



## COUNTY COUNCIL NOTICE OF A REGULAR MEETING

Notice is hereby given that the Jefferson County, Missouri, Council, will conduct a Regular Meeting on Monday, September 25, 2023, at 6:30 p.m. in the Assembly Room of the Jefferson County Administration Center, located at 729 Maple Street, Hillsboro, Missouri.

*The tentative agenda includes:*

- I. CALL TO ORDER
- II. INVOCATION
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. PUBLIC COMMENTS
- VI. APPROVAL OF THE AGENDA
- VII. APPROVAL OF THE JOURNAL
  - A. Approval of the September 11, 2023, Journal – Regular Meeting
- VIII. PUBLIC HEARING
- IX. REPORTS FROM COUNTY EXECUTIVE
- X. RECONSIDERATION OF BILLS
- XI. CONSIDERATION OF VETOED BILLS
- XII. CONSENT AGENDA

Bill No. 23-0924 - An Ordinance Awarding The Bid For The Mount Olive Road Over McMullen Branch Project To The Lowest And Best Responsive Bidder As Reflected In The Responses To A Certain Invitation For Bid; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bid For The Project Designated As Mount Olive Road Over McMullen Branch Project STP-5444 (601) In Council District 6. (*Department of Public Works*)

Bill No. 23-0925 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For 2023 On-Call Landscaping Services; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. (*Department of Public Works*)



*(Consent Agenda, Continued)*

Bill No. 23-0926 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Absentee Ballot Packets And Related Services 2023; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of the County Clerk)*

Bill No. 23-0927 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Facility Services Maintenance Building 2023; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of Public Works)*

Bill No. 23-0928 - An Ordinance Awarding Bids For Certain Products And Services To The Lowest And Best Bidders As Reflected In The Responses To Certain Invitations For Bid And Requests For Proposals For Personal Property Mailers 2024; And Authorization For The County Executive To Execute Any Necessary Agreements Or Contracts To Effectuate The Award Of The Bids And Proposals. *(Department of the Assessor)*

Bill No. 23-0929 - An Ordinance To Utilize The State Of Missouri Contract Pricing Under The PC Prime Vendor Services Contract CT220337001 With SHI International Corp. For Security Cameras At Kimmswick Park And Northwest Sports Complex And To Authorize The Execution Of A Purchase For The Information Technology Office On Behalf Of The Department Of Parks And Recreation. *(Department of Parks and Recreation)*

Bill No. 23-0930 - An Ordinance Authorizing Jefferson County, Missouri, Information Technologies Office To Renew The Purchase Of The VMware Support And Subscription Production, Under The State Of Missouri – PC Prime Vendor Services Contract CT220337001 From SHI International Corp. *(Department of Information Technology)*

Bill No. 23-0931 - An Ordinance Authorizing Jefferson County, Missouri, To Enter Into Agreements Regarding Conditions Of Participation In The Homeowner Rehabilitation Program And Authorizing The County Executive To Execute The Agreements On Behalf Of The County Located In Council Districts 5 & 6. *(Economic Development Corporation)*

Bill No. 23-0932 - An Ordinance Approving An Intergovernmental Agreement By And Between The City Of Byrnes Mill, Missouri And Jefferson County, Missouri Related To The Preparation Of Tax Bills And The Collection Of Taxes And Authorization For The County Executive, County Collector, And The County Clerk To Execute The Agreement. *(Department of the Collector)*

Bill No. 23-0933 - An Ordinance Approving An Intergovernmental Agreement By And Between The City Of Crystal City, Missouri And Jefferson County, Missouri Related To The Preparation Of Tax Bills And The Collection Of Taxes And Authorization For The County Executive, County Collector, And The County Clerk To Execute The Agreement. *(Department of the Collector)*

Bill No. 23-0934 - An Ordinance Approving An Intergovernmental Agreement By And Between The City Of Hillsboro, Missouri And Jefferson County, Missouri Related To The Preparation Of Tax Bills And The Collection Of Taxes And Authorization For The County Executive, County Collector, And The County Clerk To Execute The Agreement. *(Department of the Collector)*



XIII. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA

XIV. CONSIDERATION OF RESOLUTIONS

Resolution No. R23-0902 - A Resolution And Order Of The Jefferson County, Missouri, Council To Correct Erroneous Assessments, Or Mistakes Or Defects In Descriptions Of Lands, Assessment Or Tax Records (Personal Property) Pursuant To Article III, Section 3.4.3.1 Of The Home Rule Charter Of Jefferson County, Missouri For The Property Set Forth Herein And Located In Jefferson County, Missouri. (*Department of the Assessor*)

Resolution No. R23-0903 - A Resolution And Order Of The Jefferson County, Missouri, Council To Correct Erroneous Assessments, Or Mistakes Or Defects In Descriptions Of Lands, Assessment Or Tax Records (Real Property) Pursuant To Article III, Section 3.4.3.1 Of The Home Rule Charter Of Jefferson County, Missouri For The Property Set Forth Herein And Located In Jefferson County, Missouri. (*Department of the Assessor*)

Resolution No. R23-0904 - A Resolution And Order Of The Jefferson County, Missouri, County Council Declaring Certain Property As Surplus And/Or Scrap And Providing The Authorization For The Disposal Of Said Property By The County Executive, And/Or Purchasing Agent Of The Jefferson County, Missouri, At The Best And Most Advantageous Terms To The County. (*Department of Administration*)

XV. INTRODUCTION OF BILLS

Bill No. 23-0935 - An Ordinance To Authorize An Amendment Of The 2023 Budget Pursuant To The Home Rule Charter Of Jefferson County, Missouri And Section 50.622 RSMo (2023) To Reflect The Receipt Of Additional Revenue Not Estimated Or Anticipated And The Appropriation Thereof To Be Used For Impaired Driving Enforcement. (*Departments of the Sheriff, Auditor*)

Bill No. 23-0936 - An Ordinance To Authorize An Amendment Of The 2023 Budget Pursuant To The Home Rule Charter Of Jefferson County, Missouri And Section 50.622 RSMo (2023) To Reflect The Receipt Of Additional Revenue Not Estimated Or Anticipated And The Appropriation Thereof To Be Used For Professional Services. (*Departments of the Sheriff, Auditor*)

Bill No. 23-0937 - An Ordinance Amending The Code Of Ordinances Of Jefferson County, Missouri, Chapter 500: Building Code And Chapter 705: On-Site Sewage Treatment Code And Providing For An Effective Date Thereof. (*Department of County Services and Code Enforcement*)

Bill No. 23-0938 - An Ordinance Approving Application PR123037 To Rezone Approximately 11.76 Acres From Single-Family Residential (R20) Zone District To Planned Single Family Residential (PR1) Zone District And The Development Plan For Winding Bluffs Second Addition Located In Council District 2. (*Department of County Services and Code Enforcement*)

Bill No. 23-0939 - An Ordinance Approving Application PR123039 To Rezone Approximately 24.89 Acres From Single-Family Residential (R20) Zone District To Planned Single Family Residential (PR1) Zone District And The Development Plan For Winding Meadows Located In Council District 2. (*Department of County Services and Code Enforcement*)



XVI. PERFECTION OF BILLS

Bill No. 23-0921 – An Ordinance Accepting And Approving The 2023 Proposed Pay Plan Matrix For Certain Members Of The Department Of The Sheriff As Recommended By The Sheriff's Department Merit System Commission. (*Department of the Sheriff*)

Bill No. 23-0922 - An Ordinance Ascertainning The Amount Of Tax Revenue Necessary To Be Raised For Certain County Purposes; Fixing The Rates Of Tax Per \$100.00 Of Assessed Valuation So As To Raise The Required Sums Of Tax Revenue; And Entering The Rates Of Tax In The Tax Book. (*Department of the County Clerk*)

Bill No. 23-0923 - An Ordinance Approving Application CC223031 To Rezone 1.22 Acres From Single-Family Residential (R40) Zone District To Non-Planned Community Commercial (CC2) Zone District Located In Council District 1. (*Department of County Services and Code Enforcement*)

XVII. FINAL PASSAGE OF BILLS

Bill No. 23-0921 – An Ordinance Accepting And Approving The 2023 Proposed Pay Plan Matrix For Certain Members Of The Department Of The Sheriff As Recommended By The Sheriff's Department Merit System Commission. (*Department of the Sheriff*)

Bill No. 23-0922 - An Ordinance Ascertainning The Amount Of Tax Revenue Necessary To Be Raised For Certain County Purposes; Fixing The Rates Of Tax Per \$100.00 Of Assessed Valuation So As To Raise The Required Sums Of Tax Revenue; And Entering The Rates Of Tax In The Tax Book. (*Department of the County Clerk*)

Bill No. 23-0923 - An Ordinance Approving Application CC223031 To Rezone 1.22 Acres From Single-Family Residential (R40) Zone District To Non-Planned Community Commercial (CC2) Zone District Located In Council District 1. (*Department of County Services and Code Enforcement*)

XVIII. OTHER MATTERS

A. County Council Motions Regarding Future Agendas – Other Matters. (*County Council*)

B. Electric Vehicles Discussion. (*County Council*)

XIX. REPORTS AND COMMENTS FROM COUNCIL MEMBERS

XX. CLOSED SESSION

XXI. ADJOURNMENT

*Representatives of the media may obtain copies of this notice by contacting Leah Smith of the County Executive Office, Jefferson County, Missouri, PO Box 100, Hillsboro, Missouri 63050, 636-797-5400. The custodian of records contact for the County Council is Cherlynn Boyer, who may be contacted at 636-797-5517. Any person requiring special accommodation under the Americans with Disabilities Act should contact Human Resources at 636-797-5071.*

INTRODUCED BY: COUNCIL MEMBER(S) \_\_\_\_\_

1           **AN ORDINANCE AWARDING THE BID FOR THE MOUNT OLIVE**  
2           **ROAD OVER MCMULLEN BRANCH PROJECT TO THE LOWEST AND BEST**  
3           **RESPONSIVE BIDDER AS REFLECTED IN THE RESPONSES TO A CERTAIN**  
4           **INVITATION FOR BID; AND AUTHORIZATION FOR THE COUNTY**  
5           **EXECUTIVE TO EXECUTE ANY NECESSARY AGREEMENTS OR**  
6           **CONTRACTS TO EFFECTUATE THE AWARD OF THE BID FOR THE**  
7           **PROJECT DESIGNATED AS MOUNT OLIVE ROAD OVER MCMULLEN**  
8           **BRANCH PROJECT STP-5444 (601) IN COUNCIL DISTRICT 6.**

9           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to  
10          a certain Invitation for Bid issued by the County, received bids for the following project:

11	<u>Bid Project Name</u>
12	Mount Olive Road Over McMullen Branch
13	<u>Number of Bids Received</u>
14	4
15	<u>Date of Bid Opening</u>
16	08-12-23



1           Section 2. The Jefferson County, Missouri, Council hereby authorizes the County  
2 Executive to execute any agreements or contracts necessary to effectuate the award of the  
3 bid set forth in this Ordinance. A copy of said agreement is attached hereto as Exhibit A.  
4 The County Executive is further authorized to take any and all actions necessary to carry  
5 out the intent of this Ordinance.

6           Section 3. Copies of the Invitation for Bid, responses thereto, and any contract  
7 agreements shall be maintained by the Department of the County Clerk consistent with the  
8 rules and procedures for the maintenance and retention of records as promulgated by the  
9 Secretary of State.

10          Section 4. This Ordinance shall be in full force and effect from and after its date  
11 of approval. If any part of this Ordinance is invalid for any reason, such invalidity shall  
12 not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED** \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant



**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, County Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023

BILL NO.: 23-0925

ORDINANCE NO.: 23- \_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**  
 2           **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**  
 3           **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**  
 4           **PROPOSALS FOR 2023 ON-CALL LANDSCAPING SERVICES; AND**  
 5           **AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE ANY**  
 6           **NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE**  
 7           **AWARD OF THE BIDS AND PROPOSALS.**

8           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to  
 9 certain Invitations for Bids and Requests for Proposals issued by the County, received bids  
 10 and proposals for the following items or services:

11	<u>BID NAME</u>
12	2023 On-Call Landscaping Services
13	<u>NUMBER OF BIDS RECEIVED</u>
14	2
15	<u>DATE OF BID OPENING</u>
16	8-29-23

17           **WHEREAS**, after reviewing the bids and proposals set forth above, the  
 18 Department of Public Works, Division of Facility Services has determined that certain bids

1 and proposals represent the lowest and best bid for the respective items or services and met  
2 the bid or proposal specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
4 of the County to award the bids and proposals to TRC Outdoor and Precision Lawn Care  
5 & Landscaping for a term from date of approval to 9-25-24 upon approval for **up to**  
6 **\$150,000.00 per term, for total amount not to exceed \$150,000.00 for the term**, subject  
7 to budgetary limitations.

8 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
9 **AS FOLLOWS:**

10 Section 1. The County awards the following bids and proposals which are  
11 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)  
12 bidding for each respective item or service as follows:

13 BID NAME

14 2023 On-Call Landscaping Services

15 TERM

16 Date of approval to 9-25-24

17 AMOUNT

18 **Up to \$150,000.00 per term,**

19 **for total amount not to exceed \$150,000.00 for the term,**

20 subject to budgetary limitations

21 AWARDED BIDDERS

22 TRC Outdoors (A1)

1 Precision Lawn Care & Landscaping (A2)

2 Section 2. The Jefferson County, Missouri, Council hereby authorizes the  
3 County Executive to execute the agreement attached hereto and incorporated herein by  
4 Reference as Exhibit “A1-A2” and any agreements or contracts necessary to effectuate the  
5 award of the bids and proposals set forth in this Ordinance. The County Executive is  
6 further authorized to take any and all actions necessary to carry out the intent of this  
7 Ordinance.

8 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
9 thereto, and any contracts or agreements shall be maintained by the Department of the  
10 County Clerk consistent with the rules and procedures for the maintenance and retention  
11 of records as promulgated by the Secretary of State.

12 Section 4. This Ordinance shall be in full force and effect from and after its  
13 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
14 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023

BILL NO.: 23-0926

ORDINANCE NO.: 23- \_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**  
 2           **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**  
 3           **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**  
 4           **PROPOSALS FOR ABSENTEE BALLOT PACKETS AND RELATED SERVICES**  
 5           **2023; AND AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE**  
 6           **ANY NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE**  
 7           **AWARD OF THE BIDS AND PROPOSALS.**

8           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to  
 9 certain Invitations for Bids and Requests for Proposals issued by the County, received bids  
 10 and proposals for the following items or services:

11	<u>BID NAME</u>
12	Absentee Ballot Packets and Related Services 2023
13	<u>NUMBER OF BIDS RECEIVED</u>
14	2
15	<u>DATE OF BID OPENING</u>
16	9-12-23

17           **WHEREAS**, after reviewing the bids and proposals set forth above, the  
 18 Department of the County Clerk has determined that certain bids and proposals represent

1 the lowest and best bid for the respective items or services and met the bid or proposal  
2 specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
4 of the County to award the bids and proposals to Modern Litho for a term from date of  
5 approval to 9-24-24 upon approval for **up to \$100,000.00 per term, for total amount not**  
6 **to exceed \$100,000.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are  
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)  
11 bidding for each respective item or service as follows:

12 BID NAME

13 Absentee Ballot Packets and Related Services 2023

14 TERM

15 Date of approval to 9-24-24

16 AMOUNT

17 **Up to \$100,000.00 per term,**

18 **for total amount not to exceed \$100,000.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDER

21 Modern Litho



1           Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
2 County Executive to execute the agreement attached hereto and incorporated herein by  
3 Reference as Exhibit “A” and any agreements or contracts necessary to effectuate the  
4 award of the bids and proposals set forth in this Ordinance. The County Executive is  
5 further authorized to take any and all actions necessary to carry out the intent of this  
6 Ordinance.

7           Section 3.     Copies of all Invitations for Bid, Requests for Proposals, responses  
8 thereto, and any contracts or agreements shall be maintained by the Department of the  
9 County Clerk consistent with the rules and procedures for the maintenance and retention  
10 of records as promulgated by the Secretary of State.

11          Section 4.     This Ordinance shall be in full force and effect from and after its  
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023

BILL NO.: 23-0927

ORDINANCE NO.: 23- \_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **AN ORDINANCE AWARING BIDS FOR CERTAIN PRODUCTS AND**  
2           **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**  
3           **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**  
4           **PROPOSALS FOR FACILITY SERVICES MAINTENANCE BUILDING 2023;**  
5           **AND AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE ANY**  
6           **NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE**  
7           **AWARD OF THE BIDS AND PROPOSALS.**

8           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to  
9           certain Invitations for Bids and Requests for Proposals issued by the County, received bids  
10          and proposals for the following items or services:

11	<u>BID NAME</u>
12	Facility Services Maintenance Building 2023
13	<u>NUMBER OF BIDS RECEIVED</u>
14	3
15	<u>DATE OF BID OPENING</u>
16	9-12-23

17           **WHEREAS**, after reviewing the bids and proposals set forth above, the  
18          Department of Public Works has determined that certain bids and proposals represent the

1 lowest and best bid for the respective items or services and met the bid or proposal  
2 specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
4 of the County to award the bids and proposals to Boyer Building & Design, Inc., for a term  
5 from date of approval until constructed upon for **up to \$888,794.00 per term, for total**  
6 **amount not to exceed \$888,794.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are  
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)  
11 bidding for each respective item or service as follows:

12 BID NAME

13 Facility Services Maintenance Building 2023

14 TERM

15 Date of approval until constructed

16 AMOUNT

17 **Up to \$888,794.00 per term,**

18 **for total amount not to exceed \$888,794.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDER

21 Boyer Building & Design, Inc.

1           Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
2 County Executive to execute the agreement attached hereto and incorporated herein by  
3 Reference as Exhibit “A” and any agreements or contracts necessary to effectuate the  
4 award of the bids and proposals set forth in this Ordinance. The County Executive is  
5 further authorized to take any and all actions necessary to carry out the intent of this  
6 Ordinance.

7           Section 3.     Copies of all Invitations for Bid, Requests for Proposals, responses  
8 thereto, and any contracts or agreements shall be maintained by the Department of the  
9 County Clerk consistent with the rules and procedures for the maintenance and retention  
10 of records as promulgated by the Secretary of State.

11          Section 4.     This Ordinance shall be in full force and effect from and after its  
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023



INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **AN ORDINANCE AWARDING BIDS FOR CERTAIN PRODUCTS AND**  
 2           **SERVICES TO THE LOWEST AND BEST BIDDERS AS REFLECTED IN THE**  
 3           **RESPONSES TO CERTAIN INVITATIONS FOR BID AND REQUESTS FOR**  
 4           **PROPOSALS FOR PERSONAL PROPERTY MAILERS 2024; AND**  
 5           **AUTHORIZATION FOR THE COUNTY EXECUTIVE TO EXECUTE ANY**  
 6           **NECESSARY AGREEMENTS OR CONTRACTS TO EFFECTUATE THE**  
 7           **AWARD OF THE BIDS AND PROPOSALS.**

8           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) in response to  
 9 certain Invitations for Bids and Requests for Proposals issued by the County, received bids  
 10 and proposals for the following items or services:

11	<u>BID NAME</u>
12	Personal Property Mailers 2024
13	<u>NUMBER OF BIDS RECEIVED</u>
14	3
15	<u>DATE OF BID OPENING</u>
16	8-29-23

17           **WHEREAS**, after reviewing the bids and proposals set forth above, the  
 18 Department of the County Assessor has determined that certain bids and proposals

1 represent the lowest and best bid for the respective items or services and met the bid or  
2 proposal specifications issued by the County; and

3 **WHEREAS**, the Jefferson County, Missouri, Council finds it is in the best interest  
4 of the County to award the bids and proposals to Pac West Direct for a term from 10-2-23  
5 to 10-1-24 upon approval for **up to \$16,705.00 per term, for total amount not to exceed**  
6 **\$16,705.00 for the term**, subject to budgetary limitations.

7 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
8 **AS FOLLOWS:**

9 Section 1. The County awards the following bids and proposals which are  
10 incorporated by this reference as if fully set out herein, to the lowest and best vendor(s)  
11 bidding for each respective item or service as follows:

12 BID NAME

13 Personal Property Mailers 2024

14 TERM

15 10-2-23 to 10-1-24

16 AMOUNT

17 **Up to \$16,705.00 per term,**

18 **for total amount not to exceed \$16,705.00 for the term,**

19 subject to budgetary limitations

20 AWARDED BIDDER

21 Pac West Direct

1           Section 2.     The Jefferson County, Missouri, Council hereby authorizes the  
2 County Executive to execute the agreement attached hereto and incorporated herein by  
3 Reference as Exhibit “A” and any agreements or contracts necessary to effectuate the  
4 award of the bids and proposals set forth in this Ordinance. The County Executive is  
5 further authorized to take any and all actions necessary to carry out the intent of this  
6 Ordinance.

7           Section 3.     Copies of all Invitations for Bid, Requests for Proposals, responses  
8 thereto, and any contracts or agreements shall be maintained by the Department of the  
9 County Clerk consistent with the rules and procedures for the maintenance and retention  
10 of records as promulgated by the Secretary of State.

11          Section 4.     This Ordinance shall be in full force and effect from and after its  
12 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
13 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023





1 PC Prime Vendor Services

2 Contract CT220337001

3 TERM

4 Date of approval through completion of the purchase

5 AMOUNT

6 For the total amount, up to **\$21,644.87**

7 and subject to budgetary limitations

8 AWARDED BIDDER

9 SHI International Corp. (SHI)

10 Section 2. The Jefferson County, Missouri, Council hereby authorizes the  
11 County Executive to execute any agreements or contracts necessary to effectuate the award  
12 of the bids and proposals set forth in this Ordinance. The County Executive is further  
13 authorized to take any and all actions necessary to carry out the intent of this Ordinance.

14 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
15 thereto, and any contracts or agreements shall be maintained by the Department of the  
16 County Clerk consistent with the rules and procedures for the maintenance and retention  
17 of records as promulgated by the Secretary of State.

18 Section 4. This Ordinance shall be in full force and effect from and after its  
19 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
20 shall not affect the remainder of this Ordinance.



**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

Reading Date: 09-25-2023





1 of the bids and proposals set forth in this Ordinance. The County Executive is further  
2 authorized to take any and all actions necessary to carry out the intent of this Ordinance.

3 Section 3. Copies of all Invitations for Bid, Requests for Proposals, responses  
4 thereto, and any contracts or agreements shall be maintained by the Department of the  
5 County Clerk consistent with the rules and procedures for the maintenance and retention  
6 of records as promulgated by the Secretary of State.

7 Section 4. This Ordinance shall be in full force and effect from and after its  
8 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
9 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023

INTRODUCED BY: COUNCIL MEMBER(S) \_\_\_\_\_

1           **AN ORDINANCE AUTHORIZING JEFFERSON COUNTY, MISSOURI,**  
2 **TO ENTER INTO AGREEMENTS REGARDING CONDITIONS OF**  
3 **PARTICIPATION IN THE HOMEOWNER REHABILITATION PROGRAM**  
4 **AND AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE THE**  
5 **AGREEMENTS ON BEHALF OF THE COUNTY LOCATED IN COUNCIL**  
6 **DISTRICTS 5 & 6.**

7           **WHEREAS**, the United States Congress enacted the housing and community  
8 Development Act of 1974 providing federal funds to units of local government for the  
9 purposes of developing urban communities and improving housing conditions and  
10 community services; and

11           **WHEREAS**, Jefferson County, Missouri, (hereafter, “the County”) receives  
12 federal formula funds annually from The United States Department of Housing and  
13 Urban Development under its Community Development Block Grant Program (hereafter,  
14 “CDBG”), which is administered by The Economic Development Corporation of  
15 Jefferson County, Missouri, (hereafter, “EDC”); and

16           **WHEREAS**, the EDC, as Contracted Administrator, operates an Entitlement  
17 Program (hereafter, “Entitlement”) within the boundaries of Jefferson County, Missouri,  
18 which provides funding to local programs that create suitable living environments, decent



1 housing, and economic opportunities for low-to-moderate income persons living within  
2 the County; and

3 **WHEREAS**, the EDC is operated for the purpose of promoting the economic  
4 development of the County; and

5 **WHEREAS**, the EDC, in its capacity as Contracted Administrator of the  
6 Jefferson County Entitlement Program, has funds available through the Homeowner  
7 Rehabilitation Program to assist low-to-moderate income families in making repairs to  
8 their homes in order to meet health and safety regulations and requirements; and

9 **WHEREAS**, the applicants, as set forth in Exhibit's "A" and "B", meet the  
10 conditions to receive such funds; and

11 **WHEREAS**, the County desires to provide these funds to the applicants, as set  
12 forth in Exhibit's "A" and "B", in an initial amount of **Fifteen Thousand Dollars**  
13 **(\$15,000.00)**, per applicant, to allow them to bring their residence's into compliance with  
14 health and safety regulations by making repairs to their homes.

15 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
16 **COUNCIL, AS FOLLOWS:**

17 Section 1. The County is authorized to enter into the Agreement's Regarding  
18 Conditions of Participation in the Homeowner Rehabilitation Program (hereafter,  
19 "Agreement"), for an initial amount of **Fifteen Thousand Dollars (\$15,000.00)**, per  
20 applicant, subject to budgetary limitations.

21 Section 2. The County Executive is authorized to execute the Agreement's on  
22 behalf of the County with the applicant, as set forth in Exhibit's "A" and "B", as well as

1 any other documents which are required to carry out the intent of this Ordinance. An un-  
2 executed copy of the Agreement's to be entered into by all parties are attached hereto as  
3 Exhibit's "A" and "B."

4 Section 3. A copy of the fully executed Agreement's, or any other further  
5 documents necessary to carry out the intent of this Ordinance, shall be filed with, and  
6 kept in, the records of the Department of the County Clerk as will a copy of this  
7 ordinance.

8 Section 4. This Ordinance shall be in full force and effect immediately upon  
9 approval. If any part of this Ordinance is invalid for any reason, such invalidity shall not  
10 affect the remainder of this Ordinance.

**[THIS SPACE INTENTIONALLY LEFT BLANK]**

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, County Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

Reading Date: 09-25-2023

BILL NO.: 23-0932

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER(s):

1           **AN ORDINANCE APPROVING AN INTERGOVERNMENTAL**  
2           **AGREEMENT BY AND BETWEEN THE CITY OF BYRNES MILL, MISSOURI**  
3           **AND JEFFERSON COUNTY, MISSOURI RELATED TO THE PREPARATION OF**  
4           **TAX BILLS AND THE COLLECTION OF TAXES AND AUTHORIZATION FOR**  
5           **THE COUNTY EXECUTIVE, COUNTY COLLECTOR, AND THE COUNTY**  
6           **CLERK TO EXECUTE THE AGREEMENT.**

7           **WHEREAS**, Article VI, Section 16 of the Missouri Constitution and Section 70.220,  
8           RSMo., empower any political subdivision of this state to contract and cooperate with any  
9           other political subdivisions for a common service in the manner provided by law;

10           **WHEREAS**, subject to the approval of the County Council, each county officer may  
11           contract with the governing body of any municipality to perform the same type of duties for  
12           a municipality as the county officer is performing for the county, as authorized by Section  
13           50.332, RSMo.; and

14           **WHEREAS**, Section 3.4.2.22 of the Home Rule Charter of Jefferson County,  
15           Missouri (“County”) similarly authorizes the County to contract and cooperate with other  
16           political subdivisions such as the City of Byrnes Mill, a political subdivision of the State of  
17           Missouri located in Jefferson County, Missouri; and

18           **WHEREAS**, the County and the City of Byrnes Mill are political subdivisions for  
19           purposes of Missouri Constitution Article VI, Section 16 and Section 70.220, RSMo., and as

1 contemplated by the Charter; and

2           **WHEREAS**, the County and the City of Byrnes Mill deem it to be mutually  
3 advantageous to all parties for the County, by use of electronic data processing equipment, to  
4 prepare and collect tax bills for the City of Byrnes Mill for an agreed upon compensation;  
5 and

6           **WHEREAS**, the County Clerk and County Collector offer to cooperate and provide  
7 the mechanics for collection of real estate taxes, personal property taxes, and special  
8 assessments for the City of Byrnes Mill; and

9           **WHEREAS**, the County Council believes it is the best interest of the County to enter  
10 into the Intergovernmental Agreement, as set forth in Exhibit “A”.

11           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
12 **AS FOLLOWS:**

13           Section 1. The County Council hereby approves the Intergovernmental  
14 Agreement in Exhibit “A”, attached hereto and incorporated by reference herein as if fully  
15 set forth, between the County and the City of Byrnes Mill authorizing the County Collector  
16 of Revenue and the County Clerk to provide the mechanics for collection of real estate taxes,  
17 personal property taxes, and special assessments and to prepare and collect tax bills for the  
18 City of Byrnes Mill.

19           Section 2. The County Council hereby authorizes the County Executive, County  
20 Collector, and County Clerk to execute the Intergovernmental Agreement on behalf of the  
21 County and to take any other action, or execute any other documents on behalf of the  
22 County, necessary to carry out the intent of this Ordinance.



**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

Reading Date: 09-25-2023



BILL NO.: 23-0933

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER(s):

1           **AN ORDINANCE APPROVING AN INTERGOVERNMENTAL**  
2           **AGREEMENT BY AND BETWEEN THE CITY OF CRYSTAL CITY, MISSOURI**  
3           **AND JEFFERSON COUNTY, MISSOURI RELATED TO THE PREPARATION OF**  
4           **TAX BILLS AND THE COLLECTION OF TAXES AND AUTHORIZATION FOR**  
5           **THE COUNTY EXECUTIVE, COUNTY COLLECTOR, AND THE COUNTY**  
6           **CLERK TO EXECUTE THE AGREEMENT.**

7           **WHEREAS**, Article VI, Section 16 of the Missouri Constitution and Section 70.220,  
8           RSMo., empower any political subdivision of this state to contract and cooperate with any  
9           other political subdivisions for a common service in the manner provided by law; and

10           **WHEREAS**, subject to the approval of the County Council, each county officer may  
11           contract with the governing body of any municipality to perform the same type of duties for  
12           a municipality as the county officer is performing for the county, as authorized by Section  
13           50.332, RSMo.; and

14           **WHEREAS**, Section 3.4.2.22 of the Home Rule Charter of Jefferson County,  
15           Missouri (“County”) similarly authorizes the County to contract and cooperate with other  
16           political subdivisions such as the City of Crystal City, a political subdivision of the State of  
17           Missouri located in Jefferson County, Missouri; and

18           **WHEREAS**, the County and the City of Crystal City are political subdivisions for  
19           purposes of Missouri Constitution Article VI, Section 16 and Section 70.220, RSMo., and as

1 contemplated by the Charter; and

2 **WHEREAS**, the County and the City of Crystal City deem it to be mutually  
3 advantageous to all parties for the County, by use of electronic data processing equipment, to  
4 prepare and collect tax bills for the City of Crystal City for an agreed upon compensation;  
5 and

6 **WHEREAS**, the County Clerk and County Collector offer to cooperate and provide  
7 the mechanics for collection of real estate taxes, personal property taxes, and special  
8 assessments for the City of Crystal City; and

9 **WHEREAS**, the County Council believes it is the best interest of the County to enter  
10 into the Intergovernmental Agreement, as set forth in Exhibit “A”.

11 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
12 **AS FOLLOWS:**

13 Section 1. The County Council hereby approves the Intergovernmental  
14 Agreement in Exhibit “A”, attached hereto and incorporated by reference herein as if fully  
15 set forth, between the County and the City of Crystal City authorizing the County Collector  
16 of Revenue and the County Clerk to provide the mechanics for collection of real estate taxes,  
17 personal property taxes, and special assessments and to prepare and collect tax bills for the  
18 City of Crystal City.

19 Section 2. The County Council hereby authorizes the County Executive, County  
20 Collector, and County Clerk to execute the Intergovernmental Agreement on behalf of the  
21 County and to take any other action, or execute any other documents on behalf of the  
22 County, necessary to carry out the intent of this Ordinance.



**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

Reading Date: 09-25-2023

BILL NO.: 23-0934

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER(s):

1           **AN ORDINANCE APPROVING AN INTERGOVERNMENTAL**  
2           **AGREEMENT BY AND BETWEEN THE CITY OF HILLSBORO, MISSOURI AND**  
3           **JEFFERSON COUNTY, MISSOURI RELATED TO THE PREPARATION OF TAX**  
4           **BILLS AND THE COLLECTION OF TAXES AND AUTHORIZATION FOR THE**  
5           **COUNTY EXECUTIVE, COUNTY COLLECTOR, AND THE COUNTY CLERK TO**  
6           **EXECUTE THE AGREEMENT.**

7           **WHEREAS**, Article VI, Section 16 of the Missouri Constitution and Section 70.220,  
8           RSMo., empower any political subdivision of this state to contract and cooperate with any  
9           other political subdivisions for a common service in the manner provided by law; and

10           **WHEREAS**, subject to the approval of the County Council, each county officer may  
11           contract with the governing body of any municipality to perform the same type of duties for  
12           a municipality as the county officer is performing for the county, as authorized by Section  
13           50.332, RSMo.; and

14           **WHEREAS**, Section 3.4.2.22 of the Home Rule Charter of Jefferson County,  
15           Missouri (“County”) similarly authorizes the County to contract and cooperate with other  
16           political subdivisions such as the City of Hillsboro, a political subdivision of the State of  
17           Missouri located in Jefferson County, Missouri; and

18           **WHEREAS**, the County and the City of Hillsboro are political subdivisions for  
19           purposes of Missouri Constitution Article VI, Section 16 and Section 70.220, RSMo., and as

1 contemplated by the Charter; and

2           **WHEREAS**, the County and the City of Hillsboro deem it to be mutually  
3 advantageous to all parties for the County, by use of electronic data processing equipment, to  
4 prepare and collect tax bills for the City of Hillsboro for an agreed upon compensation; and

5           **WHEREAS**, the County Clerk and County Collector offer to cooperate and provide  
6 the mechanics for collection of real estate taxes, personal property taxes, and special  
7 assessments for the City of Hillsboro; and

8           **WHEREAS**, the County Council believes it is the best interest of the County to enter  
9 into the Intergovernmental Agreement, as set forth in Exhibit “A”.

10           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
11 **AS FOLLOWS:**

12           Section 1. The County Council hereby approves the Intergovernmental  
13 Agreement in Exhibit “A”, attached hereto and incorporated by reference herein as if fully  
14 set forth, between the County and the City of Hillsboro authorizing the County Collector of  
15 Revenue and the County Clerk to provide the mechanics for collection of real estate taxes,  
16 personal property taxes, and special assessments and to prepare and collect tax bills for the  
17 City of Hillsboro.

18           Section 2. The County Council hereby authorizes the County Executive, County  
19 Collector, and County Clerk to execute the Intergovernmental Agreement on behalf of the  
20 County and to take any other action, or execute any other documents on behalf of the  
21 County, necessary to carry out the intent of this Ordinance.



**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

Reading Date: 09-25-2023



RESOLUTION NO.: R23-0902

INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **A RESOLUTION AND ORDER OF THE JEFFERSON COUNTY,**  
2 **MISSOURI, COUNCIL TO CORRECT ERRONEOUS ASSESSMENTS, OR**  
3 **MISTAKES OR DEFECTS IN DESCRIPTIONS OF LANDS, ASSESSMENT OR**  
4 **TAX RECORDS (PERSONAL PROPERTY) PURSUANT TO ARTICLE III,**  
5 **SECTION 3.4.3.1 OF THE HOME RULE CHARTER OF JEFFERSON COUNTY,**  
6 **MISSOURI FOR THE PROPERTY SET FORTH HEREIN AND LOCATED IN**  
7 **JEFFERSON COUNTY, MISSOURI.**

8           **WHEREAS,** Article III, Section 3.4.3.1 of the Home Rule Charter of Jefferson  
9 County, Missouri, authorizes the Jefferson County, Missouri, Council to correct errors in  
10 assessment records and tax records by order or resolution; and,

11           **WHEREAS,** the Assessor of Jefferson County, Missouri, has determined that  
12 certain changes should be made to the Jefferson County, Missouri, tax records for the 2019,  
13 2020, 2021, and 2022 tax years, due to erroneous assessments, defects or mistakes in  
14 Personal Property as set forth in Exhibit A which is attached hereto and incorporated herein  
15 by reference: and,

16           **WHEREAS,** the Assessor of Jefferson County, Missouri, has submitted to the  
17 Jefferson County, Missouri, Council a list of changes, erroneous assessments, defects or

1 mistakes in Personal Property as set forth in Exhibit A which is attached hereto and  
2 incorporated herein by reference as though fully set forth herein; and,

3 **WHEREAS**, the Assessor of Jefferson County, Missouri, states that changes  
4 should be made to the tax rolls as indicated in Exhibit A to more accurately reflect the true  
5 value and accounting for the aforementioned Personal Property located in Jefferson  
6 County, Missouri; and,

7 **WHEREAS**, the Jefferson County, Missouri, Council finds that it is in the best  
8 interest of the County to correct the errors, defects or mistakes; and,

9 **WHEREAS**, the Jefferson County, Missouri, Council finds that it is in the best  
10 interest of the persons so affected to correct the errors, defects or mistakes.

11 **THE JEFFERSON COUNTY, MISSOURI, COUNCIL RESOLVES:**

12 Section 1. The corrections of errors, defects or mistakes in Personal Property  
13 for the 2020, 2021, and 2022 tax years, as set forth in Exhibit A, which is attached hereto  
14 and incorporated herein by this reference, shall be so modified to reflect the values as set  
15 forth in Exhibit A and pursuant to Article III, Section 3.4.3.1 of the Home Rule Charter of  
16 Jefferson County, Missouri.

17 Section 2. The Assessor for Jefferson County, Missouri, shall make the  
18 appropriate changes to their records and record keeping systems in accordance with this  
19 Order and Exhibit A.

20 Section 3. Copies of this Resolution and Order, and Exhibit A, which is  
21 attached hereto and made a part hereof, shall be kept on file at the County Clerk's Office.

1            Section 4.      This Resolution and Order shall be in full force and in effect from  
2 and after the date of its enactment.

3            Section 5.      If any part of this Resolution and Order is invalid for any reason,  
4 such invalidity shall not affect the remainder of this Resolution and Order.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL  
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE  
JEFFERSON COUNTY, MISSOURI, COUNTY COUNCIL ON THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_ 2023, WAS:**

\_\_\_\_\_ **DULY ADOPTED AND ORDERED**                      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, County Council, Executive Assistant

Reading Date: 09-25-2023

RESOLUTION NO.: R23-0903

INTRODUCED BY: COUNCIL MEMBER (s) \_\_\_\_\_

1           **A RESOLUTION AND ORDER OF THE JEFFERSON COUNTY,**  
2 **MISSOURI, COUNCIL TO CORRECT ERRONEOUS ASSESSMENTS, OR**  
3 **MISTAKES OR DEFECTS IN DESCRIPTIONS OF LANDS, ASSESSMENT OR**  
4 **TAX RECORDS (REAL PROPERTY) PURSUANT TO ARTICLE III, SECTION**  
5 **3.4.3.1 OF THE HOME RULE CHARTER OF JEFFERSON COUNTY, MISSOURI**  
6 **FOR THE PROPERTY SET FORTH HEREIN AND LOCATED IN JEFFERSON**  
7 **COUNTY, MISSOURI.**

8           **WHEREAS,** Article III, Section 3.4.3.1 of the Home Rule Charter of Jefferson  
9 County, Missouri, authorizes the Jefferson County, Missouri, Council to correct errors in  
10 assessment records and tax records by order or resolution; and,

11           **WHEREAS,** the Assessor of Jefferson County, Missouri, has determined that  
12 certain changes should be made to the Jefferson County, Missouri, tax records for the 2022  
13 tax year, due to erroneous assessments, defects or mistakes in Real Property as set forth in  
14 Exhibit A which is attached hereto and incorporated herein by reference: and,

15           **WHEREAS,** the Assessor of Jefferson County, Missouri, has submitted to the  
16 Jefferson County, Missouri, Council a list of changes, erroneous assessments, defects or  
17 mistakes in Real Property as set forth in Exhibit A which is attached hereto and  
18 incorporated herein by reference as though fully set forth herein; and,

1           **WHEREAS**, the Assessor of Jefferson County, Missouri, states that changes  
2 should be made to the tax rolls as indicated in Exhibit A to more accurately reflect the true  
3 value and accounting for the aforementioned Real Property located in Jefferson County,  
4 Missouri; and,

5           **WHEREAS**, the Jefferson County, Missouri, Council finds that it is in the best  
6 interest of the County to correct the errors, defects or mistakes; and,

7           **WHEREAS**, the Jefferson County, Missouri, Council finds that it is in the best  
8 interest of the persons so affected to correct the errors, defects or mistakes.

9           **THE JEFFERSON COUNTY, MISSOURI, COUNCIL RESOLVES:**

10          Section 1.       The corrections of errors, defects or mistakes in Real Property for  
11 the 2021 & 2022 tax years, as set forth in Exhibit A, which is attached hereto and  
12 incorporated herein by this reference, shall be so modified to reflect the values as set forth  
13 in Exhibit A and pursuant to Article III, Section 3.4.3.1 of the Home Rule Charter of  
14 Jefferson County, Missouri.

15          Section 2.       The Assessor for Jefferson County, Missouri, shall make the  
16 appropriate changes to their records and record keeping systems in accordance with this  
17 Order and Exhibit A.

18          Section 3.       Copies of this Resolution and Order, and Exhibit A, which is  
19 attached hereto and made a part hereof, shall be kept on file at the County Clerk's Office.

20          Section 4.       This Resolution and Order shall be in full force and in effect from  
21 and after the date of its enactment.

22



RESOLUTION NO.: R23-0904

INTRODUCED BY: COUNCIL MEMBER(S) \_\_\_\_\_

1           **A RESOLUTION AND ORDER OF THE JEFFERSON COUNTY,**  
2 **MISSOURI, COUNTY COUNCIL DECLARING CERTAIN PROPERTY AS**  
3 **SURPLUS AND/OR SCRAP AND PROVIDING THE AUTHORIZATION FOR**  
4 **THE DISPOSAL OF SAID PROPERTY BY THE COUNTY EXECUTIVE,**  
5 **AND/OR PURCHASING AGENT OF THE JEFFERSON COUNTY, MISSOURI,**  
6 **AT THE BEST AND MOST ADVANTAGEOUS TERMS TO THE COUNTY.**

7           **WHEREAS**, Section 3.4.2.10 of the Home Rule Charter of Jefferson County,  
8 Missouri provides for the County Council to authorize County Officers to dispose of  
9 personal property upon terms advantageous to the County; and

10           **WHEREAS**, Jefferson County, Missouri, (hereafter, the “County”) is the owner  
11 of vehicles, furniture, fixtures, and equipment (hereafter, “property”) that is no longer  
12 needed for use and is surplus; and,

13           **WHEREAS**, Jefferson County, Missouri, Council desires to authorize County  
14 Officials to dispose of the surplus property set forth herein through public sale venue and  
15 at terms and conditions most favorable to the County which includes:

16           ONE (1) HP COMPUTER SCREEN (SN:3CQ25239YD)

17           TWENTY-FOUR (24) MOBILE DATA TERMINALS (SN: 9ETTC41959,  
18 9ETTC41632, 9ETTC41608, 9DTTC32729, 9DTTC32724, 9ETTC41590, 9ETTC41945,  
19 9DTTC32530, 9ETTC41361, 9DTTC32758, 9ETTC41601, 9ETTC41923,

1 9DTTC32583, 9ETTC41906, 9ETTC41924, 9ETTC41702, 9DTTC32767, 9ETTC41958,  
2 9ETTC41656, 9DTTC32246, 9ETTC41925, 9DTTC32690, 9DTTC32524,  
3 9DTTC32714,  
4 ONE (1) DESK (NO IDENTIFYING NUMBER)  
5 ONE (1) HP ELITEDESK 800 (SN: MXL0061JY4)  
6 ONE (1) HP COMPAQ LA2405X (SN: CN425109BT)  
7 ONE (1) PLANAR PLL2450MW (SN: PL110 NZD00363)  
8 ONE (1) DELL LCD WS 1908 (SN: CN0G435H728728BR09FS)  
9 ONE (1) FUJITSU FI-613OZ (SN: 607152)  
10 ONE (1) FUJITSU FI-614PR (SN: 004830)  
11 ONE (1) HP LASERJET PRO 400 M401DN (SN: VNB3X29815)  
12 ONE (1) DELL OPTIPLEX 3050 I5-7500 (SN: BZGRTQ2)  
13 TWO (2) HP JETDIRECT 300X (SN: SG83261782, SG83652413)

14 **WHEREAS**, Jefferson County, Missouri, Council agrees that items that are  
15 deemed surplus, shall be disposed upon terms most advantageous to the County and  
16 authorize the County Officials to dispose of personal property upon approval by the  
17 County Council and County Executive.

18 **THE JEFFERSON COUNTY MISSOURI COUNCIL RESOLVES:**

19 Section 1: The Property described and fully setout below is hereby declared  
20 Surplus Property of Jefferson County, Missouri, and no longer of use to the County:

21 ONE (1) HP COMPUTER SCREEN (SN:3CQ25239YD)



1 TWENTY-FOUR (24) MOBILE DATA TERMINALS (SN: 9ETTC41959,  
2 9ETTC41632, 9ETTC41608, 9DTTC32729, 9DTTC32724, 9ETTC41590, 9ETTC41945,  
3 9DTTC32530, 9ETTC41361, 9DTTC32758, 9ETTC41601, 9ETTC41923,  
4 9DTTC32583, 9ETTC41906, 9ETTC41924, 9ETTC41702, 9DTTC32767, 9ETTC41958,  
5 9ETTC41656, 9DTTC32246, 9ETTC41925, 9DTTC32690, 9DTTC32524,  
6 9DTTC32714,  
7 ONE (1) DESK (NO IDENTIFYING NUMBER)  
8 ONE (1) HP ELITEDESK 800 (SN: MXL0061JY4)  
9 ONE (1) HP COMPAQ LA2405X (SN: CN425109BT)  
10 ONE (1) PLANAR PLL2450MW (SN: PL110 NZD00363)  
11 ONE (1) DELL LCD WS 1908 (SN: CN0G435H728728BR09FS)  
12 ONE (1) FUJITSU FI-613OZ (SN: 607152)  
13 ONE (1) FUJITSU FI-614PR (SN: 004830)  
14 ONE (1) HP LASERJET PRO 400 M401DN (SN: VNB3X29815)  
15 ONE (1) DELL OPTIPLEX 3050 I5-7500 (SN: BZGRTQ2)  
16 TWO (2) HP JETDIRECT 300X (SN: SG83261782, SG83652413)

17 Section 2. The County Council authorizes the County Executive and the  
18 County Purchasing Agent to perform all those acts necessary to carry out the intent of  
19 this Ordinance, including but not limited to taking any action required to dispose of the  
20 property on terms and conditions most advantageous to the Jefferson County, Missouri,  
21 including the execution of any and all necessary contract documents or other documents

1 to that effect, and to finally dispose of all property which cannot be sold or otherwise  
2 disposed.

3 Section 3. This Resolution shall be in full force and effect from and after its  
4 date of approval.

5 Section 4. If any part of this Resolution is found to be invalid for any reason,  
6 such invalidity shall not affect the remainder of this Resolution.

**THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL  
VOTED ON THE ABOVE RESOLUTION AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THIS RESOLUTION, AS INTRODUCED AND CONSIDERED BY THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL ON THIS \_\_\_\_DAY OF  
\_\_\_\_\_, 2023, WAS:**

\_\_\_\_\_ **DULY ADOPTED AND ORDERED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

Reading Date: 09-25-2023

BILL NO.: 23-0935

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER(S)\_\_\_\_\_

1           **AN ORDINANCE TO AUTHORIZE AN AMENDMENT OF THE 2023**  
2 **BUDGET PURSUANT TO THE HOME RULE CHARTER OF JEFFERSON**  
3 **COUNTY, MISSOURI AND SECTION 50.622 RSMO (2023) TO REFLECT THE**  
4 **RECEIPT OF ADDITIONAL REVENUE NOT ESTIMATED OR ANTICIPATED**  
5 **AND THE APPROPRIATION THEREOF TO BE USED FOR IMPAIRED**  
6 **DRIVING ENFORCEMENT.**

7           **WHEREAS**, Jefferson County, Missouri (“County”) has received additional  
8 unanticipated revenue in the amount of Fifty Five Thousand Dollars (**\$55,000.00**) from the  
9 Missouri Department of Transportation to assist with the purchase of a new vehicle for the  
10 DWI unit; and

11           **WHEREAS**, said additional funds will be placed in the Law Enforcement Fund,  
12 Sheriff Division, Grants, DWI Enforcement Grant (215-0380-4300-0090). These funds  
13 were not included in the original submission of the 2023 budget; and

14           **WHEREAS**, Section 50.622 RSMO (2023) and the Home Rule Charter of  
15 Jefferson County, Missouri, permits a budget amendment to appropriate receipt of  
16 additional funds not included at the time of budget adoption; and

17           **WHEREAS**, the Sheriff Division will use this funding for services related to DWI  
18 Enforcement; and

1           **WHEREAS**, the Jefferson County, Missouri Council approves of the budget  
2 amendment and requests that funds received be appropriated in the amount of **(\$55,000.00)**  
3 to the Law Enforcement Fund, Sheriff Division, Motor Vehicle Equipment, DWI  
4 Enforcement Grant (215-0380-5219-0188); and

5           **WHEREAS**, the Auditor of Jefferson County approves of this budget amendment;  
6 and

7           **WHEREAS**, pursuant to the Home Rule Charter of Jefferson County, Missouri, at  
8 Sections 7.2.10 and 7.2.12, the County Executive of Jefferson County recommends and  
9 certifies, by the submission of this Bill, that there will be revenues available for the budget  
10 amendment and appropriations therefrom for the use of the funds set forth herein during  
11 the Fiscal Year 2023 received under the aforementioned distribution and therefore, request  
12 that the Council take the necessary actions as set forth herein and requests that the  
13 necessary budget amendments and appropriations be made in accordance with this  
14 legislation and further advises the Council that the same is proper and necessary; and

15           **WHEREAS**, it is the best interest of the County to approve this budget amendment  
16 and appropriate the funds accordingly to the Sheriff Division; and

17           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
18 **AS FOLLOWS:**

19           Section 1.     The County hereby authorizes the County Executive and the County  
20 Auditor to amend the original 2023 Budget in the amount of **(55,000.00)** by receiving  
21 additional revenue from the Missouri Department of Transportation. These funds will be

1 placed in the Law Enforcement Fund, Sheriff Division, Grants, DWI Enforcement Grant  
2 (215-0380-4300-0090).

3 Section 2. The County hereby revises the original 2023 Budget for certain  
4 unanticipated funds received be appropriated in the amount of **(\$55,000.00)** to the Law  
5 Enforcement Fund, Sheriff Division, Motor Vehicle Equipment, DWI Enforcement Grant  
6 (215-0380-5670-0090); and

7 Section 3. The County Executive shall further be authorized to execute any,  
8 and all documents and take any and all actions necessary to carry out the intent of this  
9 Ordinance.

10 Section 4. This Ordinance shall be in full force and effect from and after its  
11 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
12 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene Barbagello \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THIS ABOVE BILL ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**

\_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

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Dennis J. Gannon, County Executive

ATTEST:

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Jeannie Goff, County Clerk

First Reading: 09-25-2023

Second Reading:

Third Reading:

BILL NO.: 23-0936

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: COUNCIL MEMBER(S)\_\_\_\_\_

1           **AN ORDINANCE TO AUTHORIZE AN AMENDMENT OF THE 2023**  
2 **BUDGET PURSUANT TO THE HOME RULE CHARTER OF JEFFERSON**  
3 **COUNTY, MISSOURI AND SECTION 50.622 RSMO (2023) TO REFLECT THE**  
4 **RECEIPT OF ADDITIONAL REVENUE NOT ESTIMATED OR ANTICIPATED**  
5 **AND THE APPROPRIATION THEREOF TO BE USED FOR PROFESSIONAL**  
6 **SERVICES.**

7           **WHEREAS**, Jefferson County, Missouri (“County”) has received additional  
8 unanticipated revenue in the amount of Eighty Thousand Dollars (**\$80,000.00**) from the  
9 Prosecutors and Law Enforcement Child Sexual Abuse Investigations Funding  
10 Opportunity Grant; and

11           **WHEREAS**, said additional funds will be placed in the Law Enforcement Fund,  
12 Sheriff Division, Grants, Prosecutors and Law Enforcement Child Sexual Abuse  
13 Investigations Funding Opportunity Grant (215-0380-4300-0188). These funds were not  
14 included in the original submission of the 2023 budget; and

15           **WHEREAS**, Section 50.622 RSMO (2023) and the Home Rule Charter of  
16 Jefferson County, Missouri, permits a budget amendment to appropriate receipt of  
17 additional funds not included at the time of budget adoption; and

18           **WHEREAS**, the Sheriff Division will use this funding for services related to the  
19 investigation and prosecution of child sex crimes; and



1           **WHEREAS**, the Jefferson County, Missouri Council approves of the budget  
2 amendment and requests that funds received be appropriated in the amount of **(\$80,000.00)**  
3 to the Law Enforcement Fund, Sheriff Division, Professional Services, Law Enforcement  
4 Child Sexual Abuse Investigations Funding Opportunity Grant (215-0380-5219-0188); and

5           **WHEREAS**, the Auditor of Jefferson County approves of this budget amendment;  
6 and

7           **WHEREAS**, pursuant to the Home Rule Charter of Jefferson County, Missouri, at  
8 Sections 7.2.10 and 7.2.12, the County Executive of Jefferson County recommends and  
9 certifies, by the submission of this Bill, that there will be revenues available for the budget  
10 amendment and appropriations therefrom for the use of the funds set forth herein during  
11 the Fiscal Year 2023 received under the aforementioned distribution and therefore, request  
12 that the Council take the necessary actions as set forth herein and requests that the  
13 necessary budget amendments and appropriations be made in accordance with this  
14 legislation and further advises the Council that the same is proper and necessary; and

15           **WHEREAS**, it is the best interest of the County to approve this budget amendment  
16 and appropriate the funds accordingly to the Sheriff Division; and

17           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
18 **AS FOLLOWS:**

19           Section 1.     The County hereby authorizes the County Executive and the County  
20 Auditor to amend the original 2023 Budget in the amount of **(80,000.00)** by receiving  
21 additional revenue from the Missouri Department of Social Services. These funds will be  
22 placed in the Law Enforcement Fund, Sheriff Division, Grants, Prosecutors and Law

1 Enforcement Child Sexual Abuse Investigations Funding Opportunity (215-0380-4300-  
2 0188).

3 Section 2. The County hereby revises the original 2023 Budget for certain  
4 unanticipated funds received be appropriated in the amount of **(\$80,000.00)** to the Law  
5 Enforcement Fund, Sheriff Division, Professional Services, Law Enforcement Child  
6 Sexual Abuse Investigations Funding Opportunity Grant (215-0380-5219-0188); and

7 Section 3. The County Executive shall further be authorized to execute any,  
8 and all documents and take any and all actions necessary to carry out the intent of this  
9 Ordinance.

10 Section 4. This Ordinance shall be in full force and effect from and after its  
11 date of approval. If any part of this Ordinance is invalid for any reason, such invalidity  
12 shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THIS ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**

\_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

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Dennis J. Gannon, County Executive

ATTEST:

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Jeannie Goff, County Clerk

First Reading: 09-25-2023

Second Reading:

Third Reading:

BILL NO.: 23-0937

ORDINANCE NO.: 23-\_\_\_\_\_

INTRODUCED BY: Council Member \_\_\_\_\_

1           **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF**  
2 **JEFFERSON COUNTY, MISSOURI, CHAPTER 500: BUILDING CODE AND**  
3 **CHAPTER 705: ON-SITE SEWAGE TREATMENT CODE AND PROVIDING**  
4 **FOR AN EFFECTIVE DATE THEREOF.**

5           **WHEREAS**, on December 29, 2010, the Jefferson County, Missouri, Council  
6 enacted Ordinance Number 10-0419 codifying the Ordinances of Jefferson County,  
7 Missouri, including the Jefferson County Building Code; and

8           **WHEREAS**, upon enactment of Ordinance Number 10-0419, the Jefferson County  
9 Building Code became codified as Chapter 500 of the Code of Ordinances of Jefferson  
10 County, Missouri and the Jefferson County On-Site Sewage Treatment Code became  
11 codified as Chapter 705 of the Code of Ordinances of Jefferson County, Missouri; and

12           **WHEREAS**, amendments have been prepared to Chapters 500 and 705 of the Code  
13 of Ordinances of Jefferson County, Missouri: Building Code and On-Site Sewage  
14 Treatment Code; and

15           **WHEREAS**, on December 12, 2022, following multiple hearings thereon, the  
16 Jefferson County, Missouri, Code Commission by and through the adoption of Resolution  
17 22-01 submitted proposed amendments to Chapters 500 and 705 to the Jefferson County,  
18 Missouri, Council for adoption; and

19           **WHEREAS**, the Jefferson County, Missouri, Council for the purpose of promoting  
20 public health, safety, and general welfare, and to protect life and property, finds it is in the

1 best interest of the County to adopt the amendments to Chapters 500 and 705 of the Code  
2 of Ordinances of Jefferson County, Missouri, Building Code and On-Site Sewage  
3 Treatment Code.

4 **WHEREAS**, the Jefferson County, Missouri, Council further finds that adoption  
5 of amendments to Chapters 500 and 705 will provide citizens and contractors with better  
6 service when applying for and receiving permits, will decrease the amount of time required  
7 to process permit applications, will aid small businesses by decreasing the amount of time  
8 to process contractor license applications, will aid in increasing the quality of inspections  
9 provided by Jefferson County, and will provide for a more efficient and effective manner  
10 of abating dangerous buildings.

11 **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
12 **AS FOLLOWS:**

13 Section 1. The Code of Ordinances of Jefferson County, Missouri, Chapter  
14 500: Building Code and Chapter 705: On-Site Sewage Treatment Code are hereby  
15 amended as set forth in Exhibit A.

16 Section 2. This Ordinance shall be in full force and effect thirty (30) days after  
17 it is published in full in a legal publication in the County and posted in a public place in  
18 each Council District and on a County sponsored web page on the Internet in electronic  
19 form.

20 Section 3. The Code of Ordinances of Jefferson County shall be amended to  
21 reflect passage of this Ordinance.

1        Section 4.     If any part of this Ordinance is invalid for any reason, such  
2     invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins        \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo        \_\_\_\_\_

Council Member District 3, Shannon Otto        \_\_\_\_\_

Council Member District 4, Charles Groeteke        \_\_\_\_\_

Council Member District 5, Scott Seek        \_\_\_\_\_

Council Member District 6, Dan Stallman        \_\_\_\_\_

Council Member District 7, Bob Tullock        \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**        \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

**ATTEST:**

\_\_\_\_\_  
Jeannie Goff, County Clerk

First Reading: 09-25-2023

Second Reading:

Third Reading:



## EXHIBIT A

### Chapter 500. Jefferson County Building Code.

#### **Section 500.040. Effective Date.**

This Chapter shall be in full force and effect from and after the date of its passage, ~~except that Section 500.180 shall be in full force and effect ninety (90) days from and after the date of this Chapter's passage.~~ All ordinances or parts of ordinances in conflict with this Chapter are hereby repealed.

#### **Section 500.050. Duties of The Code Commission.**

- A. The Code Commission has the duties, responsibilities, powers and obligations prescribed by the Home Rule Charter of Jefferson County Missouri and found in this Code.
- B. The Code Commission shall meet in accordance with its adopted bylaws. Notice of the date, time and place of each Code Commission meeting pertaining to this Code shall be in accordance with the Missouri Sunshine Law.
- C. The Code Commission shall, pursuant to the regulations and standards herein and elsewhere set forth, ~~determine the establish~~ qualifications of and provide for the examining and licensing of applicants who meet the qualifications and successfully pass the appropriate examinations required under this Code.
- D. The Code ~~Commission-Official~~ shall select independent testing firms to design and administer any examinations provided for under this Code or may design and provide for the administration of a test through the Code Enforcement Division.
- E. The Code Commission shall consider and take action to ~~grant or reject all open and properly completed license applications that have been filed at least fifteen (15) days prior to the Code~~ hear appeals of license applications denied by the Code Official ~~Commission meeting.~~ For any application that is rejected, the Code Official shall notify the applicant in writing of the reasons for rejection, within fifteen (15) days after the Code ~~Commission's~~ Official's action. ~~Notice of the date, time and place of each Code Commission meeting pertaining to this Code shall be in accordance with the adopted bylaws.~~
- F. The Code Commission shall have the power to suspend and revoke any license issued pursuant to this Section for cause. The Chairman or Acting Chairman, with the approval of the Code Commission, shall provide for the administration of oaths, compel the production of books, papers and tangible things and the inspection of premises pertinent to any investigation or hearing authorized by this Section. The failure to comply with the lawful demand of the Commission will, in itself, be considered by the Code Commission as a factor leading to its decision in any matter before it and shall constitute a violation of this Code.
- G. The Code Commission shall have the authority, after providing opportunity for public participation and comment, to adopt rules and regulations to interpret and implement the provisions of this Code with respect to licensing, continuing education, and any other matters within the general authority of the Code Commission. A copy of any rules or regulations proposed for adoption by the Code Commission shall be made available for public inspection at least thirty (30) days prior to the Code Commission meeting at which the adoption is to be considered. Copies

of all rules and regulations adopted by the Code Commission shall be mailed to all persons or entities holding a license that is affected by the rule or regulation.

**Section 500.065. Permits.**

- A. The time period authorized to complete construction of permits issued by the Jefferson County Code Enforcement Division shall not exceed one (1) year from the date the permit is issued, unless an extension period not to exceed one (1) year is granted by the Code Official. No extension shall be granted except for reasonable cause. A permit is "completed" when work undertaken has passed a final inspection. In addition to any other remedies provided for by this Code, when a permit has expired and the work has not been completed, the Code Official shall have the authority to disconnect service utilities in accordance with Section 500.270(D) of this Code.
- B. The time period authorized to complete work authorized by a demolition permit issued by the Jefferson County Code Enforcement Division shall not exceed one hundred eighty (180) days or the amount of time granted by the Code ~~Commission~~Official, whichever is less. No extension shall be granted except for reasonable cause. A permit is "completed" when work undertaken has passed a final inspection. In addition to any other remedies provided for by this Code, when a permit has expired and the work has not been completed, the Code Official shall have the authority to disconnect service utilities in accordance with Section 500.270(D) of this Code.

**Section 500.070. Plumbing License.**

- A. *Authority.* The Code ~~Commission~~Official shall be and is hereby authorized to grant a license to any person, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any plumbing fixtures, appurtenances, apparatus, equipment or components thereof used in the installation of a plumbing system within or adjacent to any structure. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.
- B. *Requirements For Licensure.*
  - 1. The Code ~~Commission~~Official shall receive, record and preserve all applications from contractors made for a license to engage in the business of plumbing. A contractor applying for a plumbing license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age and has passed the approved exam for a master plumber with a score of seventy-five percent (~~75~~70%) or greater within the past six (6) years and satisfies one (1) of the following experience requirements:
    - a. A graduate of a mechanical trade school, with an emphasis in plumbing, and has at least four (4) years of practical experience on plumbing work or has had at least one (1) year of practical experience in planning, laying out, supervising and installing plumbing appurtenances within or adjacent to any structure; or
    - b. At least six (6) years of experience in installing, altering or repairing piping, fixtures, plumbing appurtenances, venting systems and public or private water supply systems. In lieu of experience, credit may be allowed for each year of successful completion of a bona fide trade school if the majority of courses taken by the applicant were primarily directed at education in the plumbing industry. No credit shall be granted for experience gained while doing work that is ordinarily incidental to the plumbing industry or for any experience gained illegally as determined by the Code ~~Commission~~Official; or

- c. A graduate of any two (2) year bona fide trade school or technical college and has had four (4) years of practical experience ~~in an occupation or business governed by the Code Commission~~. Both education and experience shall be in the plumbing trade.
- 2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
- 3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform plumbing work or hold itself out in any advertising medium or publication as being available to perform plumbing work unless licensed pursuant to this Section.

**Section 500.080. ~~Drainlayer License On-Site Sewer System Installer License.~~**

- A. The Code ~~Commission~~ Official shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any public or private sanitary sewer system. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.
- B. *Requirements For Licensure.*
  - 1. The Code ~~Commission~~ Official shall receive, record and preserve all applications from contractors made for a license to engage in the business of drainlaying. A contractor applying for an on-site sewer system installer drainlaying license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age and has passed the approved exam for a master drainlayer with a score of seventy ~~five~~ percent (~~75~~70%) or greater within the past six (6) years, possesses a registered installer's license from the Missouri Department of Health as an Advanced OWTS and satisfies one (1) of the following experience requirements:
    - a. At least five (5) years of experience in drainlaying-on-stie sewer system installation under the personal direction of a master drainlayer licensed On-Site Sewer System Installer or under laws and regulations requiring similar qualifications. No credit shall be granted any applicant for experience gained while doing work that is ordinarily incidental to the drainlaying industry or for any experience gained illegally as determined by the Code ~~Commission~~ Official; or
    - b. A degree in civil or mechanical engineering from an accredited college or university, and three (3) years experience in design, installation and planning of private and public sanitary or storm sewer systems.
  - 2. A contractor must provide security that conforms to the conditions listed in Section 500.220 of this Code.
  - 3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Code.
- C. No contractor shall perform drainlaying-on-site sewer system installation work or hold itself out in any advertising medium or publication as being available to perform drainlaying-on-site sewer system installation work unless licensed pursuant to this Section.

**Section 500.090. Sprinkler Fitter License.**

A. The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any fire suppression system apparatus, equipment or components thereof used in the installation of a sprinkler system within any structure. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.

B. *Requirements For Licensure.*

1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors made for a license to engage in the business of sprinkler fitting. A contractor applying for a sprinkler fitter license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age, has passed the approved exam for a sprinkler fitter with a score of seventy-five percent (~~75~~70%) or greater within the past six (6) years and satisfies one (1) of the following experience requirements:
  - a. At least ten (10) years of training and/or experience as a sprinkler fitter under a Department of Labor approved apprenticeship program; or
  - b. At least five (5) years experience with a reputable, bona fide fire suppression sprinkler system contractor.

No credit shall be granted any applicant for experience gained while doing work which is ordinarily incidental to the sprinkler fitter industry or for any experience gained illegally as determined by the Code ~~Commission~~Official.

2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Code.
3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Code.

C. No contractor shall perform sprinkler-fitting work or hold itself out in any advertising medium or publication as being available to perform sprinkler-fitting work unless licensed pursuant to this Section.

**Section 500.100. Lawn Irrigation Installer License.**

A. The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any lawn irrigation system adjacent to any structure. Lawn irrigation systems, when connected to potable water supply and protected by a reduced principle backflow preventer, shall be considered to be irrigation equipment and not subject to specific Plumbing Code requirements. The lawn irrigation system is considered to be all piping, components, sprinklers, valving, etc., not including the backflow device beyond the discharge side of the backflow prevention devices. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.

B. *Requirements For Licensure.*

1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors made for a license to engage in the business of lawn irrigation installation. A contractor applying for a lawn irrigation installation license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age, has passed the approved exam for a lawn irrigation installer with a score of seventy-five percent (~~75~~70%) or greater within the past six (6) years and satisfies the following experience requirement:

- a. At least six (6) years of experience in the design and installation of lawn irrigation systems in which at least three (3) of which was in a supervisory capacity.
  2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
  3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform lawn irrigation installation work or hold itself out in any advertising medium or publication as being available to perform lawn irrigation installation work unless licensed pursuant to this Section.

**~~Section 500.110. Backflow Prevention Device Tester License.~~**

- ~~A. The Code Commission shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of backflow prevention device testing. Installing or repairing a backflow tester requires a license as issued by the Missouri Department of Natural Resources. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.~~
- ~~B. Requirements For Licensure.~~
- ~~1. The Code Commission shall receive, record and preserve all applications from contractors made for a license to engage in the business of backflow prevention device testing. A contractor applying for a backflow prevention device testing license must demonstrate that at least one (1) employee is certified by the Missouri Department of Natural Resources as a backflow prevention device tester.~~
  - ~~2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.~~
  - ~~3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.~~
- ~~C. No contractor shall perform backflow prevention device work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.~~

**Section 500.120. On-Site Soil Evaluator License.**

- A. An "on-site soil evaluator" is an individual licensed by Jefferson County who has a minimum of fifteen (15) semester credit hours of soils course work, including a minimum of three (3) hours in the area of soil morphology and interpretations, and has a minimum of two (2) years of field experience. The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in performing soils evaluations of any type for the purposes of providing data relative to the design, installation or repair of on-site wastewater treatment systems. The license shall be issued in the name of the on-site soil evaluator.
- B. *Requirements For Licensure.*
1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications made for a license to engage in the kind of business aforesaid. The minimum requirements for issuing a license are:

- a. An applicant for a license must be registered with the State of Missouri under 19 CSR 20-30.80 and must maintain said registration in good standing in accordance with the applicable State regulations as they have been established and may from time to time be amended.
- b. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.

Upon determination by the Code Official that the on-site soil evaluator has provided data that does not accurately reflect the soil conditions of a site, the Code Official shall notify the license holder that its security may be claimed and the money placed with Jefferson County. The licensee shall have thirty (30) days to reach an agreement with the customer, design professional and installer to make the alterations required to produce a functioning system. Said arrangements shall include financial responsibility. Failure to make such arrangements may lead to the Jefferson County, Missouri, Council expending whatever portion of the security is necessary to bring the system into compliance.

- c. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform soil evaluation work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.
- D. The initial license shall expire on a date that is at least thirty (30) days after the expiration date of the applicant's registration with the State of Missouri (unless the license has been suspended, revoked or surrendered). The initial license fee shall be prorated to the number of months for which it is issued. A partial month shall count as a whole month. The license may be renewed at the expiration of the initial license period. The licensee must apply for renewal in accordance with Section 500.200. Renewed licenses shall be valid for thirty-six (36) months.

**Section 500.130. On-Site Sewer System Designer License.**

- A. The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any contractor, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of on-site sewer system design. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.
- B. *Requirement For Licensure.*
  - 1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors made for a license to engage in the business of on-site sewer system designing. A contractor must demonstrate that at least one (1) employee is an engineer licensed by the State of Missouri.
  - 2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
  - 3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform on-site sewer system design work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.

**Section 500.140. Electrical License.**

A. The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any person, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing, erecting, or altering any electrical service or equipment and making service corrections on material, wiring, fixtures, machinery, and other apparatus to be used, or in use for the generation and utilization of electricity, the transmission of light, lighting (direct or indirect), heat, air conditioning or power in or on any building or premise in the unincorporated area of the County of Jefferson; or for installing, erecting or altering electrical apparatus for remote controls or systems that are pertinent to public health or safety; or grounding or bonding of any type, including static or cathode; and all raceways. This shall include, but not be limited to, all circuits or systems, such as fire alarms, security devices, card readers, and burglar alarms that interface with or control building systems or circuits, which are interrupted or completed by remote means, such as AC/DC, radio frequencies of any kind, radio frequency shielding, optical fiber cables and raceways, closed loop and programmed power distribution, photocells, or lasers or any work or part thereof, as specified in this Building Code. All equipment wiring in a device greater than twenty-four (24) volts shall be installed by a licensed electrical contractor. The license shall be issued in the name of the contractor and a responsible person shall be listed. The license shall be valid for a period of three (3) years.

B. Application For Licensure. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from persons made for a license to engage in any kind of business aforesaid so long as such license is in effect. An applicant for a license must be at least twenty-one (21) years of age, be employed in the contracting business by only one (1) employer and satisfy one (1) of the following experience requirements:

1. An applicant for a license shall furnish written evidence that he or she is a graduate electrical engineer of an accredited college or university and has one (1) year practical electrical experience in the construction industry, or that he or she is a graduate of an electrical trade school and has at least four (4) years of practical experience on electrical work or that he or she has had at least one (1) year of practical experience in planning, laying out, supervising and installing wiring, apparatus, or equipment for electrical light, heat and power beyond the practical experience requirements for a journeyman's license; or
2. An applicant shall submit written evidence that he or she has had at least (6) years of previous practical experience in personally installing, altering or repairing electric wiring for electric light, heat or power. In lieu of previous practical experience, credit may be allowed for each year of successful completion of a recognized trade school if the majority of courses taken by the applicant were primarily directed at education in the electrical industry. No credit shall be granted any applicant for experience gained while doing work which is ordinarily incidental to or associated with the electrical industry or for any experience gained illegally as determined by the Code ~~Commission-Official~~; or
3. An applicant shall be a graduate of any two (2) year trade school or technical college of recognized standing and, in addition, shall have had three (3) years of practical experience ~~in an occupation or business governed by the Code Commission.~~

If a corporation or a business is registered under the Fictitious Name Act, Section 417.200, RSMo., the applicant must be a full-time employee of the corporation or business.

Each application shall bear the name of the individual applicant and be signed by the applicant. ~~The Code Official shall submit each application to the Code Commission.~~

C. *Requirements For Licensure.*

1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors, firms, or corporations made for a license to engage in the business of electrical work. A contractor applying for

an electrical license must demonstrate that at least one (1) employee has passed the approved exam for a master electrician with a score of seventy-five percent (75%) or greater within the past six (6) years.

2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.

D. No contractor shall perform electrical work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.

**~~Section 500.150. Elevator Electrical License.~~**

~~A. The Code Commission shall be and is hereby authorized to grant a license to any person, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing, repairing or altering any elevator equipment, apparatus, or components thereof used in the installation of an elevator. The license shall be issued in the name of the contractor and a responsible person shall be listed. The license shall be valid for a period of three (3) years.~~

~~B. Requirements For Licensure.~~

- ~~1. The Code Commission shall receive, record and preserve all applications from contractors made for a license to engage in the business of elevator electrical work. A contractor applying for an elevator electrical license must demonstrate that at least one (1) employee has passed the approved exam for an elevator electrician with a score of seventy-five percent (75%) or greater within the past six (6) years.~~
- ~~2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.~~
- ~~3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.~~

~~C. No contractor shall perform elevator electrical work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.~~

**Section 500.160. Communications License.**

A. The Code ~~Commission~~Official shall be and is hereby authorized to grant a license to any person, firm or corporation (hereinafter "contractor") found to be qualified to engage in the business of installing, maintaining, erecting or altering low voltage limited energy communication equipment, which shall include the installing or repairing of burglar alarm systems and/or fire alarm systems. Public address systems, wired music and sound systems and associated amplifiers from the output shall be permitted to be installed or serviced by holders of a communications license. Other work permitted to be performed by a communications licensee shall include telephones, telephone outlets, data lines, burglar alarm outlets consisting of door contacts, window contacts, bell or horn, touch pads, card readers, motions detectors, infrared detectors, radio and television equipment, community antenna television and radio distribution systems, wiring for central vacuum cleaning systems and irrigation systems. The license shall be issued in the name of the contractor and shall be valid for a period of three (3) years.

B. *Requirements For Licensure.*



1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors made for a license to engage in the business of communications/burglar and fire alarm work. A contractor applying for a communications contractor license must demonstrate that at least one (1) employee has passed the approved exam for communications/burglar and fire alarms with a score of seventy ~~five~~ percent (~~75~~70%) or greater within the past six (6) years.
  2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
  3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform communications work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.

**~~Section 500.170. Industrial Electrical License.~~**

~~A. The Code Commission shall be and is hereby authorized to grant a license to any person, firm or corporation (hereinafter "contractor") found to be qualified to engage in the work of installing or altering any industrial electrical service apparatus, equipment or components thereof used in the installation of an industrial electrical system within or adjacent to any structure. The license shall be issued in the name of the contractor and a responsible person shall be listed. The license shall be valid for a period of three (3) years.~~

~~B. Requirements For Licensure.~~

- ~~1. The Code Commission shall receive, record and preserve all applications from contractors made for a license to engage in the business of industrial electrical work. A contractor applying for an industrial electrical contractor license must demonstrate that at least one (1) employee has passed the approved exam for an industrial electrician with a score of seventy five percent (75%) or greater within the past six (6) years.~~
- ~~2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.~~
- ~~3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.~~

~~C. No contractor shall perform industrial electrical work or hold itself out in any advertising medium or publication as being available to perform such work unless licensed pursuant to this Section.~~

**Section 500.180. Mechanical License.**

- A. *Authority.* The Code ~~Commission-Official~~ shall be and is hereby authorized to grant a license to any person, firm or corporation (hereafter "contractor") found to be qualified to engage in the work of installing or altering any HVAC system, HVAC duct system, commercial kitchens, sheet metal, tank installations, or process piping system, equipment or components thereof used in the installation of a mechanical system within any structure. The license shall be issued in the name of the contractor and a responsible person shall be listed on the license. The license shall be valid for a period of three (3) years.
- B. *Requirements For Licensure.*

1. The Code ~~Commission-Official~~ shall receive, record and preserve all applications from contractors made for a license to engage in the business of mechanical installation. A contractor applying for a mechanical license must demonstrate that at least one (1) employee is at least twenty-one (21) years of age, and has passed the approved exam for a master mechanical license with a score of seventy-five percent (~~75~~70%) or greater within the past six (6) years and satisfies one (1) of the following experience requirements:
    - a. A graduate of a mechanical trade school and has at least four (4) years of practical experience in mechanical work or has had at least one (1) year of practical experience in planning, laying out, supervising and installing mechanical appurtenances within or adjacent to any structure; or
    - b. At least six (6) years of experience in installing, altering or repairing mechanical systems. In lieu of experience, credit may be allowed for each year of successful completion of a bona fide trade school if the majority of courses taken by the applicant were primarily directed at education in the mechanical industry. No credit shall be granted for experience gained while doing work that is ordinarily incidental to the mechanical industry or for any experience gained illegally as determined by the Code Commission; or
    - c. A graduate of any two (2) year bona fide trade school or technical college and has had four (4) years of practical experience ~~in an occupation or business governed by the Code Commission~~. Both education and experience shall be in the mechanical trade; or
    - d. A degree in mechanical engineering from an accredited college or university and two (2) years of experience in design, installation and planning of mechanical systems.
  2. A contractor must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code.
  3. A contractor must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code.
- C. No contractor shall perform mechanical work or hold itself out in any advertising medium or publication as being available to perform mechanical work unless licensed pursuant to this Section.

**Section 500.200. License, Registration or Certification Application and Renewal.**

- A. In order to obtain any license, registration or certification required under this Code, a person must comply with the following:
1. New applicants shall:
    - a. Submit a completed application for examination form with the required application fee to the Code Enforcement Division. Submittal shall include a full-face color photograph.
    - b. Said form shall include all information and documentation necessary to verify that the applicant meets all the practical experience and training qualifications required by this Code for the appropriate license, registration or certification. Applicants may attach additional documentation as needed.
    - c. Upon receipt of an application for examination the Code Official shall conduct an investigation to verify that the information on the application is true and accurate and that all requirements and qualifications are met.

- d. The Code Official shall notify the applicant of the approval or denial of said application. If the application is approved, the applicant becomes eligible to take the examination, if examination is required by this Code. If an application is denied, the applicant shall be informed of the reason for the denial. Any applicant whose application is denied shall have the right to request a hearing before the Code Commission. A request for hearing may not be filed more than thirty (30) days after the applicant is notified in writing of the denial of the application.
- e. As soon as practicable after receipt of a timely request for hearing, the Code Official shall send written notice to the applicant of the time and place of the hearing, and such notice shall in every case be given at least ten (10) days before the hearing. As soon as practicable after the conclusion of the hearing, the Code Commission shall adopt a written decision, including findings of fact and conclusions of law, and give written notice of its decision to the applicant.
- f. Applicants who pass the examination must submit an application for license with the required license fee, provide all information ~~required~~ on the application form as ~~determined by the Code Commission~~ required by this Code.
- g. Applicants who fail the examination must wait ninety (90) days before retaking the examination. If an applicant fails the examination the second (2nd) time, the applicant must wait twelve (12) months before retaking the examination.
- h. An applicant shall pay all appropriate examination, registration, certification and/or license fee(s) as required by this Code.
- i. An applicant shall not have violated any provision of this Code nor had any license, registration or certificate previously issued pursuant to this Code either suspended or revoked within the six (6) month period immediately preceding the date of his/her application.

2. License renewal applicants shall:

- a. Submit a completed application for license renewal that contains all information as ~~determined~~ required by this Code with the required renewal fee and evidence demonstrating that a security and certificate of insurance still complies with the conditions listed in Sections 500.220 and 500.230 of this Building Code.
- ~~b. Holders of active licenses shall also submit verification that they have attended education courses, seminars, films or other training approved by the Code Commission in accordance with the following standards: The holders of all licenses except on site soils evaluators, backflow prevention device testers, and lawn irrigation installers shall complete twelve (12) PEUs (Professional Education Units) per a three (3) year license cycle; for those licensees required to complete PEUs, a minimum of eight (8) of those hours must be related to the review of the codes related to the licensee's training and expertise.~~
- eb. A person applying for renewal of a license, registration or certification may file his/her application up to ninety (90) days but not less than thirty (30) days before the license, registration or certificate expires. A person applying for such renewal, prior to its expiration, shall file only an application form, surety bond (if required) and pay the fee(s) required under this Code.
- ~~d. Upon written application and for good cause shown, waivers or extension of time of the credit hour or reporting requirements of this Code may be granted by the Code Commission in individual cases~~

~~or classes of cases involving hardship or extenuating circumstances. Extensions granted by the Code Commission Official may be conditioned on the payment of a late filing fee of thirty dollars (\$30.00). If the Code Commission grants an extension, the license expiration date shall be extended to the date set by the Code Commission for completion of the credit hour and reporting requirements.~~

- ~~ec.~~ A person who fails to comply with all of the above requirements for renewal of his/her license, registration or certificate prior to its expiration shall, in addition to complying with the requirements of this Subsection, pay a reinstatement fee of one hundred fifty dollars (\$150.00) plus the licensing fee. A person who submits a renewal application over six (6) months after the license expiration shall be required to submit to re-examination (if examination is required) under the same terms and conditions imposed upon new applicants.
- ~~fd.~~ When electrical and plumbing licensing was first adopted, some licensees were granted limited licenses. For electrical licenses, this included B. — small general contractor home builder — under which the licensee can only do residential wiring for structures the licensee builds; C. — mobile home installations only — for which a miscellaneous electrical permit is issued; and D. — communication license — under which the licensee can only provide power to communication equipment for which a low voltage electrical permit is issued. For plumbing licenses, this included B. — plumbing for residential structures and C. — plumbing repair work for which a miscellaneous plumbing permit is issued. While new limited licenses are not authorized by this Code, holders of these limited licenses shall be allowed to renew their licenses, subject to satisfying all conditions of renewal.

~~3. Inactive licenses:~~

- ~~a.~~ Any licensed person who is not working at his/her licensed trade and who desires to retain his/her license may do so by notifying the Code Commission that he/she wishes to be placed in inactive status. Such notice shall be in writing and shall state that the license holder is not working at his/her licensed trade, wishes to be placed in inactive status, understands that he/she is prohibited from working while inactive and agrees to notify the Code Commission to activate his/her license prior to resuming work. It shall be a violation of this Code for a license holder to perform work in his/her license category while in inactive status. Where applicable, inactive master license holders may maintain a journeyman license concurrently and enjoy the privileges of that license.
- ~~b.~~ The Code Commission shall respond in writing to the license holder in each inactivation or reactivation action and each such action shall be noted in the Code Commission minutes. An inactive license shall be issued stating the license number and type, which is inactive. This inactive license shall be valid for a period of three (3) years. Three (3) months prior to the expiration date, the Code Enforcement Division shall notify the holder at his last known address, the date that his inactive license will expire so that it can be renewed at the holder's request for three (3) additional years and payment of fees and other requirements of the Code Commission.
- ~~c.~~ It is the responsibility of the inactive license holder to notify the Code Commission of any license change or change in address. Maintenance of any other license will be equivalent to notifying the Code Commission of address change.
- ~~d.~~ License holders in inactive status are not required to accrue continuing education course hours during the period of inactivity. However, as a condition of reactivation, they are required to accrue

~~one third (1/3) of the minimum continuing education hours required for the category of license being reactivated.~~

**Section 500.210. License Suspension or Revocation.**

- A. The Code Commission shall have the power to suspend or revoke any license, registration or certificate issued pursuant to this Code for cause. Although such actions may be based upon causes other than those enumerated, the following are declared to be adequate causes for suspension or revocation:
1. Said license, registration or certification was obtained by fraud or misrepresentation.
  2. Failure or refusal to comply with the provisions of this Code.
  3. Procurement of permits for individuals who are not in the contractor/permit holder's employ or for a company or individual which has not been registered by the contractor/permit holder as required by this Code.
  4. Violation of any of the provisions of this Code.
  5. Failure to protect the health, safety and welfare of the public by violating the expressed intent of this Code through irresponsibility, neglect or wrongful intent.
- B. Except as set forth in subsection (G) below, No license, registration or certification shall be suspended or revoked until the holder has been afforded an opportunity for a hearing before the Code Commission after notice of at least ten (10) days.
- C. Notice shall be served either personally or by first class mail, postage prepaid, to the holder's address of record and shall state the date, time and place of hearing and set forth the charges against the holder.
- D. A holder shall have the opportunity to present evidence and/or witnesses before the Code Commission in person or with counsel. A record of the hearing shall be made. As soon as practicable after the conclusion of the hearing, the Code Commission shall adopt a written decision, including findings of fact and conclusions of law, and give written notice of its decision to the license holder or his/her attorney of record.
- E. After the opportunity for a hearing and upon the Code Commission's finding that any of the acts or omissions described in Subsection (A) of this Section have been committed, then:
1. The license may be suspended for up to thirty (30) days and the licensee may be placed on probation for up to sixty (60) days if it is the licensee's first (1st) violation.
  2. The license may be suspended for up to sixty (60) days and the licensee may be placed on probation for up to one hundred eighty (180) days if it is the licensee's second (2nd) or more violation in any two (2) year period.
  3. The license may be suspended for up to one (1) year if a violation occurs during a suspension or probationary period.
- F. A revoked license may be reinstated by ~~order of~~ the Code ~~Commission Official~~ only upon application and examination, if required, and in the same manner as provided for new applicants.
- G. In order to protect the health, safety and welfare of the residents of Jefferson County, the Code Official may temporarily suspend a license when a licensee is found by the Code Official to have multiple pending violations of

the provisions of this Code. In instances where the Code Official temporarily suspends a license, the matter shall be placed on the next available Code Commission meeting agenda for hearing. In no instance shall a temporary suspension of a license by the Code Official exceed thirty (30) days.

**Section 500.270. Service Utilities.**

- A. *Connection Of Service Utilities.* No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this Building Code for which a permit is required, until ~~released~~ approved by the Code Official.
- B. *Temporary Connection.* The Code Official may authorize the temporary connection of the building ~~or system~~ to the utility source of energy, fuel or power. No power pole or electrical system shall be installed unless there is an open building permit for a structure on the property.
- C. *Cash Deposit Required.* ~~Both general contractors and individuals engaged in the construction of building, or any other habitable structures, shall deposit a cashier's check, money order, personal and/or business check, or cash in the amount of two hundred dollars (\$200.00) with the Code Enforcement Division for each structure for a period of one (1) calendar year. Upon the receipt of this deposit, after rough in inspection and prior to the final inspection, temporary electrical service may be permitted at the construction site, if the building or other habitable structure is secured. "Building secured" is defined to mean that ready access to electrical equipment by unauthorized personnel is not permitted or is otherwise secure, at the sole discretion of the Code Official or his representative. For all multiple family dwelling structures of four (4) or more units for each structure and all commercial structures, the deposit shall be three hundred dollars (\$300.00). The deposit required pursuant to this Section shall be refunded when a satisfactory final inspection has been approved, provided no violations of this Building Code have occurred.~~*Permanent Electric Service.* "Permanent Electric Service" is when the electrical meter base and meter are installed on the structure and connected to permanent electricity. Permanent Electric Service will be permitted at the construction site if the building or other habitable structure is secured. A building or other habitable structure is secured when ready access to electrical equipment by unauthorized personnel is not permitted or is otherwise prevented, at the sole discretion of the Code Official. Roofing must be installed and complete. Exterior windows and doors must be installed and all exterior wall covering and claddings must be complete.
- D. *Authority To Disconnect Service Utilities.* The Code Official may authorize disconnection of utility service to the building, structure or system regulated by this Building Code and the codes referenced in cases where it is necessary to eliminate a hazardous or insanitary condition, a dangerous building, an unsafe structure, or a condition that poses an immediate danger to safety, health and welfare of life or property. These conditions shall include but not be limited to instances when work has commenced without a permit, when a building or structure is occupied and a permit has expired or, when a building or structure is occupied and no final inspection has occurred. The Code Official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect, prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing as soon as practical thereafter.

**Section 500.290. Board of Building Appeals.**

- A. *Membership Of Board.* The Board of Building Appeals shall consist of the current serving members of the Code Commission. Members shall serve terms concurrent with their terms as appointed members of the Code Commission. At such time as a member's term on the Code Commission expires, the member is removed, or the member resigns from the Code Commission, that member shall be simultaneously ineligible to serve on the Board of Building Appeals.~~of five (5) members appointed by the County Executive with approval of the County Council.~~

~~Members shall be appointed for terms of three (3) years each. The Board of Building Appeals shall consist of members who are qualified by experience and training to pass on matters pertaining to building construction and are not employees of Jefferson County. Members should possess ten (10) years experience in their specified profession/discipline, five (5) of which shall have been as a supervisor/superintendent. Members shall be removed for cause by the County Council upon written charges and after public hearings. Vacancies shall be filled by the County Executive with approval of the County Council for the unexpired term of any member whose term becomes vacant.~~

~~1. Alternate members. The County Executive with the approval of the County Council shall appoint one (1) alternate member who shall be called by the Board Chairperson to hear appeals during the absence or disqualification of a member. An alternate member shall possess the qualifications required for a Board membership and shall be appointed for three (3) years or until a successor has been appointed.~~

~~2. Chairperson. The Board shall annually select one (1) of its members to serve as Chairperson.~~

~~3. Secretary. The Director of County Services and Code Enforcement shall designate a qualified Clerk to serve as Secretary to the Board. The Secretary shall file a detailed record of all proceedings in the office of the Director of County Services and Code Enforcement.~~

~~4. Compensation of members. Compensation of members shall be determined by act of the County Councillaw.~~

~~5. Disqualification of member. A member shall not hear an appeal in which that member has any personal, professional or financial interest.~~

B. Notice Of Meeting. The Board shall meet upon notice ~~from the Chairperson within thirty (30) days of the filing of an appeal or at stated periodic meetings~~in accordance with the Missouri Sunshine Law.

C. Open Hearing. All hearings before the Board shall be open to the public. The appellant, the appellant's representative, the Code Official and any person whose interests are affected shall be given an opportunity to be heard.

1. Procedure. The Board shall adopt and make available to the public procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information be received.

D. Postponed Hearing. When a quorum of members is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

E. Board Decision. The Board shall affirm or reverse the decision of the Code Official by a concurring vote of a majority of the members.

1. ~~Resolution~~Written Decision. The decision of the Board shall be ~~by resolution~~in writing. ~~Certified eCopies~~ shall be furnished to the appellant and to the Code Official.

2. Administration. The Code Official shall take immediate action in accordance with the decision of the Board.

F. Court Review. ~~Application for review shall be made in the manner and time required by law~~ Appeals from actions of the Board shall be to the Circuit Court having jurisdiction, as provided for and established in Chapter 536.100, RSMo.

**Section 500.300. Violations.**

- A. *Unlawful Acts.* It shall be unlawful for any person to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure, equipment or system regulated by this Building Code, or cause same to be done, in conflict with or in violation of any of the provisions of this Building Code.
- B. *Notice Of Violation.* The Code Official is authorized to serve a notice of violation or order on the person responsible for the erection, construction, alteration, extension, repair, moving, removal, demolition or occupancy of a building violation of a permit or certificate issued under the provisions of this Building Code. The order shall direct the discontinuance of the illegal action or condition and the abatement of the violation.
- C. *Work Commencing Before Permit Issuance.* Any person who commences any work on a building, structure, electrical, gas, mechanical, sewage or plumbing system before obtaining the necessary permits shall be subject to one hundred percent (100%) of the usual fee in addition to the required permit fee, with the exception of earthwork, stakeouts, and other necessary planning procedures. In addition, the Code Official shall have the authority to disconnect service utilities in accordance with Section 500.270(D) of this Code.
- D. *Abatement Of Violation.* If the notice of violation is not complied with, the Code Official may institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of equipment on or about any premises. This action shall include the authority to disconnect service utilities in accordance with Section 500.270(D) of this Code.
- E. *Violation Penalties.* Any person or contractor who violates a provision of this Building Code or fails to comply with any of the requirements thereof or who erects, constructs, alters or repairs a building, structure or system in violation of the approved construction documents or directive of the Code Official, or of a permit or certificate issued under the provisions of this Building Code, shall be guilty of a misdemeanor punishable by a fine of not more than one thousand dollars (\$1,000.00) or by imprisonment not exceeding one (1) year, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. The Jefferson County Municipal Prosecutor shall, at the request of the Code Commission or the Code Official, institute appropriate proceedings in the Jefferson County Municipal Court for correction of cases of non-compliance with or violation of the provisions of the Jefferson County Building Code.

**Section 500.320. Dangerous Buildings.**

- A. All buildings, structures, premises or equipment that have any or all of the following defects shall be deemed "dangerous buildings":
  - 1. The building, structure, premise or equipment is in a condition that poses an immediate danger to either:
    - a. The lives or safety of persons, whether occupants or otherwise, or
    - b. Other property.
  - 2. The building, structure, premise or equipment is a fire hazard for any reason, including, without limitation, obsolescence, dilapidation, deterioration, damage, lack of sufficient fire- resisting qualities, or faulty electrical wiring, gas connections or heating apparatus.
  - 3. The building, structure, or premise lacks safe or adequate facilities for means of egress in case of fire or panic.



4. The building, structure or premise has any one (1) or more of the following conditions:
  - a. Improperly distributed loads upon the floors or roof;
  - b. Overloaded floors or roofs; or
  - c. Insufficient strength to be reasonably safe for actual or intended use.
5. Any portion of the building, structure, premise or equipment has been so damaged by any cause that the building, structure, premise or equipment is likely to fail or collapse, or become detached or dislodged and thereby injure persons or damage property.
6. Any interior or exterior portion, member, appurtenance, ornamentation or other component of the building or structure is likely to fall or collapse, or become detached or dislodged and thereby injure persons or damage property.
7. Any portion of the building, structure, or premise has racked, warped, buckled or settled to such an extent that walls or other structural portions have insufficient resistance to fire, earthquake, wind, flood or similar perils.
8. Part or all of the building, structure, premise or equipment is in danger of collapsing as a result of any cause, including, without limitation, any one (1) or more of the following causes:
  - a. Dilapidation, deterioration or decay;
  - b. Faulty construction;
  - c. Removal, movement or instability of any portion of the ground necessary to support such building, structure or equipment; or
  - d. Deterioration, decay or inadequacy of foundation.
9. The building, structure, or premise has exterior walls or other vertical structural members that list, lean or buckle to such an extent that a plumb line passing through the center of gravity would fall outside the middle one-third (1/3) of the base.
10. The building, structure, premise or equipment or any portion thereof is, for any reason, unsafe for actual or intended use.
11. The building, structure or premise, exclusive of the foundation, has either:
  - a. Thirty-three percent (33%) or more damage or deterioration of supporting member or members; or
  - b. Fifty percent (50%) or more damage or deterioration of non-supporting members, enclosing or outside walls or coverings.
12. The building, structure, premise or equipment has been so damaged by any cause, or has become so dilapidated, deteriorated or decayed as to attract and result in harm to children, notwithstanding that the building, structure or premise is not an "attractive nuisance" as that term is defined by Statute or decisional law; or is likely to become a harbor for vagrants, criminals or trespassers, rodents, feral cats or wild/uncontrolled animals.

13. The building, structure, premise or equipment has been constructed, exists or is being maintained in violation of any provision of this Building Code, or of any law of the County pertaining to building, structure or equipment safety.
  14. The building, structure or premise has in any non-supporting part or portions less than fifty percent (50%) or in any supporting part member or portion less than sixty-six percent (66%) of the strength, fire-resisting qualities, or weather-resisting qualities required by the Code for newly constructed buildings of like area, height and occupancy in the same location.
  15. The building or structure is used or intended to be used for dwelling purposes and is likely to injure or effect health, safety or welfare of persons who occupy or may occupy said building, structure or premise by reason of any one (1) or more of the following conditions:
    - a. Inadequate maintenance;
    - b. Dilapidation, deterioration or decay;
    - c. Damage;
    - d. Faulty construction or arrangement;
    - e. Inadequate light, ventilation or sanitation facilities; or
    - f. Absence of the utilities essential to safe living.
  16. The building, structure, premise or equipment is in such condition as to constitute a "public nuisance" as that term is defined by Statute or common law.
  17. The building, structure or premise is vacant for a period in excess of six (6) months and if because of the condition of the building, structure, premise or equipment:
    - a. It is unsafe or insanitary; or
    - b. It endangers property or the health, safety or welfare of persons.
  18. The building, structure, premise, or equipment has been used for the illegal manufacturing, producing, preparing, or packaging of methamphetamine in any form.
- B. All dangerous buildings, structures, premises or equipment are hereby declared to be public nuisances, and shall be repaired, maintained, vacated or demolished as provided in this Building Code.
- C. The following standards shall be followed by the Code Official and the ~~Code Commission~~ **Municipal Court** in ordering repair, vacation or demolition:
1. If the dangerous building can reasonably be repaired so that it will no longer exist in violation of this Building Code, it shall be ordered repaired.
  2. If the dangerous building is in such condition as to make it dangerous to the health, morals, safety or general welfare of its occupants, it shall be ordered to be vacated.
  3. In any case where a dangerous building is partially destroyed by deterioration, decay or damage and cannot be restored or repaired so that it will no longer exist in violation of this Building Code, or if the owner or other persons having an interest in it are unwilling to restore or repair it, it shall be demolished. In all cases

**Commented [DK1]:** County Council already removed public nuisances to the Muni Court. This should mirror it to be consistent.

where a dangerous building is a fire hazard existing or erected in violation of the terms of this Building Code or any Statute of the State, it shall be demolished. The determination of whether a building or structure cannot be restored or repaired shall rest with the Code Official.

D. The Code Official or his representative shall:

1. Inspect any building, structure, premise or equipment about which complaints are filed by any person to the effect that the building, structure, premise or equipment is or may be existing in violation of this Building Code.
2. Serve notice of the declaration of nuisance as determined by the provisions of this Building Code to the owner, occupant, lessee, mortgagee, agent, and all other persons having an interest in the building, structure, premise or equipment as shown by the land record of the Recorder of Deeds for Jefferson County. Such notice shall be served either personally or by certified mail, return receipt requested, and by posting such notice on the premises. Such notice shall state that:
  - a. The owner must vacate, vacate and recondition, or vacate and remove such building in accordance with the terms of the notice or may have it reconditioned in accordance with the notice and this Building Code;
  - b. The occupant or lessee must vacate such building or may have it reconditioned in accordance with the notice and remain in possession; and
  - c. The mortgagee, agent, or other persons having an interest in such building as shown by the land records of the Recorder of Deeds of the Jefferson County may, at his own risk, repair, vacate, or demolish or have such work or act done.
  - d. The parties receiving the notice shall have ten (10) calendar days to appeal the declaration of nuisance to the Jefferson County, Missouri, Municipal Court. In the event that no timely appeal is filed, the declaration shall become final and the Code Official shall proceed with abating the nuisance pursuant to subsection (G) below.

Any person notified under this Subsection to repair, vacate and repair, or vacate and demolish any building shall be given reasonable time not to exceed ten (10) days to commence the action required by the notice. The notice may include a reasonable time in which the required action shall be completed. If, in the judgment of the Code Official or his representative, it is determined to be necessary to extend the time to do or have done the work or act required by the notice provided herein, the Code Official shall specify the extension date in writing, and serve an additional notice of the date to which the extension is made.

If service cannot be had by the methods set forth above, a notice shall be inserted in a newspaper then doing the County printing, notifying the owner of the dangerous building. The notice shall state that the owner is responsible for the repair or demolition of the dangerous building within ten (10) days after the publication of the notice.

3. Report to the Jefferson County, Missouri, Municipal Court Code Commission any non-compliance with the notice provided for in Subsection (D)(2) above, including either failure to vacate or to commence or failure to finish the work required by the notice, regarding any appeals timely filed pursuant to subsection (E) below.

4. Appear at all appeal hearings conducted by the ~~Code Commission~~ Jefferson County, Missouri, Municipal Court and testify as to the condition of dangerous buildings.
5. Place a notice on all dangerous buildings substantially reading as follows:

This structure has been found to be a dangerous building by the Code Official. This notice is to remain on this building until it is reconditioned, vacated, or removed in accordance with the notice that has been given to the owner, occupant, lessee, mortgagee, or agent of this structure or building, and all other persons having an interest in said building as shown by the land records of the Recorder of Deeds of Jefferson County. It is unlawful to remove this notice until such notice is complied with.

E. Right to Appeal Code Official's Declaration of Nuisance:

1. Any party receiving the notice required by subsection (D)(2) above shall have the right to appeal the Code Official's declaration to the Jefferson County, Missouri, Municipal Court. Said appeal shall be filed within ten (10) calendar days from the date of the notice. Appeals filed later than ten (10) calendar days after the date of the notice shall not be considered timely and shall be dismissed. Appeals shall be filed in the office of the Code Enforcement Division and shall be filed on forms provided by the Code Enforcement Division. In the event that an appeal is timely filed, the Jefferson County, Missouri, Municipal Judge sitting as an Administrative Hearing Officer shall conduct an appeal hearing regarding the matter as set forth in subsection (F) below. In the event that no timely appeal is filed, the declaration shall become final and the Code Official shall proceed with abating the nuisance pursuant to subsection (G) below.

EF. The ~~Code Commission shall~~ Jefferson County, Missouri, Municipal Court Judge sitting as an Administrative Hearing Officer shall:

1. Upon receipt of a ~~report notice~~ from the Code Official ~~of failure to vacate or to commence work of reconditioning or removal within the time specified or upon failure to proceed continuously with the work without unnecessary delay~~ that an appeal has been timely filed, the ~~Code Commission~~ Jefferson County, Missouri, Municipal Court Judge sitting as an Administrative Hearing Officer shall call and have a full and adequate appeal hearing upon the matter, giving at least fifteen (15) days' written notice to the owner, occupant, mortgagee, lessee, agent and all other persons having an interest in the dangerous building as shown by the land records of the Recorder of Deeds of Jefferson County to appear before it on the date specified in the notice to show cause why the building, structure, premises or equipment reported to be a dangerous building should not be reconditioned, vacated and reconditioned, or vacated and removed in accordance with the statement of particulars set forth in notice of the Code Official. Any party may be represented by counsel, and all parties shall have an opportunity to be heard. Each party shall have the right to call, subpoena and examine witnesses on the party's behalf and to cross-examine opposing witnesses. Appeals heard by the Jefferson County, Missouri, Municipal Court Judge sitting as an Administrative Hearing Officer shall be conducted as contested cases pursuant to Chapter 536, RSMo.
2. After the appeal hearing, if the evidence supports a finding that the building, structure, premise or equipment is a nuisance or detrimental to the health, safety or welfare of the residents of the County, the ~~Code Commission~~ Jefferson County, Missouri, Municipal Court Judge sitting as an Administrative Hearing Officer shall issue an order making specific findings of fact, based upon competent and substantial evidence, that shows the building, structure, premise or equipment to be a nuisance and detrimental to the health, safety or welfare of the residents of the County, and ordering the building, structure, premise or equipment to be removed or reconditioned pursuant to subsection (G) below. If the evidence does not

support a finding that the building, structure, premise or equipment is a nuisance or detrimental to the health, safety or welfare of the residents of the County, no order shall be issued.

G. Abatement by the Code Official:

- ~~31.~~ If the owner, occupant, mortgagee, or lessee fails to comply with the order or extension thereof within the time specified, the Code Official shall cause the building, structure, premise or equipment to be reconditioned, vacated and reconditioned, or vacated and removed as the facts may warrant; and the Code Official shall certify the charge for the recondition, vacation or removal to the County Clerk who shall cause the certified cost to be included in a special tax bill or added to the annual real estate tax bill, at the County Collector's option, for the property and the certified cost shall be collected by the County Collector in the same manner and procedure for collecting real estate taxes. If the certified cost is not paid, the tax bill shall be considered delinquent, and the collection of the delinquent bill shall be governed by the laws governing delinquent and back taxes. The tax bill, from the date of issuance, shall be deemed a personal debt against the property owner and shall also be a lien on the property until paid.
- ~~42.~~ If the owner complies with the order or extension thereof within the time specified, the Code Official may cause a special tax bill for costs incurred by the County against the property to be prepared and collected by the County Collector. The tax bill, from the date of issuance, shall be deemed a personal debt against the owner and shall also be a lien on the property until paid.
- ~~53.~~ If there are proceeds of any insurance policy based upon a covered claim payment made for damage or loss to a building or other structure caused by or arising out of any fire, explosion, or other casualty loss, and if the covered claim payment is in excess of fifty percent (50%) of the face value of the policy covering a building or other structure, premise or equipment, then the following procedure shall apply:

  - a. The insurer shall withhold from the covered claim payment, twenty-five percent (25%) of the covered claim payment, and shall pay that amount to the County to deposit into an interest-bearing account. Any named mortgagee on the insurance policy shall maintain priority over any obligation under this Section. If a special tax bill or assessment is issued by the County for the expenses of demolition of the building or structure as a dangerous building, the monies held by the County shall be applied toward payment of special tax bill or assessment. If there is any excess, it shall be paid by the County to the insured or as the terms of the policy, including any endorsements thereto, provide.
  - b. The County shall release the proceeds and any interest that has accrued on the proceeds received to the insured or, as the terms of the policy and endorsements thereto provide, within thirty (30) days after receipt of the insurance monies, unless the County has instituted legal proceedings under the provisions of Subsections (D) and (E). If the County has proceeded under the provisions of Subsections (D) and (E), all monies in excess of that necessary to comply with the provisions of Subsections (D) and (E) for the removal of the building or structure, less salvage value, shall be paid to the insured.
  - c. The County may certify that, in lieu of payment of all or part of the covered claim payment under this Section, it has obtained satisfactory proof that the insured has or will remove debris and repair, rebuilt or otherwise make the premises safe and secure. In this event the County shall issue a certificate within thirty (30) days after receipt of proof to permit covered claim payment to the insured without deduction. It shall be the obligation of the insured or other person making claim to provide the insurance company with the written certificate provided for in this Subsection.

- d. No provision of this Section shall be construed to make the County a party to any insurance contract and the insurer is not liable to any party for any amount in excess of the proceeds otherwise payable under its insurance policy.

~~FH.~~ Where it reasonably appears there is an immediate danger to the health, safety or welfare of any person, the Code Official may take emergency measures to vacate and recondition or remove a dangerous building or structure. Cost incurred in the performance of emergency work shall be paid by the County. The County Counselor may institute appropriate action against the owner of the premises where the dangerous building or structure is or was located for the recovery of such costs.

~~GI.~~ No officer, agent or employee of the County shall render himself personally liable for any damage that may accrue to persons or property as a result of any act required or permitted in the discharge of his duties under this Article. Any suit brought against any officer, agent or employee of the County as a result of any act required or permitted in the discharge of his duties under this Building Code shall be defended by the County Counselor or special counsel until the final determination of the proceedings therein.

J. Property Held by the County Delinquent Tax Trustee

~~1.~~ The County may, at its option, abate any dangerous building or structure that exists on property titled in the name of the County delinquent tax trustee ("Trustee Property"). If the County elects to abate a dangerous building or structure located on Trustee Property, notice to the delinquent tax trustee is not required. Abatement of the dangerous building or structure shall proceed in the same manner as is set forth in subsection (G) above. The costs of abatement shall be paid at the time of sale of the Trustee Property, unless said costs are specifically waived or compromised by the Jefferson County, Missouri, Council.

~~HK.~~ Interested parties may appeal from the determination of the ~~Code Commission~~ Jefferson County, Missouri, Municipal Court Judge sitting as an Administrative Hearing Officer to the Circuit Court having jurisdiction, as provided for and established in Chapter 536.100, RSMo.

~~Section 500.380. Continuing Education.~~

~~A. Definitions. As used in this Section, the following terms shall have these prescribed meanings:~~

~~APPROVAL—Approval by the Licensing Authority or its designee of any submittal. Should the designee reject a request for approval, at its next regular meeting the Licensing Authority will automatically review the submittal.~~

~~COLLEGE CREDIT—A unit awarded by an accredited college or university for a semester hour or partial semester hour not also granting CEUs. One (1) semester hour of college credit for courses the content of which meets the criteria of this rule is equal to five (5) PEUs.~~

~~CONTINUING EDUCATION UNIT (CEU)—One (1) CEU, which is the unit customarily used for continuing education courses, is defined as ten (10) contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction as herein defined. A CEU is awarded by an independent organization to sponsors who are willing to undergo a peer review of their practices and make a continuing commitment to adhere to the Continuing Education Unit Criteria and Guidelines for quality continuing education and training. One (1) CEU is equal to five (5) PEUs.~~

~~INSTRUCTOR—A person who is determined by the Licensing Authority as qualified to instruct courses resulting in the awarding of PEUs.~~

~~LICENSING AUTHORITY—The Jefferson County, Missouri, Code Commission Official.~~

~~NOMINAL CONTACT HOUR—Sixty (60) minutes, at least fifty (50) of which shall be devoted to actual classroom instruction and no more than ten (10) minutes of which shall be devoted to breaks.~~

~~PROFESSIONAL EDUCATION UNIT (PEU)—The standard unit required by Jefferson County to satisfy continuing education requirements. Two (2) nominal contact hours of instruction are equal to one (1) PEU, and is the common denominator for other units of credit. PEUs can be awarded in fractional units as approved by the Licensing Authority.~~

~~SPONSOR—An individual, organization, association, institution or other entity that provides an educational activity for the purpose of fulfilling the professional development requirements of the Licensing Authority.~~

~~B. General.~~

- ~~1. The holders of all licenses except on-site soil evaluator, backflow prevention device tester, and lawn irrigation shall complete twelve (12) Professional Education Units (PEUs), as defined herein, per a three (3) year license cycle. For those licensees required to complete PEUs, a minimum of eight (8) of those hours shall be related to the review of the codes related to the licensee's training and expertise.~~
- ~~2. To be properly credited, PEUs must conform to the provisions of this Section. The Licensing Authority issues licenses with expiration dates that conform to the end of the license cycle for each category. Accordingly, licenses are often issued for partial license periods. Individuals who acquire licenses for less than a full three (3) year period will be required to earn PEUs that are prorated per each year of the license cycle. "Active license" is any license issued by Licensing Authority.~~
- ~~3. All PEUs obtained by a licensee should serve to maintain, improve, expand or develop the skills and knowledge that are relevant to the field for which the licensee has been granted a license.~~
- ~~4. Applicants are required to pay any administrative fees set by Jefferson County. Failure to provide the Licensing Authority evidence of course completion, as set forth herein, shall constitute grounds for not renewing a license.~~
- ~~5. Credit will be given to a licensee for completing a specific or substantially similar course only once during a license renewal period.~~
- ~~6. An instructor who is also a licensee will be given credit as classroom attendance for fifty percent (50%) of the time spent giving instruction for a qualified offering. Credit may be gained only once for each course or substantially similar course offered during any renewal period. No more than fifty percent (50%) of the required PEU credits may be earned in this fashion during any license period.~~

~~C. Qualified Activities And Criteria.~~

- ~~1. All activities described below must be relevant to the knowledge, skills and abilities required to perform the work being authorized by the license and for which a licensee is requesting renewal. Acceptable activities include, but are not limited to:
  - ~~a. Successfully completing college or university courses.~~
  - ~~b. Successfully completing courses that are awarded CEUs.~~
  - ~~c. Active participation and successful completion of seminars, televised or videotaped courses or in-house courses which are awarded PEU credit by the Licensing Authority.~~~~

~~d. Attending program presentations at related technical or professional meetings, which are awarded PEU credit by the Licensing Authority.~~

~~2. Professional development activities must meet the following criteria:~~

~~a. There is a clear purpose and objective for each activity that will maintain, improve or expand skills and knowledge obtained prior to initial licensing or to develop new skills and knowledge in subjects that are relevant to the area of expertise for which a license was issued.~~

~~b. The content of each presentation is well organized and presented in a sequential manner.~~

~~e. There is evidence of pre planning that should include the opportunity for input by the target group to be served.~~

~~d. The people making the presentations are well qualified by education and experience as herein defined.~~

~~e. There is a provision for individual participant registration that will include information required for record keeping and reporting.~~

~~f. The courses are held in facilities that are suitable for the instruction being given.~~

~~D. Instructor Approval:~~

~~1. All courses and programs offering Professional Education Units (PEUs) shall be taught by instructors who possess qualifications in at least one (1) of the following areas:~~

~~a. At least five (5) years of experience in the field directly related to the course which the applicant intends to instruct; or~~

~~b. A bachelor's degree or post graduate degree in a field directly related to the course which the applicant intends to instruct; or~~

~~c. Any combination of at least five (5) years of full time experience and college level instruction in a field directly related to the course which the applicant intends to instruct; or~~

~~d. A "recognized" license in the discipline subject matter to be taught, and at least four (4) years experience of work in the discipline supervising installations, design of, or teaching subjects within the scope of the work permitted by the instructor's license; or~~

~~e. A registered or licensed professional engineer with at least four (4) years experience in the subject matter being taught.~~

~~2. In addition, the instructor applicant must demonstrate evidence of the ability to communicate the subject matter by submission of proof of at least one (1) of the following:~~

~~a. A State teaching certificate; or~~

~~b. A professional teaching designation by the accredited institution; or~~

~~c. Evidence, such as instructor evaluation forms or letters of reference, of the ability to teach continuing education classes, seminars or programs related to the subject matter.~~



- ~~E. *Unqualified Offerings.* The Licensing Authority will not consider the following offerings to meet continuing/professional education requirements, even though these offerings may be approved by other license jurisdictions:~~
- ~~1. Training or education not applicable or pertinent to the area of expertise for which a license is issued or not relevant to the Jefferson County Codes.~~
  - ~~2. Meetings that are a normal part of in-house training that do not have proper sponsorship or qualified instruction.~~
  - ~~3. That portion of any offering devoted to housing, meals or refreshments.~~
  - ~~4. Any taped, videotaped and similar electronically reproduced instruction, unless presented in an approved course under direct, in-person supervision by an approved instructor and unless no more than fifty percent (50%) of the course time consists of electronically reproduced instruction, except as provided under Subsection (M) below.~~
- ~~F. *PEU Carryover.* PEUs obtained in excess of the twelve (12) PEUs required during each license renewal period, but not exceeding four (4) PEUs, may be credited toward the next renewal period.~~
- ~~G. *Attendance.* Except as provided under Subsection (M) below, a licensee must be physically present in the classroom during one hundred percent (100%) of the actual classroom instruction. A school, at its discretion, may allow a student to be absent up to ten percent (10%) of the required hours, but only for reasons of personal illness, illness or death in the student's immediate family or hazardous road conditions.~~
- ~~H. *Multiple License Holders.* Individuals who hold more than one (1) license issued under the Building Code are required to obtain the required PEUs in an amount equivalent to the number required for each license, unless otherwise approved by the Licensing Authority. For example, the holder of a plumbing and an electrical license will have to accumulate twelve (12) PEUs for the plumbing license and twelve (12) additional PEUs for the electrical license during the respective license renewal periods. Courses that apply to multiple types of licenses (e.g. worker safety) may be applied as credit to each of those licenses.~~
- ~~I. *Sponsors.* A person, institution or organization that is responsible for the formation and administration of the courses must sponsor any continuing education courses. An instructor also may be a sponsor. Each person involved directly or indirectly in the sponsorship of a course, or who participates or has an interest, financial or otherwise, in its operation shall be at least twenty one (21) years of age and a person or entity of integrity and responsibility. All applications for continuing education course sponsorship shall be on a form prescribed by the Licensing Authority and must be submitted thirty (30) days prior to the regularly scheduled or special meeting of the Licensing Authority that precedes the date of the sponsor's first (1st) course offering. The Licensing Authority may deny, revoke, suspend or place on probation the accreditation of a sponsor if at any time the sponsor engages in misrepresentation to the Licensing Authority.~~
- ~~J. *Course Approval.*~~
- ~~1. No course or program for continuing education credit shall be announced or advertised for credit until the Licensing Authority approves it in writing.~~
  - ~~2. All courses must be relevant to the knowledge, skills and abilities required to perform the work being authorized by the license for which a licensee is requesting renewal. Courses must be approved by the Licensing Authority and submitted to the County at least fifteen (15) days prior to the date the Licensing Authority is scheduled to meet. The Licensing Authority may waive the notice requirement for cause,~~

~~provided the Licensing Authority identifies the reasons for waiving the notice requirement. Applications shall be submitted on a form prescribed by the Licensing Authority.~~

- ~~3. The Licensing Authority will consider applications with supporting material and documentation at the next regularly scheduled or special meeting following receipt of the application and shall respond in writing to all requests for course approval. The Licensing Authority will assign an identifying number or code to a course when it is approved. If the Licensing Authority determines that a currently approved course, or a proposed course, does not meet the prescribed standards or does not adequately reflect the current state of knowledge pertinent to the work being authorized by the license, it shall withdraw its approval of a currently approved course or deny approval for a proposed course. When approval is withdrawn or denied, the applicant will receive written notice of the reasons for the action by the Licensing Authority.~~
- ~~4. Course approval will be for a specified period not to exceed three (3) years, provided no substantial change is made in the course content or curriculum during the approval period. Should such changes be made, the Licensing Authority may deny credit for PEUs without prior notification. It is the responsibility of the sponsor or the instructor to notify the Licensing Authority when substantial changes are made to the content or curriculum. Consideration of renewal of course approval will follow receipt of such notice or upon a re-application that is received at least thirty (30) days prior to the expiration of the approval period.~~
- ~~5. No classroom course shall exceed eight (8) hours in any given calendar day, whether given by the same or different sponsors. A half hour break or more shall be given after four (4) hours for any course exceeding four (4) hours in a day. In addition, a fifteen (15) minute break shall be given after each two (2) hour period.~~
- ~~6. The Licensing Authority may consider granting continuing education credit after a course or program has been held. Information required for such consideration would be as follows:
  - ~~a. Applications shall be submitted on a form prescribed by the Licensing Authority.~~
  - ~~b. A copy of the attendance record signed and dated by the instructor.~~~~
- ~~7. Any licensee attending a course or program prior to approval of the continuing education credit by the Licensing Authority does so at their own risk and there is no guarantee of approval by the Licensing Authority. Information described above shall be submitted within thirty (30) days of completion of the course or program to the Code Enforcement Division.~~

~~K. *Records.*~~

- ~~1. Each licensee shall be responsible for providing the Licensing Authority with verification of course completion. If verification has not been provided by the course sponsor, the licensee must provide a true copy of a certificate of course completion in a form acceptable to the Licensing Authority.~~
- ~~2. At the close of any classroom course, the sponsor shall provide a certificate of completion to each licensee who has satisfactorily completed the course.~~
- ~~3. Within ten (10) days of completion of a course or program, the sponsor shall submit to the Licensing Authority a list of those licensees who have satisfactorily completed the course, with company name and license numbers. The Licensing Authority may extend the ten (10) day period.~~
- ~~4. Sponsors of continuing education shall maintain complete records of course attendance and student certification for a period of not less than four (4) years. Sponsors shall supply duplicate certificates to licensees upon request. A reasonable charge may be made for duplicate certificates. In addition, sponsors~~

~~of individual study courses shall maintain records of all final examinations and examination administration for not less than four (4) years. Sponsors shall make required records available for review by the Licensing Authority during normal business hours or shall send them to the Licensing Authority by certified mail within ten (10) days of a written request.~~

- ~~5. For any classroom course attended by more than twenty five (25) students, the sponsor shall have a person other than the instructor present to assist in administrative duties including, but not limited to, keeping records of attendance, preparing and distributing certificates.~~
- ~~6. Course completion certificates and course material shall be available for review by members of the Licensing Authority at the site and during the presentation of the course so that the course presentation can be measured against approved submittal material. While all material submitted shall be retained by the Licensing Authority, all materials remain the property of the sponsor.~~

~~L. Multi Subject Organization Meetings Or Seminars.~~

- ~~1. The Licensing Authority may approve licensees obtaining all required PEUs by attendance at meetings or seminars sponsored by organizations as part of regularly scheduled meetings, provided applications meet the requirements for course approval the following criteria:
  - ~~a. An outline of planned presentations including content, name of scheduled presenters, presenter qualifications indicating appropriate education, training, certifications, or a letter of qualification by the organization the presenter is representing.~~
  - ~~b. The course introduction statement setting out the dates and locations for presentations.~~
  - ~~c. The name of sponsoring organization and the name of the organization's representative who will be responsible for the attendance roster.~~~~
- ~~2. Should it be necessary for the presentation to be made by a replacement, the Licensing Authority shall be notified of any replacement presenter and the presenter's qualifications as soon as this is available, but not more than ten (10) days after the presentation is given. PEU credit may be withdrawn if the replacement presenter is not qualified.~~
- ~~3. Credit can be obtained for attendance at all or part of the regularly scheduled seminars based on the meetings attended and the credits assigned to the individual meeting(s).~~
- ~~4. The Authority may deny, revoke, suspend or place on probation the approval of an individual course, event or a series of events if it is determined that the course materials do not meet acceptable standards of form or content.~~

~~M. Individual Study Course.~~

- ~~1. A licensee may complete all or part of the continuing education requirement through the use of video, audio, electronic courses. Such courses must be at least three (3) hours long and must have been pre-approved by the Licensing Authority for PEU credit. All applications must meet the requirements for course approval and include the following:
  - ~~a. A videotape or audiotape presentation of one hundred fifty (150) minutes.~~
  - ~~b. A course introduction statement setting out the dates during which the course is approved by the Licensing Authority, the terms and conditions under which the final examination will be~~~~

~~administered, including review of the completed workbook and a list of specific learning objectives referenced to the content of the final examination.~~

~~e. A bound workbook designed so that the licensee will be substantially engaged throughout the taped presentation in entering specific information as directed by the tape.~~

~~d. A blank form, prescribed by the Licensing Authority, for the licensee to complete, sign and return to the sponsor within three (3) months of course enrollment requesting administration of the final examination and attesting to the fact that the licensee has completed the course as directed.~~

~~e. Any additional information or material to be supplied to the licensee.~~

~~f. For each three (3) hour course, two (2) final examination forms (primary and alternate) of thirty (30) multiple choice items each, with no duplication of items and a key showing correct response. Examinations must reflect sound test development practices and must measure knowledge of the subject matter of the entire course as set out in the learning objectives.~~

~~g. A statement setting out the methods the sponsor will use to assure that examinations are maintained securely.~~

~~2. It shall be the responsibility of the licensee to furnish the Licensing Authority a copy of the certificate awarded upon successful completion of the course.~~

~~3. The Licensing Authority may deny, revoke, suspend or place on probation the approval of an individual study course if it is determined that the course materials do not meet acceptable standards of form or content, or if the audio, video or electronic media supplied to licensees is of substandard production or performance quality.~~

~~N. Investigation And Review. The Licensing Authority may deny, suspend, revoke or place on probation the accreditation of any sponsor, instructor or course if it determines that the sponsor, instructor or course has failed to maintain reasonable standards, is in violation of the Jefferson County Building Codes or other County rules or regulations, has made any false statement or substantial misrepresentation to the Licensing Authority or demonstrates a level of performance or credentials that are not in the public interest.~~

#### LOCAL MANUFACTURED HOUSING STANDARDS

Section AE102. New Manufactured Housing Sites. On all new manufactured housing sites, the area of the unit plus eight (8) foot surrounding the unit must be graded level, or fill may be used to level the site. All supports must go through fill into original soil, or fill may be compacted per the [2009-2015](#) International Building Code requirements, Section 1802. A compaction report would be required from a soil engineer.

Section AE104. Manufactured units may be installed on ~~piers, runners and/or~~ pad when approved in certain zone districts.

Section AE104.1. Types of supports.

~~(a) Piers: Pier footings shall be twenty four (24) inch by twenty four (24) inch by a minimum thirty (30) inch deep poured concrete below grade. Pier footings shall be poured directly under the frame of the mobile home and located within two (2) feet from the end of the mobile home. All other footings shall be no further than eight (8) feet on center. All grass, topsoil, and fill shall be removed down to solid ground or compacted to code requirements.~~

~~(b) Runners: Runners length way shall be poured directly under the frames of the mobile home and a minimum of one (1) foot past support points in length. Support points shall be within two (2) feet of each end. Cross runners shall~~

~~be a minimum of ten (10) feet long and located within two (2) feet from each end of the mobile home. All other runners shall be no further than eight (8) feet on center from each other. All runners shall be a minimum of twenty-four (24) inches wide by twelve (12) inches deep with two (2) one-half (1/2) inch rebar running full length. All runners shall be poured below grade and in solid ground no more than one (1) inch slope in twelve (12) feet.~~

- ~~(e) —~~ Pad: The pad for all mobile homes, including double-wide mobile homes, must be a minimum width to cover the entire area underneath the mobile home including the skirting. The pad shall be a minimum ~~four-six (46)~~ inches thick concrete, reinforced with concrete wire mesh, minimum ten (10) gauge, six (6) by six (6) inch grid; or one-half (1/2) inch rebar twenty-four (24) inches on center both ways no more than one (1) foot in eighty-foot slope.

~~Section AE104.3. Reinstallation on Existing Pad, Extending by Piers: As an option of extending pad:~~

~~Pier footings can be used only to extend the length of an existing slab or runners to accommodate a longer single wide unit. Pier footings shall be twenty-four (24) inch by twenty-four (24) inch by minimum thirty (30) inch deep poured concrete below grade. Pier footings shall be poured directly under the frame of the mobile home and located within two (2) feet from the end of the mobile home.~~

~~All other footings shall be no further than eight (8) feet on center. All grass, top soil, and fill shall be removed down to solid ground or compacted to FHA standards for a single family dwelling.~~

#### RECREATIONAL VEHICLES

Subsection RV101.1. Purpose. The provisions of the Recreational Vehicle Section shall be an addition to the local amendments of the ~~2009-2015~~ International Residential Code for Jefferson County, Missouri to provide regulations and permitting requirements for the purpose of installing and occupying recreational vehicles.

~~Subsection RV101.3. Unless otherwise provided for in the Code of Ordinances of Jefferson County, Missouri, Recreational Vehicles may not be utilized as a residence.~~

Section RV104. Fee. Fees as related to recreational vehicles are hereby referenced in Section 500.250, Fee Schedule, ~~Subsection (13).~~

### Chapter 705. On-Site Sewage Treatment Code.

**705.130. Specific Limitations. Amend Section as follows:**

- A. Domestic Waste. All wastes and sewage derived from ordinary living uses shall enter the septic or treatment tank unless otherwise specifically exempted by the Code Official or this code.
- B. Privies. Privies shall be prohibited, except where approved by the Code Official. Where approved, privies shall be designed and installed in accordance with Alternative Systems, Section 705.420(I).
- C. Industrial Wastes. The Code Official shall approve the method of treatment and treatment of all waste products from manufacturing or industrial operations, including industrial waste combined with domestic waste.
- D. Detrimental Or Dangerous Waste. Material such as ashes, cinders or rags; flammable, poisonous or explosive liquids or gases; oil, grease or other insoluble material which is capable of obstructing, damaging or overloading the on-site sewage treatment system, or which is capable of interfering with the normal operation of the on-site sewage treatment system, shall not be deposited, by any means, into such systems. The Code Official shall approve the method of treatment and treatment.

- E. Clear Water. The discharge of surface, rain or other clear water into an on-site sewage treatment system shall be prohibited.
- F. Water Softner Discharge. Water softener discharge may be discharged onto the ground away from the drainfield area or into a curtain drain. This discharge shall not be directed into the on-site sewage system.
- G. Use Of Tanks.
  - 1. Only NSF International Standard Number 40 or 245 Class 1 Aeration Treatment Units (ATU) shall be used.
  - 2. Exceptions:
    - a. Waste stabilization ponds (lagoons).
    - b. Peat biofilter for wastewater treatment.
    - c. Holding tank (use for primary on-site system).
    - d. Soil Group II and III with loading rates between four hundredths (0.4) gpd/square feet and seven-hundredths (0.7) gpd/square feet (with suitable and provisionally suitable soil evaluation).
- H. Maintenance. All ATU systems shall be maintained as per NSF International Standard Number 40 or 245. The manufacturer/dealer or authorized service representative of the manufacturer/dealer listed with manufacturer and listed with NSF International shall keep proper records of all installation, six-month service reports and emergency calls. All records shall be made available for the life of the system to the Code Official upon request for inspection to show compliance of this code.

~~I. Form 40. Every new system installation and/or permit shall require a Jefferson County On Site Sewage Treatment Code Form 40 to be recorded at the Jefferson County Department of the Recorder and on file at the Jefferson County Code Enforcement Division prior to issuance of said construction or operating permit.~~

~~J. Operator's Permit. Any newly installed or repaired on site sewage treatment system shall require an operator permit prior to final inspection approval. Every operators permit shall require the recording of Jefferson County On Site Sewage Treatment Code Form 40 to be recorded at the Jefferson County Code Enforcement Division office prior to issuance of said permit. The operator's permit shall be issued for a period of two (2) years. The operator's permit shall be renewed every consecutive two (2) year period by the owner of the on site sewage treatment system.~~

~~K. Terms Of Renewal. In order to renew an operator's permit, the owner shall submit approved documentation from a Certified Maintenance Provider "CMP" verifying maintenance compliance. Approved documentation shall provide detailed information listing the type of system, its location, the owner's name, the CMP's name and address, and an itemized record of what system components were covered in the maintenance procedure. The system shall be maintained in accordance with this code, the manufacturer's specifications and NSF International Standard Number 40 and 245. Should the ownership of an on site sewage treatment system change, the new owner shall apply for an operator's permit and submit a newly recorded Jefferson County On Site Sewage Treatment Code Form 40.~~

~~L. Approved Maintenance Provider/Responsible Maintenance Entities. Maintenance operations shall be conducted by a certified and/or responsible maintenance entity to be hereafter known as a certified maintenance provider.~~

~~M. Certified Maintenance Provider (CMP). The Code Commission shall be and is hereby authorized to grant certification to any contractor, firm or corporation (hereinafter "certified maintenance provider" or "CMP") found to be qualified to engage in the work of maintaining on-site sewage treatment systems. The certification shall be~~

~~issued in the name of the certified maintenance provider. The certification shall be valid for a period of three (3) years.~~

~~N. Requirements For Certification.~~

~~1. The Code Commission shall receive, record and preserve all applications from a certified maintenance provider (CMP) made for a certification to engage in the business of providing maintenance. A CMP must provide a security that conforms to the conditions listed in Section 500.220 of this Building Code. A CMP must provide a certificate of insurance that conforms to the conditions listed in Section 500.230 of this Building Code. A CMP applying for a certificate of maintenance provider must demonstrate that at least one (1) employee is at least twenty one (21) years of age, possesses a registered installer's license for both conventional and alternative systems from the State of Missouri Department of Health and Senior Services and a registered licensed contractor/installer or a license with Jefferson County to design on-site sewage systems or a manufacturer/dealer of an ATU who has been in business in Jefferson County for at least five (5) years and must have passed the following courses with an exam score of seventy five percent (75%) or greater within the past two (2) years:~~

~~a. Operation and maintenance.~~

~~b. Dispersal and water management/earthen structures.~~

~~c. Troubleshooting and hydraulics.~~

~~d. Drip/pumps panels and electrical.~~

~~2. A CMP shall acquire continuing education credits in accordance with Section 500.380, Continuing Education.~~

~~3. The certificate issued by the Code Commission to the CMP shall be done in accordance with Section 500.200, License, Registration or Certification Application and Renewal and Section 500.210, License Suspension or Revocation.~~

~~O. Responsibilities Of The Certified Maintenance Provider On New On Site Sewage Treatment Systems. A Certified Maintenance Provider (CMP) must provide to the Code Official written certification from the ATU manufacturer that he/she is certified by the manufacturer to service and maintain the ATU and is listed with NSF International as an authorized service representative of the manufacturer. It is the responsibility of the CMP to maintain all ATUs per manufacturer specifications and this code. A CMP under a service contract required in this code must comply with the following:~~

~~1. Provide for a minimum of four (4) inspections with a minimum of one (1) service visit by a maintenance provider scheduled every one hundred eighty (180) days over the two (2) year period to inspect, adjust, and service the ATU.~~

~~2. Provide for an ATU effluent quality inspection by a maintenance provider consisting of, but not limited to, a visual assessment for color, turbidity, and scum overflow; olfactory assessment for odors; and any other performance assessment or operational diagnosis, which may include sampling of treated effluent (post-disinfection if disinfection is used) necessary to determine or ensure proper operation of the system.~~

- ~~3. Include a clause stating that the dealer, authorized representative, or CMP must notify the system owner in writing about any improper system function that cannot be remedied during the time of inspection and include an estimated cost and date of correction.~~
- ~~4. Include other information and conditions of the agreement such as:
  - ~~a. Owner's name and address.~~
  - ~~b. Property address and legal description.~~
  - ~~c. Permit requirements.~~
  - ~~d. Contract information for the owner, dealer, authorized representative, or maintenance provider and agent.~~~~
- ~~5. Details of service to be provided, including the service required in this Section.~~
- ~~6. Schedule of maintenance provider duties.~~
- ~~7. Cost and length of service contract and time period covered.~~
- ~~8. Details of any warranty.~~
- ~~9. Owner's responsibilities under the contract for routine operation of the on-site system.~~

~~P. CMP. A CMP under a contract required in this code must comply with the following requirements:~~

- ~~1. A CMP shall observe and record conditions in the drainfield during all operation and maintenance activities for the ATU and other components and report those observations in writing to the Code Official and the system owner. System owners shall report evidence of any system failures to the Code Official and take appropriate action approved by the Code Official to correct the problem. Any repair or alteration shall comply with this code.~~
- ~~2. A CMP shall maintain accurate records of their service contracts, customers, performance data, and time lines for renewing the contracts. These records shall be available for inspection upon request of the Code Official.~~
- ~~3. Within thirty (30) days of their termination or expiration of the service contract, the CMP shall notify the Code Official of service contracts that are terminated or not renewed.~~
- ~~4. A CMP shall make emergency service available within forty-eight (48) hours of a service request.~~
- ~~5. A CMP shall submit the six (6) month service report required in this code for each system under contract to be serviced by CMP.~~

~~Q. Responsibilities Of The CMP On On-Site Sewage Treatment Systems Previously Installed. The owner of an existing on-site sewage treatment system shall not be required to obtain an operator's permit until a system undergoes major~~



~~repair or a major alternation of a system, or system expansions, or a complaint is filed with code enforcement and system is found failing.~~

~~R. Homeowner Self Maintenance.~~

~~1. A home owner performing self maintenance shall first get a homeowner maintenance provider certification from the Code Official. This certification will only be valid for the address listed on certification.~~

~~2. Requirements for certification.~~

~~a. On site sewage treatment system of conventional design and comprised of a septic tank with gravity flow to standard absorption trenches; shall provide to the Code Official the following:~~

~~(1) The homeowner shall pass troubleshooting, operation and maintenance with an exam score of seventy five percent (75%) or greater.~~

~~b. (Reserved)~~

~~e. On site sewage treatment system using alternative treatment technology the homeowner shall provide to the Code Official the following:~~

~~(1) (Reserved)~~

~~(2) (Reserved)~~

~~(3) Homeowner shall pass troubleshooting and hydraulics with an exam score of seventy five percent (75%) or greater.~~

~~(4) Homeowner shall pass operation and maintenance with an exam score of seventy five percent (75%) or greater.~~

~~3. Any homeowner found in violation of this code shall enter into a contract with a CMP.~~

INTRODUCED BY: Council Member \_\_\_\_\_

1        **AN ORDINANCE APPROVING APPLICATION PR123037 TO REZONE**  
2        **APPROXIMATELY 11.76 ACRES FROM SINGLE-FAMILY RESIDENTIAL**  
3        **(R20) ZONE DISTRICT TO PLANNED SINGLE FAMILY RESIDENTIAL (PR1)**  
4        **ZONE DISTRICT AND THE DEVELOPMENT PLAN FOR WINDING BLUFFS**  
5        **SECOND ADDITION LOCATED IN COUNCIL DISTRICT 2.**

6        **WHEREAS**, a hearing was held on September 14, 2023 on Application/Petition  
7        Number PR123037 of Winding Bluffs Second Addition for rezoning the following  
8        described real estate located in Jefferson County, State of Missouri, to-wit: Parcel  
9        Number: 02-2.0-09.0-0-000-001, from Single Family Residential (R20) zone district to  
10        Planned Single Family Residential (PR1) zone district; and a development plan for  
11        Winding Bluffs Second Addition; and

12        **WHEREAS**, the Planning and Zoning Commission of Jefferson County,  
13        Missouri, held a hearing on this matter on September 14, 2023 and the minutes of the  
14        recommendation of the Planning and Zoning Commission have been filed with the  
15        Jefferson County, Missouri, Council; and,

16        **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of  
17        the following items and exhibits filed with and presented to the Jefferson County,  
18        Missouri, Council with respect to the Application:

- 19                a.        Jefferson County Planning Division Staff Report and the case file  
20                for this application.

1           b.       The minutes and record of the hearing before the Planning and  
2 Zoning Commission.

3           c.       Exhibits offered and upon a motion duly made, seconded and  
4 approved were admitted into evidence by the Jefferson County, Missouri, Council  
5 and made part of the official records as set out below:

6                 Exhibit A, The Official Master Plan for Jefferson County, Missouri,  
7                         adopted August 6, 2003 and effective April 2, 2008;

8                 Exhibit B, The Jefferson County Unified Development Order, adopted  
9                         April 2, 2008, as amended; and

10                Exhibit C, Staff Report and case file.

11       **WHEREAS**, it is found by the Jefferson County, Missouri, Council that:

12                All persons required to receive notice of the hearing were notified, all  
13 notices were published, and signs posted in accordance with Missouri law and the  
14 Unified Development Order.

15           b.       The Jefferson County, Missouri, Council has jurisdiction over the  
16 subject matter of this application.

17           c.       The requested change in zoning is consistent with the intent stated  
18 for the Planned Residential (PR1) zone district.

19           d.       The requested change in zoning is in accordance with the Official  
20 Master Plan of Jefferson County, Missouri.

21           e.       The requested change in zoning is in harmony with and is  
22 compatible with surrounding and adjacent land uses and properties.

1           f.       The requested development plan, as conditioned by this Ordinance,  
2           is consistent with the UDO in that the development plan is designed, located and  
3           proposed to be operated so that the public health, safety and welfare will be  
4           protected.

5           g.       The requested development plan, as conditioned by this Ordinance,  
6           is consistent with the UDO in that the development plan will not impede the  
7           normal and orderly development and improvement of the surrounding property.

8           h.       The requested development plan, as conditioned by this Ordinance  
9           is consistent with the UDO in that the development plan incorporates adequate  
10          ingress and egress that provides for the efficient flow of traffic.

11          **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
12          **COUNCIL, AS FOLLOWS:**

13          Section 1.     Application/Petition Number PR123037 for rezoning a portion of  
14          the following described real estate located in Jefferson County, State of Missouri, to-wit:  
15          Parcel Number: 02-2.0-09.0-0-000-001, from Single-Family Residential (R20) zone  
16          district to Planned Single Family Residential (PR1) zone district; and a development plan  
17          for Winding Bluffs Second Addition is approved subject to the following regulatory  
18          requirements, departmental comments, and conditions of approval set forth below:

19          **Regulatory Requirements**

20          Permitted Uses

21                 Single-family residential per the approved development plan.

22          Floor Area, Height, and other Building Requirements

1 Maximum Density: 6 units per acre

2 Minimum Lot Size: 6,525 square feet

3 Minimum Lot Width: 52 feet

4 Maximum Structure Height: 50 feet

5 Improvement Plan / Site Development

6 Required Yards

7 The required yards shall comply with those permitted on the development  
8 plan for Winding Bluffs Second Addition. The developer has requested  
9 setbacks as follows: front yard - 25 feet, side yard – 6 feet, and rear yard -  
10 30 feet.

11 Design Standards

12 The development shall comply with the Mixed-Use Design Standards in  
13 accordance with Article VII of the Jefferson County Unified Development  
14 Order.

15 Access

16 Access shall be provided in accordance with the Jefferson County Unified  
17 Development Order, except as specifically modified.

18 Parking

19 Parking and loading shall be provided per the regulation of Article XII of  
20 the Jefferson County Unified Development Order.

21 Signs

1 Signs shall comply with Article XIII of the UDO. All regulatory signs,  
2 including stop signs, speed limit, etc. shall be provided by the developer.

3 Lighting

4 Lighting that by color, placement or design resembles or conflicts with  
5 traffic control signs is prohibited. No lighting shall contain flashing lights,  
6 intermittent lights, animators, or mechanical movements of any kind.

7 Landscaping

8 Landscaping, buffers, and tree protection shall comply with Article XIV of  
9 the Jefferson County Unified Development Order.

10 Stormwater and Erosion and Sediment Control

11 Stormwater management and Erosion and sediment control shall comply  
12 with Chapter 505: Erosion and Sediment Control / Stormwater  
13 Management Design Manual of the Jefferson County Code of Ordinances.

14 Departmental Comments

15 1. Streets:

16 a) The existing subdivision network of Winding Bluffs and Winding Bluffs Addition  
17 meets UDO requirements for the additional Winding Bluffs Second Addition  
18 traffic.

19 b) The proposed street width of 28' is acceptable if posted "No Parking" on one side.

20 c) Street thickness shall include 6" PCC/4" rock base (or 2" Type C Asphaltic  
21 Concrete/6" Type X Asphaltic Concrete/4" rock base).

1 d) Streets shall not exceed 14% grades, 100' horizontal radii, K=20, 0' tangents, and  
2 1500' block length.

3 e) No Parking" signs will be required on one side of all new streets.

4 2. Sidewalks:

5 a) Sidewalks shall consist of 5' width.

6 b) Sidewalks are required on both sides of the roads and around cul-de-sacs.

7 3. Pickleball court shall have noise reduction as approved by the Planning Division.

8 4. Detention:

9 a) Stormwater shall be detained and released at a rate not to exceed the release rate  
10 from the site under the existing (pre-developed) conditions for the 2 and 100-year  
11 storm events. Detention/retention basins must also contain an overflow structure  
12 capable of passing a 100-year, 20-minute design storm.

13 b) Channel protection is required to treat the high-frequency, low-severity storm  
14 runoff events within the detention basins by metering it out slowly over 24-48  
15 hours.

16 c) Stormwater system shall be designed for the 15-year, 20-minute event. Provide  
17 hydraulic calculations and drainage area map for each system.

18 d) Roadside ditches/swales may be used only if all lots are over 2 acres in size.

19 5. Walls:

20 a) Any development where a retaining wall or vertical cut is proposed in an upward-  
21 sloping yard shall provide a minimum fifteen (15) foot wide fall zone easement  
22 from the bottom of the wall. Any structure requiring the issuance of a Jefferson

1 County building permit, except a deck without walls or a roof, shall not be located  
2 within the fall zone easement.

3 6. Grading:

4 a) Submit a geotechnical report, sealed by an Engineer registered in the State of  
5 Missouri, as required where more than 5' of cut or 5' of fill is proposed. Grades at  
6 slopes proposed steeper than 3:1 must be included in the report for slope stability.

7 b) Wall over 6' requires a permit from the Building Division.

8 Section 2. The zoning map of Jefferson County, Missouri shall be amended  
9 by changing the area where said real estate is located on the map with the marking  
10 "PR123037".

11 Section 3. This Ordinance shall be in full force and effect immediately upon  
12 passage by the Jefferson County, Missouri, Council as of the date listed below.

13 Section 4. If any part of this Ordinance is invalid for any reason, such  
14 invalidity shall not affect the remainder of this Ordinance.



**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherylynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

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Jeannie Goff, County Clerk

First Reading: 09-25-2023

Second Reading:

Third Reading:

INTRODUCED BY: Council Member \_\_\_\_\_

1        **AN ORDINANCE APPROVING APPLICATION PR123039 TO REZONE**  
2        **APPROXIMATELY 24.89 ACRES FROM SINGLE-FAMILY RESIDENTIAL**  
3        **(R20) ZONE DISTRICT TO PLANNED SINGLE FAMILY RESIDENTIAL (PR1)**  
4        **ZONE DISTRICT AND THE DEVELOPMENT PLAN FOR WINDING**  
5        **MEADOWS LOCATED IN COUNCIL DISTRICT 2.**

6        **WHEREAS**, a hearing was held on September 14, 2023 on Application/Petition  
7        Number PR123039 of Winding Meadows for rezoning the following described real estate  
8        located in Jefferson County, State of Missouri, to-wit: Parcel Number: 02-2.0-09.0-0-  
9        000-001, from Single Family Residential (R20) zone district to Planned Single Family  
10       Residential (PR1) zone district; and a development plan for Winding Meadows; and

11       **WHEREAS**, the Planning and Zoning Commission of Jefferson County,  
12       Missouri, held a hearing on this matter on September 14, 2023 and the minutes of the  
13       recommendation of the Planning and Zoning Commission have been filed with the  
14       Jefferson County, Missouri, Council; and,

15       **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of  
16       the following items and exhibits filed with and presented to the Jefferson County,  
17       Missouri, Council with respect to the Application:

- 18                a.        Jefferson County Planning Division Staff Report and the case file  
19                for this application.

1           b.       The minutes and record of the hearing before the Planning and  
2 Zoning Commission.

3           c.       Exhibits offered and upon a motion duly made, seconded and  
4 approved were admitted into evidence by the Jefferson County, Missouri, Council  
5 and made part of the official records as set out below:

6                 Exhibit A, The Official Master Plan for Jefferson County, Missouri,  
7                         adopted August 6, 2003 and effective April 2, 2008;

8                 Exhibit B, The Jefferson County Unified Development Order, adopted  
9                         April 2, 2008, as amended; and

10                Exhibit C, Staff Report and case file.

11       **WHEREAS**, it is found by the Jefferson County, Missouri, Council that:

12                All persons required to receive notice of the hearing were notified, all  
13 notices were published, and signs posted in accordance with Missouri law and the  
14 Unified Development Order.

15           b.       The Jefferson County, Missouri, Council has jurisdiction over the  
16 subject matter of this application.

17           c.       The requested change in zoning is consistent with the intent stated  
18 for the Planned Residential (PR1) zone district.

19           d.       The requested change in zoning is in accordance with the Official  
20 Master Plan of Jefferson County, Missouri.

21           e.       The requested change in zoning is in harmony with and is  
22 compatible with surrounding and adjacent land uses and properties.

1           f.       The requested development plan, as conditioned by this Ordinance,  
2           is consistent with the UDO in that the development plan is designed, located and  
3           proposed to be operated so that the public health, safety and welfare will be  
4           protected.

5           g.       The requested development plan, as conditioned by this Ordinance,  
6           is consistent with the UDO in that the development plan will not impede the  
7           normal and orderly development and improvement of the surrounding property.

8           h.       The requested development plan, as conditioned by this Ordinance  
9           is consistent with the UDO in that the development plan incorporates adequate  
10          ingress and egress that provides for the efficient flow of traffic.

11          **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
12          **COUNCIL, AS FOLLOWS:**

13          Section 1.     Application/Petition Number PR123039 for rezoning a portion of  
14          the following described real estate located in Jefferson County, State of Missouri, to-wit:  
15          Parcel Number: 02-2.0-09.0-0-000-001, from Single-Family Residential (R20) zone  
16          district to Planned Single Family Residential (PR1) zone district; and a development plan  
17          for Winding Meadows is approved subject to the following regulatory requirements,  
18          departmental comments, and conditions of approval set forth below:

19          **Regulatory Requirements**

20          Permitted Uses

21                 Single-family residential per the approved development plan.

22          Floor Area, Height, and other Building Requirements

1 Maximum Density: 6 units per acre

2 Minimum Lot Size: 5,855 square feet

3 Minimum Lot Width: 52 feet

4 Maximum Structure Height: 50 feet

5 Improvement Plan / Site Development

6 Design Standards

7 The development shall comply with the Mixed-Use Design Standards in  
8 accordance with Article VII of the Jefferson County Unified Development  
9 Order.

10 Access

11 Access shall be provided in accordance with the Jefferson County Unified  
12 Development Order, except as specifically modified.

13 Parking

14 Parking and loading shall be provided per the regulation of Article XII of  
15 the Jefferson County Unified Development Order.

16 Signs

17 Signs shall comply with Article XIII of the UDO. All regulatory signs,  
18 including stop signs, speed limit, etc. shall be provided by the developer.

19 Lighting

20 Lighting that by color, placement or design resembles or conflicts with  
21 traffic control signs is prohibited. No lighting shall contain flashing lights,  
22 intermittent lights, animators, or mechanical movements of any kind.

1           Landscaping

2                   Landscaping, buffers, and tree protection shall comply with Article XIV of  
3                   the Jefferson County Unified Development Order.

4           Stormwater and Erosion and Sediment Control

5                   Stormwater management and Erosion and sediment control shall comply  
6                   with Chapter 505: Erosion and Sediment Control / Stormwater  
7                   Management Design Manual of the Jefferson County Code of Ordinances.

8   Departmental Comments:

9           1. County Road:

10                   i) Access onto a county road shall require 300' of stopping sight distance  
11                   at 3.5' height of eye and 4.25' height of oncoming vehicle (minimum  
12                   1' of clearance between line of sight and surface/top of grass).

13                   ii) Sight Distance:

14                   (1) The Engineer shall submit sight distance profiles showing that the  
15                   required sight distance is met.

16                   (2) The engineer shall identify the clearance at the most restrictive  
17                   point on the profiles.

18                   (3) Any vegetation or obstructions of any sort in the line of sight must  
19                   be identified.

20                   (4) Along a county roadway, 125' separation/offset is required  
21                   between driveways and entrances.

1 (5) As constructed sight distance profiles will be required prior to  
2 escrow release.

3 iii) Corner clearance is required for any driveway along a street that  
4 accesses a state/county road (measured along street from edge of  
5 county/state to edge of driveway).

6 2. Local Access Streets:

7 a) The proposed 28' wide street pavement in a 40' right of way is acceptable  
8 if posted for "No Parking" on one side.

9 b) Street thickness shall include 6" PCC/4" rock base (or 2" Type C  
10 Asphaltic Concrete/4" Type X Asphaltic Concrete/4" rock base). Direct  
11 access onto a state/county road is required.

12 c) Streets shall not exceed 14% grades, 100' horizontal radii, K=20, 0'  
13 tangents, and 1500' block length.

14 3. Sidewalks:

15 a) Sidewalks shall consist of 5' width.

16 b) Sidewalks are required on both sides of the road and around cul-de-sacs.

17 4. Detention:

18 a) Stormwater shall be detained and released at a rate not to exceed the  
19 release rate from the site under the existing (pre-developed) conditions for  
20 the 2 and 100-year storm events. Detention/retention basins must also  
21 contain an overflow structure capable of passing a 100-year, 20-minute  
22 design storm.



- 1           b) Channel protection is required to treat the high-frequency, low-severity  
2           storm runoff events within the detention basins by metering it out slowly  
3           over 24-48 hours.
- 4           c) Stormwater system shall be designed for the 15-year, 20-minute event.  
5           Provide hydraulic calculations and drainage area map for each system.
- 6        5. Walls:
- 7           a) Walls over 6' require a permit from the Building Division.
- 8           b) Any development where a retaining wall or vertical cut is proposed in an  
9           upward-sloping yard shall provide a minimum fifteen (15) foot wide fall  
10          zone easement from the bottom of the wall. Any structure requiring the  
11          issuance of a Jefferson County building permit, except a deck without  
12          walls or a roof, shall not be located within the fall zone easement.
- 13       6. Grading:
- 14          a) Submit a geotechnical report, sealed by an Engineer registered in the State  
15          of Missouri, as required where more than 5' of cut or 5' of fill is proposed.  
16          Grades at slopes proposed steeper than 3:1 must be included in the report  
17          for slope stability.
- 18       7. While not required by the UDO for a development of this size, the Petitioner  
19        has committed to performing a traffic study that will be submitted to the  
20        County during improvement plan review. Any recommendations of the traffic  
21        study will be incorporated into the improvement plans.

1           Section 2.     The zoning map of Jefferson County, Missouri shall be amended  
2 by changing the area where said real estate is located on the map with the marking  
3 “PR123039”.

4           Section 3.     This Ordinance shall be in full force and effect immediately upon  
5 passage by the Jefferson County, Missouri, Council as of the date listed below.

6           Section 4.     If any part of this Ordinance is invalid for any reason, such  
7 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins           \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo     \_\_\_\_\_

Council Member District 3, Shannon Otto           \_\_\_\_\_

Council Member District 4, Charles Groeteke       \_\_\_\_\_

Council Member District 5, Scott Seek             \_\_\_\_\_

Council Member District 6, Daniel Stallman       \_\_\_\_\_

Council Member District 7, Bob Tullock            \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**           \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherylynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

First Reading: 09-25-2023

Second Reading:

Third Reading:

INTRODUCED BY: COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE ACCEPTING AND APPROVING THE 2023 PROPOSED**  
2           **PAY PLAN MATRIX FOR CERTAIN MEMBERS OF THE DEPARTMENT OF**  
3           **THE SHERIFF AS RECOMMENDED BY THE SHERIFF’S DEPARTMENT**  
4           **MERIT SYSTEM COMMISSION.**

5           **WHEREAS**, the Home Rule Charter of Jefferson County, Missouri requires the  
6 establishment of a Personnel Administration Program that includes a Merit System that  
7 covers all County Employees, except those designated as exempt in the Charter; and,

8           **WHEREAS**, Sections 8.5.1 and 8.5.2 of Article VIII of the Home Rule Charter of  
9 Jefferson County, Missouri, creates a County Employees Merit Commission and a  
10 Sheriff’s Department merit System Commission; and,

11           **WHEREAS**, The Jefferson County, Missouri, Council, (“Council”) established the  
12 Jefferson County Personnel Administration Program, Merit System, and Pay Plan when  
13 Ordinance 11-0218 was passed, fully adopted, and approved on June 28, 2011, and later  
14 codified into and as Chapter 120 of the Code of Ordinances of Jefferson County, Missouri;  
15 and,

16           **WHEREAS**, the Sheriff’s Department Merit System Commission has been duly  
17 appointed and is operating as required by the Home Rule Charter of Jefferson County,  
18 Missouri; and,

1           **WHEREAS**, on June 27, 2022, the Sheriff’s Department Merit System  
2 Commission recommended and the Council approved amendments, which makes up the  
3 current 2022 Sheriff’s Pay Plan Matrix, the ordinance and the 2022 Sheriff’s Pay Plan  
4 Matrix are set forth in Exhibit A which is attached hereto; and

5           **WHEREAS**, in 2023, the Sheriff’s Department Merit System Commission  
6 conducted meetings for the purpose of drafting and reviewing further amendments to the  
7 Sheriff’s Pay Plan Matrix consistent with the Home Rule Charter of Jefferson County,  
8 Missouri and the Merit System principles set forth therein; and,

9           **WHEREAS**, the Sheriff’s Department Merit System Commission held a meeting  
10 on June 15, 2023, to review and discuss the proposed 2023 amendments to the Sheriff’s  
11 Pay Plan Matrix that is applicable to the Department of the Sheriff; and,

12           **WHEREAS**, the proposed 2023 amendments to the Sheriff’s Pay Plan Matrix for  
13 certain Sheriff’s employees were presented to members of the Sheriff’s Department Merit  
14 Commission; and,

15           **WHEREAS**, the Sheriff’s Department Merit Commission completed its review  
16 and voted affirmatively to recommend to the County Council certain amendments, those  
17 being the 2023 Sheriff’s Pay Plan Matrix. The revised 2023 Sheriff’s Pay Plan Matrix is  
18 set forth in Exhibit B, attached hereto and made a party hereof as though fully set forth  
19 herein; and,

20           **WHEREAS**, it is the intent of the Sheriff’s Department Merit Commission that the  
21 proposed amendments in the 2023 Sheriff’s Pay Plan Matrix take effect for the next pay  
22 period immediately after this Ordinance becomes effective; and,

1           **WHEREAS**, the Council has reviewed the recommended the 2023 Sheriff’s Pay  
2 Plan Matrix set forth in Exhibit B and finds that it is consistent and in harmony with the  
3 requirements and principles set forth in the Home Rule Charter of Jefferson County,  
4 Missouri.

5           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
6 **AS FOLLOWS:**

7           **Section 1.**     The Jefferson County, Missouri, Council hereby approves the 2023  
8 Sheriff’s Pay Plan Matrix as set forth in Exhibit B, which is attached hereto and made a  
9 part of this Ordinance by reference as though fully set forth herein, all as recommended by  
10 the Sheriff’s Department Merit System Commission.

11           **Section 2.**     The 2023 Sheriff’s Pay Plan Matrix, attached as Exhibit B, shall be  
12 in effect starting the next pay period immediately following the effective date of this  
13 Ordinance.

14           **Section 3.**     This Ordinance shall be in full effect from and after the date of its  
15 enactment and passage. If any part of this Ordinance is invalid for any reason, such  
16 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**      \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherylynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

First Reading: 09-11-20223

Second Reading:

Third Reading:



INTRODUCED BY: COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE ASCERTAINING THE AMOUNT OF TAX REVENUE**  
2           **NECESSARY TO BE RAISED FOR CERTAIN COUNTY PURPOSES; FIXING**  
3           **THE RATES OF TAX PER \$100.00 OF ASSESSED VALUATION SO AS TO**  
4           **RAISE THE REQUIRED SUMS OF TAX REVENUE; AND ENTERING THE**  
5           **RATES OF TAX IN THE TAX BOOK.**

6           **WHEREAS**, Jefferson County, Missouri, as a First Class Charter County of the  
7           State of Missouri, pursuant to Section 137.055 RSMo (2023) shall set the tax rate by  
8           October first of each year for each calendar year after December 31, 2008; and

9           **WHEREAS**, the corrected and adjusted valuation by category of real, personal  
10          and other tangible property in the County of Jefferson, Missouri, was entered by the  
11          Assessor in the tax book; and

12          **WHEREAS**, the Jefferson County, Missouri, Council (“Council”) ascertained  
13          and estimated the amount of revenue to be raised for certain county purposes and the  
14          proposed rates of tax necessary to raise that revenue; and

15          **WHEREAS**, Notice of a Public Hearing regarding the proposed revenue to be  
16          raised and the rate of taxes to be levied was timely published in the manner and form  
17          required by Section 137.055.2, RSMo (2023) a copy of which is attached hereto as  
18          Exhibit A; and

1           **WHEREAS**, on the 11th Day of September, 2023, a public hearing was  
2 conducted by the Council.

3           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
4 **COUNCIL, AS FOLLOWS:**

5           Section 1: Pursuant to Sections 137.055 and 137.060, RSMo (2023) the  
6 following property tax revenues are proposed and set for 2023; and the corresponding tax  
7 rates per One Hundred Dollars (\$100.00) of assessed valuation shall be levied and  
8 entered into the proper column(s) of the tax book:

9           General Revenue Fund: Property Tax Proposed - **\$0.00**

10                   Tax Rate Proposed - **\$0.0000**; and,

11           Park Fund: Property Tax Proposed - **\$1,118,451**

12                   Tax Rate Proposed - **\$0.0256**; and,

13           Special Road & Bridge Fund: Property Tax Proposed - **\$8,557,420**

14                   Tax Rate Proposed - **\$0.2258**

15           Police (Sheriff Dept.) Fund: Property Tax Proposed - **\$7,503,096**

16                   Tax Rate Proposed - **\$0.3221**

17           **For a Total Proposed Tax of:           \$17,178,967**

18                   **For a Total Proposed of:                   \$0.5735**

19           Section 2: A copy of the Public Notice is attached hereto as Exhibit A. A  
20 copy of this Ordinance with Exhibit A shall become part of the County Record and be  
21 kept on file with the County Clerk.

1            Section 3:     This Ordinance shall be in full force and effect from and after its  
2 date of approval.

3            Section 4:     If any part of this Ordinance is invalid for any reason such  
4 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_

Council Member District 2, Gene F. Barbagallo \_\_\_\_\_

Council Member District 3, Shannon Otto \_\_\_\_\_

Council Member District 4, Charles Groeteke \_\_\_\_\_

Council Member District 5, Scott Seek \_\_\_\_\_

Council Member District 6, Daniel Stallman \_\_\_\_\_

Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**            \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

First Reading: 09-11-2023

Second Reading:

Third Reading:

INTRODUCED BY COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE APPROVING APPLICATION CC223031 TO REZONE**  
2           **1.22 ACRES FROM SINGLE-FAMILY RESIDENTIAL (R40) ZONE DISTRICT**  
3           **TO NON-PLANNED COMMUNITY COMMERCIAL (CC2) ZONE DISTRICT**  
4           **LOCATED IN COUNCIL DISTRICT 1.**

5           **WHEREAS**, a hearing was held by the Planning and Zoning Commission of  
6 Jefferson County, Missouri on August 24, 2023, on Application/Petition Number  
7 CC223031, for rezoning 1.22 acres of the following described real estate located in  
8 Meramec Township: Parcel Number: 04-4.0-18.0-0-000-005.02 from Single-Family  
9 Residential (R40) zone district to Non-Planned Community Commercial (CC2) zone  
10 district; and

11           **WHEREAS**, the record of the August 24, 2023 hearing and the minutes of the  
12 recommendation of the Planning and Zoning Commission have been filed with the  
13 Jefferson County, Missouri, Council; and,

14           **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of  
15 the following items and exhibits filed with and presented to the Jefferson County,  
16 Missouri, Council with respect to the Application:

- 17           a.       Jefferson County Planning Division Staff Report to the Planning  
18           and Zoning Commission and the case file for this application;
- 19           b.       The minutes and record of the hearing before the Planning and  
20           Zoning Commission.



1           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
2 **COUNCIL, AS FOLLOWS:**

3           Section 1.     Application Number: CC223031 is approved to rezone 1.22 acres  
4 of the real estate in Meramec Township in Jefferson County, State of Missouri, and  
5 described as Parcel Number: 04-4.0-18.0-0-000-005.02 and the zoning is hereby changed  
6 from Single-Family Residential (R40) zone district to Non-Planned Community  
7 Commercial (CC2) zone district.

8           Section 2.     The zoning map of Jefferson County, Missouri shall be amended  
9 by changing the area where said real estate is located on the map with the marking  
10 “CC223031”.

11          Section 3.     This Ordinance shall be in full force and effect immediately upon  
12 passage by the Jefferson County, Missouri, Council as of the date listed below.

13          Section 4.     If any part of this Ordinance is invalid for any reason, such  
14 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Dan Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant



**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

\_\_\_\_\_  
Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

\_\_\_\_\_  
Jeannie Goff, County Clerk

First Reading: 09-11-2023

Second Reading:

Third Reading:

INTRODUCED BY: COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE ACCEPTING AND APPROVING THE 2023 PROPOSED**  
2           **PAY PLAN MATRIX FOR CERTAIN MEMBERS OF THE DEPARTMENT OF**  
3           **THE SHERIFF AS RECOMMENDED BY THE SHERIFF’S DEPARTMENT**  
4           **MERIT SYSTEM COMMISSION.**

5           **WHEREAS**, the Home Rule Charter of Jefferson County, Missouri requires the  
6 establishment of a Personnel Administration Program that includes a Merit System that  
7 covers all County Employees, except those designated as exempt in the Charter; and,

8           **WHEREAS**, Sections 8.5.1 and 8.5.2 of Article VIII of the Home Rule Charter of  
9 Jefferson County, Missouri, creates a County Employees Merit Commission and a  
10 Sheriff’s Department merit System Commission; and,

11           **WHEREAS**, The Jefferson County, Missouri, Council, (“Council”) established the  
12 Jefferson County Personnel Administration Program, Merit System, and Pay Plan when  
13 Ordinance 11-0218 was passed, fully adopted, and approved on June 28, 2011, and later  
14 codified into and as Chapter 120 of the Code of Ordinances of Jefferson County, Missouri;  
15 and,

16           **WHEREAS**, the Sheriff’s Department Merit System Commission has been duly  
17 appointed and is operating as required by the Home Rule Charter of Jefferson County,  
18 Missouri; and,

1           **WHEREAS**, on June 27, 2022, the Sheriff’s Department Merit System  
2 Commission recommended and the Council approved amendments, which makes up the  
3 current 2022 Sheriff’s Pay Plan Matrix, the ordinance and the 2022 Sheriff’s Pay Plan  
4 Matrix are set forth in Exhibit A which is attached hereto; and

5           **WHEREAS**, in 2023, the Sheriff’s Department Merit System Commission  
6 conducted meetings for the purpose of drafting and reviewing further amendments to the  
7 Sheriff’s Pay Plan Matrix consistent with the Home Rule Charter of Jefferson County,  
8 Missouri and the Merit System principles set forth therein; and,

9           **WHEREAS**, the Sheriff’s Department Merit System Commission held a meeting  
10 on June 15, 2023, to review and discuss the proposed 2023 amendments to the Sheriff’s  
11 Pay Plan Matrix that is applicable to the Department of the Sheriff; and,

12           **WHEREAS**, the proposed 2023 amendments to the Sheriff’s Pay Plan Matrix for  
13 certain Sheriff’s employees were presented to members of the Sheriff’s Department Merit  
14 Commission; and,

15           **WHEREAS**, the Sheriff’s Department Merit Commission completed its review  
16 and voted affirmatively to recommend to the County Council certain amendments, those  
17 being the 2023 Sheriff’s Pay Plan Matrix. The revised 2023 Sheriff’s Pay Plan Matrix is  
18 set forth in Exhibit B, attached hereto and made a party hereof as though fully set forth  
19 herein; and,

20           **WHEREAS**, it is the intent of the Sheriff’s Department Merit Commission that the  
21 proposed amendments in the 2023 Sheriff’s Pay Plan Matrix take effect for the next pay  
22 period immediately after this Ordinance becomes effective; and,

1           **WHEREAS**, the Council has reviewed the recommended the 2023 Sheriff’s Pay  
2 Plan Matrix set forth in Exhibit B and finds that it is consistent and in harmony with the  
3 requirements and principles set forth in the Home Rule Charter of Jefferson County,  
4 Missouri.

5           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI, COUNCIL,**  
6 **AS FOLLOWS:**

7           **Section 1.**     The Jefferson County, Missouri, Council hereby approves the 2023  
8 Sheriff’s Pay Plan Matrix as set forth in Exhibit B, which is attached hereto and made a  
9 part of this Ordinance by reference as though fully set forth herein, all as recommended by  
10 the Sheriff’s Department Merit System Commission.

11           **Section 2.**     The 2023 Sheriff’s Pay Plan Matrix, attached as Exhibit B, shall be  
12 in effect starting the next pay period immediately following the effective date of this  
13 Ordinance.

14           **Section 3.**     This Ordinance shall be in full effect from and after the date of its  
15 enactment and passage. If any part of this Ordinance is invalid for any reason, such  
16 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Daniel Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherylynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

First Reading: 09-11-20223

Second Reading:

Third Reading:

INTRODUCED BY: COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE ASCERTAINING THE AMOUNT OF TAX REVENUE**  
2           **NECESSARY TO BE RAISED FOR CERTAIN COUNTY PURPOSES; FIXING**  
3           **THE RATES OF TAX PER \$100.00 OF ASSESSED VALUATION SO AS TO**  
4           **RAISE THE REQUIRED SUMS OF TAX REVENUE; AND ENTERING THE**  
5           **RATES OF TAX IN THE TAX BOOK.**

6           **WHEREAS**, Jefferson County, Missouri, as a First Class Charter County of the  
7 State of Missouri, pursuant to Section 137.055 RSMo (2023) shall set the tax rate by  
8 October first of each year for each calendar year after December 31, 2008; and

9           **WHEREAS**, the corrected and adjusted valuation by category of real, personal  
10 and other tangible property in the County of Jefferson, Missouri, was entered by the  
11 Assessor in the tax book; and

12           **WHEREAS**, the Jefferson County, Missouri, Council (“Council”) ascertained  
13 and estimated the amount of revenue to be raised for certain county purposes and the  
14 proposed rates of tax necessary to raise that revenue; and

15           **WHEREAS**, Notice of a Public Hearing regarding the proposed revenue to be  
16 raised and the rate of taxes to be levied was timely published in the manner and form  
17 required by Section 137.055.2, RSMo (2023) a copy of which is attached hereto as  
18 Exhibit A; and

1           **WHEREAS**, on the 11th Day of September, 2023, a public hearing was  
2 conducted by the Council.

3           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
4 **COUNCIL, AS FOLLOWS:**

5           Section 1: Pursuant to Sections 137.055 and 137.060, RSMo (2023) the  
6 following property tax revenues are proposed and set for 2023; and the corresponding tax  
7 rates per One Hundred Dollars (\$100.00) of assessed valuation shall be levied and  
8 entered into the proper column(s) of the tax book:

9           General Revenue Fund: Property Tax Proposed - **\$0.00**

10                   Tax Rate Proposed - **\$0.0000**; and,

11           Park Fund: Property Tax Proposed - **\$1,118,451**

12                   Tax Rate Proposed - **\$0.0256**; and,

13           Special Road & Bridge Fund: Property Tax Proposed - **\$8,557,420**

14                   Tax Rate Proposed - **\$0.2258**

15           Police (Sheriff Dept.) Fund: Property Tax Proposed - **\$7,503,096**

16                   Tax Rate Proposed - **\$0.3221**

17           **For a Total Proposed Tax of:           \$17,178,967**

18                   **For a Total Proposed of:           \$0.5735**

19           Section 2: A copy of the Public Notice is attached hereto as Exhibit A. A  
20 copy of this Ordinance with Exhibit A shall become part of the County Record and be  
21 kept on file with the County Clerk.



1            Section 3:     This Ordinance shall be in full force and effect from and after its  
2 date of approval.

3            Section 4:     If any part of this Ordinance is invalid for any reason such  
4 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins	_____
Council Member District 2, Gene F. Barbagallo	_____
Council Member District 3, Shannon Otto	_____
Council Member District 4, Charles Groeteke	_____
Council Member District 5, Scott Seek	_____
Council Member District 6, Daniel Stallman	_____
Council Member District 7, Bob Tullock	_____

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**            \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF SEPTEMBER, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

First Reading: 09-11-2023

Second Reading:

Third Reading:

INTRODUCED BY COUNCIL MEMBER(S): GROETEKE

1           **AN ORDINANCE APPROVING APPLICATION CC223031 TO REZONE**  
2           **1.22 ACRES FROM SINGLE-FAMILY RESIDENTIAL (R40) ZONE DISTRICT**  
3           **TO NON-PLANNED COMMUNITY COMMERCIAL (CC2) ZONE DISTRICT**  
4           **LOCATED IN COUNCIL DISTRICT 1.**

5           **WHEREAS**, a hearing was held by the Planning and Zoning Commission of  
6           Jefferson County, Missouri on August 24, 2023, on Application/Petition Number  
7           CC223031, for rezoning 1.22 acres of the following described real estate located in  
8           Meramec Township: Parcel Number: 04-4.0-18.0-0-000-005.02 from Single-Family  
9           Residential (R40) zone district to Non-Planned Community Commercial (CC2) zone  
10          district; and

11          **WHEREAS**, the record of the August 24, 2023 hearing and the minutes of the  
12          recommendation of the Planning and Zoning Commission have been filed with the  
13          Jefferson County, Missouri, Council; and,

14          **WHEREAS**, the Jefferson County, Missouri, Council has taken official notice of  
15          the following items and exhibits filed with and presented to the Jefferson County,  
16          Missouri, Council with respect to the Application:

- 17                 a.         Jefferson County Planning Division Staff Report to the Planning  
18                         and Zoning Commission and the case file for this application;
- 19                 b.         The minutes and record of the hearing before the Planning and  
20                         Zoning Commission.



1           **BE IT ENACTED BY THE JEFFERSON COUNTY, MISSOURI,**  
2 **COUNCIL, AS FOLLOWS:**

3           Section 1.     Application Number: CC223031 is approved to rezone 1.22 acres  
4 of the real estate in Meramec Township in Jefferson County, State of Missouri, and  
5 described as Parcel Number: 04-4.0-18.0-0-000-005.02 and the zoning is hereby changed  
6 from Single-Family Residential (R40) zone district to Non-Planned Community  
7 Commercial (CC2) zone district.

8           Section 2.     The zoning map of Jefferson County, Missouri shall be amended  
9 by changing the area where said real estate is located on the map with the marking  
10 “CC223031”.

11          Section 3.     This Ordinance shall be in full force and effect immediately upon  
12 passage by the Jefferson County, Missouri, Council as of the date listed below.

13          Section 4.     If any part of this Ordinance is invalid for any reason, such  
14 invalidity shall not affect the remainder of this Ordinance.

**THIS BILL BEING DULY INTRODUCED, THE MEMBERS OF THE  
JEFFERSON COUNTY, MISSOURI, COUNCIL VOTED AS FOLLOWS:**

Council Member District 1, Brian Haskins \_\_\_\_\_  
Council Member District 2, Gene F. Barbagallo \_\_\_\_\_  
Council Member District 3, Shannon Otto \_\_\_\_\_  
Council Member District 4, Charles Groeteke \_\_\_\_\_  
Council Member District 5, Scott Seek \_\_\_\_\_  
Council Member District 6, Dan Stallman \_\_\_\_\_  
Council Member District 7, Bob Tullock \_\_\_\_\_

**THE ABOVE BILL ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023:**

\_\_\_\_\_ **PASSED**          \_\_\_\_\_ **FAILED**

\_\_\_\_\_  
Charles Groeteke, County Council Chair

\_\_\_\_\_  
Cherlynn Boyer, Council Executive Assistant

**THIS BILL WAS \_\_\_\_\_ APPROVED BY THE JEFFERSON COUNTY EXECUTIVE AND ENACTED AS AN ORDINANCE OF JEFFERSON COUNTY, MISSOURI, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

**THIS BILL WAS \_\_\_\_\_ VETOED AND RETURNED TO THE JEFFERSON COUNTY, MISSOURI, COUNCIL WITH WRITTEN OBJECTIONS BY THE JEFFERSON COUNTY EXECUTIVE, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.**

---

Dennis J. Gannon, Jefferson County, Missouri, Executive

***ATTEST:***

---

Jeannie Goff, County Clerk

First Reading: 09-11-2023

Second Reading:

Third Reading: