



# County of Jefferson

State of Missouri  
Administration Center  
729 Maple Street · PO Box 100  
Hillsboro, Missouri 63050

Ken Waller  
County Executive

## DEPARTMENT OF ADMINISTRATIVE SERVICES

**David Courtway - Director**

Web Address: [www.jeffcomo.org](http://www.jeffcomo.org)

Nicole Hillemeier  
Human Resources Manager  
(636)797-5071 / Fax (636)797-5596

Vickie Pratt  
General Services Contracts & Grants Manager  
(636)797-5380 / Fax (636)797-5067

### REJECTION OF INVITATION FOR BID/REQUEST FOR PROPOSAL

To: County Executive, Director of Administration

From: Vickie S. Pratt

Date: 4-10-2018

Subject Matter of Proposed Bill: COMMERCIAL RIDER MOWER 2018, REJECT INVITATION FOR BID

Council Districts(s) Affected: All

County Department(s) Affected: Department of Parks & Recreation

#### SUMMARY

The Department of Parks & Recreation requested a rejecting of all the bids for the Commercial Rider Mower 2018 that was opened on April 3, 2018. The Department of Parks & Recreation has decided to remove the trade-in mower option. This bid is being rejected since the trade-in mower was included in the bid specifications, and the bid pricing may change from each current proposed cost from the vendors.

The bid specifications will be revised to remove the trade-in mower and be rebid. The Department of Administrative Services requests to reject the bid received due to clarity needed in the bid specifications.

The Department of Administrative Services requests the rejecting of the bid that was submitted on April 3, 2018 for the Commercial Rider Mower 2018.

The Manager of Contracts and Grants now deems the Commercial Rider Mower 2018 proposal rejected based on the recommendation of the Department of Administrative Services.

Reject Form Attached:

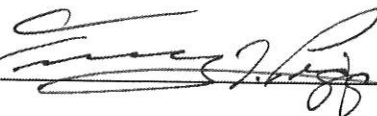
PLEASE COMPLETE FORM AND RETURN TO CONTRACTS AND GRANTS. FAX 636-797-5067 OR EMAIL:

[vpratt@jeffcomo.org](mailto:vpratt@jeffcomo.org), [msauer@jeffcomo.org](mailto:msauer@jeffcomo.org), and [Purchasing@jeffcomo.org](mailto:Purchasing@jeffcomo.org)

Call with any questions: 636-797-5380

**CHECK ONE OPTION**

<input type="checkbox"/> <b>AWARD</b> <input checked="" type="checkbox"/> <b>REJECT</b> <input type="checkbox"/> <b>CHANGE ORDER</b> <input type="checkbox"/> <b>RENEW</b>			
If no Bid or Bids have not been awarded by the County Council within forty-five (45) days following the opening of the bids then all bids will be deemed Rejected.			
DATE	04/10/2018	DEPARTMENT	Parks and Recreation
CONTACT NAME	Tim Pigg	PHONE NUMBER	(636) 797-5334
BID NAME	Commercial Rider Mower 2018	BID OPENING DATE	04/03/2018
<b>TIME SENSITIVE</b>	If yes, explain:		
AWARD BID REJECT BID CHANGE ORDER _____ (give detailed information)	This bid is rejected as the trade-in will be removed from		
	specifications, and as such, may change the bid pricing each		
	vendor proposed.		
ANNUAL EXPENDITURE			
ACCOUNT STRING(S) TO CHARGE			
TERM OF CONTRACT			
CONTRACT NAME			
COMMENTS (give detailed information and attach any documentation if needed)			

Director/Elected Official Signature:  Date: 4-10-18