



# Building Permit Application

Jefferson County Code Enforcement  
 PO BOX 100 / 725 Maple Street  
 Hillsboro, MO 63050  
 Phone: 636-797-5310  
 Fax: 636-797-5077

Permit: \_\_\_\_\_ Int.

Date: \_\_\_\_\_

**PROJECT INFORMATION & LOCATION:**

Project Type:     Residential     Multi-family     Commercial    **Construction Cost: \$** \_\_\_\_\_

Structure Type:  New Building     Existing Building     Non-Habitable     Temporary Structure    **Premise #** \_\_\_\_\_

Brief description of work \_\_\_\_\_

Project Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_

Parcel # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Subd. \_\_\_\_\_ Lot \_\_\_\_\_

**OWNER INFORMATION:**

Owner \_\_\_\_\_ Name \_\_\_\_\_ Phone # \_\_\_\_\_

Owner Address \_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Tenant or Business Name \_\_\_\_\_  Existing     New

**DESCRIPTION OF STRUCTURE: Form 40 Required  Yes     No**

Dwelling Space \_\_\_\_\_ Sq. Ft.    Width \_\_\_\_\_ Length \_\_\_\_\_ Stories \_\_\_\_\_ Bedrooms \_\_\_\_\_ Bath \_\_\_\_\_ Fireplace # \_\_\_\_\_

Basement \_\_\_\_\_ Sq. Ft.    Width \_\_\_\_\_ Length \_\_\_\_\_    Garage \_\_\_\_\_ Sq. Ft.    Width \_\_\_\_\_ Length \_\_\_\_\_

Septic/Sewer \_\_\_\_\_ Water Supply \_\_\_\_\_ Fire Dist. \_\_\_\_\_ Bldgs. on Lot # \_\_\_\_\_ Occupied as \_\_\_\_\_

**IS THE PROPERTY LOCATED IN ANY AREA OF SPECIAL FLOOD HAZARD? YES \_\_\_\_\_ NO \_\_\_\_\_**

NOTICE: The disposal of demolition waste is regulated by the Department of Natural Resources under Chapter 260, RSMo. Such waste, in types and quantities established by the department, shall be taken to a demolition landfill or a sanitary landfill for disposal.

I understand if the information I have given above is not true, my permit may be revoked by the Jefferson County Code Enforcement, and I agree to abide by, and comply with, the conditions of all Building regulations and the Sewage Ordinance.

**THIS STRUCTURE SHALL NOT BE OCCUPIED AND/OR USED UNTIL A FINAL INSPECTION HAS BEEN APPROVED. FAILURE TO COMPLY WILL RESULT IN THE DISCONNECT OF ALL APPLICABLE UTILITIES, STOPPAGE OF WORK AND POSSIBLE LEGAL ACTION!**

*A permit will NOT be issued until signed by all applicable Electrical, Mechanical, Plumbing & Sewer Contractor. I hereby certify that the owner(s) of record authorizes the proposed work and I have been authorized by the owner(s) to make this application as their agent. Inspections must be requested 24 hours in advance.*

	Business Name	Phone #	Jeffco. Lic #	Date	Signature
General Contractor					
Mechanical					
Electrician					
Plumber					
Sewer					

