 approves the one (1) year contract extension with Counseling Solutions, LLC, from 1-1-21  
10 to 12-31-21 upon approval by the County Council and County Executive for **up to**  
11 **\$33,311.00 per the one (1) year extension, for total amount not to exceed \$33,311.00**  
12 **from 1-1-21 to 12-31-21**, subject to budgetary limitations.

13           Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
14 County Executive to execute the extension agreement incorporated by Reference as Exhibit  
15 “A1”. The County Executive is further authorized to take any and all actions necessary to  
16 carry out the intent of this Ordinance. An unexecuted copy of the Extension Agreement is  
17 attached hereto as Exhibit “A1” and incorporated herein, by reference.

18           Section 3.     Copies of all Extension Agreements, responses thereto, and any  
19 contracts or agreements shall be maintained by the Department of the County Clerk  
20 consistent with the rules and procedures for the maintenance and retention of records as  
21 promulgated by the Secretary of State.

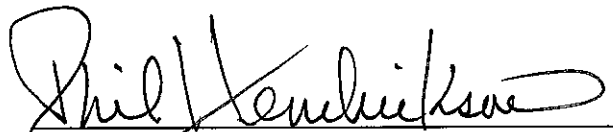
1        Section 4.     This Ordinance shall be in full force and effect from and after its  
2     date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
3     shall not affect the remainder of this Ordinance.


**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	<u>Absent</u>
Council Member District 2, Renee Reuter	<u>Yes</u>
Council Member District 3, Phil Hendrickson	<u>Yes</u>
Council Member District 4, Charles Groeteke	<u>Yes</u>
Council Member District 5, Tracey Perry	<u>Yes</u>
Council Member District 6, Daniel Stallman	<u>Yes</u>
Council Member District 7, James Terry	<u>Yes</u>

THE ABOVE BILL ON THIS 14<sup>th</sup> DAY OF December, 2020:

PASSED         FAILED

  
\_\_\_\_\_  
Phil Hendrickson, County Council Chair


  
\_\_\_\_\_  
Leah Smith, Executive Assistant

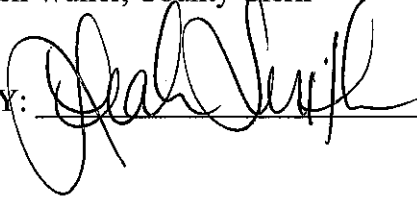
THIS BILL WAS X APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS 18th DAY OF December, 2020.

THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.

  
\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

ATTEST:

  
\_\_\_\_\_  
Ken Waller, County Clerk

BY:   
\_\_\_\_\_

Reading Date: 12-14-2020



# County of Jefferson

State of Missouri  
Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Dennis Gannon  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

David Courtway - Director

Web Address: www.jeffco.mo.org

Dana Downs  
Human Resources Manager  
(636)797-5363 / Fax (636)797-5596

Jackie Talarski  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

COUNSELING SOLUTIONS LLC  
410 W MAIN ST  
FESTUS MO 63028

ORDINANCE  
No. 20-0539

EXHIBIT  
A  
PENGAD 800-631-6969

December 7, 2020

Attn: Jeff Elden

Your company was awarded a bid for "IN-HOME COUNSELING SERVICES 2019" for the County of Jefferson, Missouri in November 2018. The Invitation for Bid allows the County to renew your bid award for an additional one-year term with consent of the awarded bidder.

The County of Jefferson, Missouri may desire to extend this bid award for an additional one year extension with the same terms and conditions subject to approval by the County Council and County Executive. The new extension dates shall be from January 1, 2021 through December 31, 2021.

### PLEASE INCLUDE THE FOLLOWING ITEMS:

- 1) This executed renewal letter
- 2) Updated insurance certificates
- 3) Current paid tax receipts for any real or personal property owned in Jefferson County OR a notarized letter on company letterhead stating that your company does not own any real or personal property in Jefferson County.
- 4) Company Name, Signature, Print, Company Address and Phone completed on next page.

Please sign and return as soon as possible if your company agrees to renew this contract.

Jeff Elden  
Printed Name of Authorizing Agent

[Signature]  
Signature

12/7/20  
Date


If your company does not wish to renew this agreement, please advise as soon as possible. Any questions please contact me at (636) 797-5380.

Respectfully,  
Jackie Talarski  
Jackie Talarski  
Department of Administrative Services

In Witness thereof, the parties hereto have executed this Agreement, in triplicate, as of this 7<sup>th</sup> day of December 2020:

Counseling Solutions  
Company Name

County of Jefferson, State of Missouri

  
Signature

  
Dennis Gannon County Executive

JEFF Elden  
Print

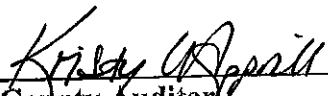
Company Address: \_\_\_\_\_

410 W Main St.

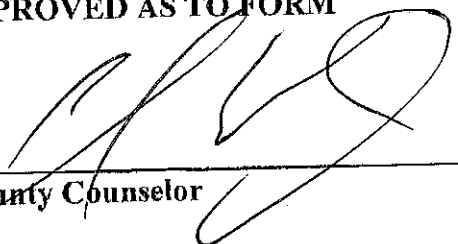
Festus, MO 63028

Phone: 636-933-9590

I hereby certify under section 50.660 RSMo there is either: (1) a balance of funds, otherwise unencumbered, to the credit of the appropriation to which the obligation contained herein is chargeable, and a cash balance otherwise unencumbered, in the treasury, to the credit of the funds from which payment is to be made, each sufficient to meet the obligation contained herein; or (2) bonds or taxes have been authorized by vote of the people and there is a sufficient unencumbered amount of the bonds yet to be sold or of the taxes levied and yet to be collected to meet the obligation in case there is not a sufficient unencumbered cash balance in the treasury.

  
County Auditor

APPROVED AS TO FORM

  
County Counselor



### Certificate of Liability Insurance

Date Issued: 01/09/2020

Underwritten by: Philadelphia Indemnity Insurance Company · One Bala Plaza, Suite 100 · Bala Cynwyd, PA 19004 · NAIC #: 18058  
Administered by: CPH & Associates · 711 S. Dearborn St, Ste 205 · Chicago, IL 60605 · P 800.875.1911 · F 312.987.0902 · Info@cphins.com

DISCLAIMER: This certificate is issued as a matter of information only and confers no rights upon the certificate holder. The Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend, or alter the coverage afforded by the policies listed thereon.

**Insured: Counseling Solutions, LLC**

Teresa Reeves  
410 West Main  
Festus, MO 63028

**Policy Number: 073737**

**Policy Term: 02/21/2020 to 02/21/2021**

#### Covered Locations

**Professional Liability: Portable coverage, not location specific**

Coverage Type (Occurrence Form)	Per Incident (Per individual claim)	Aggregate (Total amount per year)
Professional Liability	\$ 1,000,000	\$ 3,000,000
Supplemental Liability	\$ 1,000,000	\$ 3,000,000
Licensing Board Defense	\$ 35,000	\$ 35,000
Commercial General Liability	N/A	N/A
Fire/Water Legal Liability	N/A	N/A
Business Personal Property	N/A	N/A

Comments/Special Descriptions:

#### Certificate Holder

City of Festus  
405 West Main  
Festus, MO 63028

Certificate Holder has been added as an additional insured

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). Notice of Cancellation will only be provided to the first named insured in accordance with policy provisions, who shall act on behalf of all additional insureds with respect to giving notice of cancellation.

Authorized Representative  
C. Phillip Hodson



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**Insured: Counseling Solutions, LLC**  
Annie Caputa  
410 West Main  
Festus, MO 63028

**Policy Number: 073737**  
**Policy Term: 02/21/2020 to 02/21/2021**

#### Covered Locations

Professional Liability: Portable coverage, not location specific

Coverage Type (Occurrence Form)	Per Incident (Per individual claim)	Aggregate (Total amount per year)
Professional Liability	\$ 1,000,000	\$ 3,000,000
Supplemental Liability	\$ 1,000,000	\$ 3,000,000
Licensing Board Defense	\$ 35,000	\$ 35,000
Commercial General Liability	N/A	N/A
Fire/Water Legal Liability	N/A	N/A
Business Personal Property	N/A	N/A

Comments/Special Descriptions:

#### Certificate Holder

#### PROOF OF COVERAGE

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Authorized Representative  
C. Philip Hodson





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Insured: Counseling Solutions, LLC  
Beverly Osborne  
410 West Main  
Festus, MO 63028

Policy Number: 073737  
Policy Term: 02/21/2020 to 02/21/2021

#### Covered Locations

Professional Liability: Portable coverage, not location specific

Coverage Type (Occurrence Form)	Per Incident (Per Individual claim)	Aggregate (Total amount per year)
Professional Liability	\$ 1,000,000	\$ 3,000,000
Supplemental Liability	\$ 1,000,000	\$ 3,000,000
Licensing Board Defense	\$ 35,000	\$ 35,000
Commercial General Liability	N/A	N/A
Fire/Water Legal Liability	N/A	N/A
Business Personal Property	N/A	N/A

Comments/Special Descriptions:

#### Certificate Holder

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Authorized Representative  
C. Phillip Hodson