Commercial Change of Occupancy Application Checklist

☐ Building’s previous Use: ____________________

☐ Building’s new Use: ____________________

Building Use Groups

Business uses: B professional services
Educational uses: E grades 1-12
Factory Industrial uses: F-1 fabrication flammable, F-2 fabrication nonflammable;
High hazard uses: H-1 through H-5 flammable, explosive, toxic
Institutional uses: I-1 through I-5 supervised environments
Mercantile use: M retail stores
Residential uses R-1, R-2, and R-4: residential greater than one or two family
Storage uses: S-1 flammable, S-2 nonflammable
Utility uses: U not yet described

☐ Type of Construction: ______

Types of Construction

Type IA is 3 hour protected non-combustible, IIA is 2 hour protected non-combustible
Type IA is 1 hour protected non-combustible, Type IIB is non-combustible
Type IIIA is protected non-combustible exterior walls and structure with combustible interior,
  3B is non-combustible exterior walls with combustible interior
Type IV is heavy timber
Type VA is 1 hour protected combustible, Type VB is combustible

☐ Property located in designated flood hazard area ( ) Yes ( ) No

☐ Checked with Planning & Zoning to determine if there are site development requirements or zoning restrictions:

**Note: All applications could go to plan review for further inspection of detail before approval will be granted for issuance. Other items or detail not designated above may be required.